

# MINUTES–CITY OF ASHTON

## CITY COUNCIL MEETING

Wednesday, July 14, 2021

7:00 p.m.

714 Main Street

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*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

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Due to the COVID-19 pandemic, social distancing will be required which may impact the amount of people able to attend the meeting.

**Please do not attend the meeting if you feel sick or have been around those who have been sick.**

**PRAYER OFFERED BY: Tadd Atchley**  
**CALL TO ORDER & WELCOME**  
**PLEDGE LED BY: Jerry Funke**

**In Attendance:** Tom Mattingly, Teresa Hansen, Jerry Funke, Tadd Atchley and John Kaelberer.

**Also, in attendance:** City Clerk Stegelmeier, City Attorney Angell, Deputy Clerk Warnke, John Scafe, Greg Voss, Lisa Smith, Julie Maurer, Andrea Simpson and Greg Simpson. **In attendance via ZOOM:** Police Chief Griffel and Mike Peterson.

Mayor Mattingly welcomed everyone and opened the meeting at 7:00 pm

### 1. **CONSENT AGENDA: ACTION ITEM**

*Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.*

- A. **Minutes** – Approval of Meeting Minutes 6-9-2021
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted

Councilman Atchley made a motion to approve the consent agenda as presented. Councilman Funke seconded the motion. The motion passed unanimously.

### Regular Business:

*Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.*

### 2. **City of Ashton Ordinance 484-21 – Zone Change at 82 N. 7<sup>th</sup> Street ACTION ITEM**

Councilman Atchley made a motion to read the City of Ashton Ordinance 484-21 by title only and dispense with the second and third readings. Councilman Kaelberer seconded the motion. Roll call vote was called. The motion passed unanimously.

Councilman Atchley read the ordinance into the record by title.

Councilman Atchley made a motion to that Ashton City Ordinance 484-21 be approved and published. Councilman Kaelberer seconded the motion. Roll call vote was called. The motion passed unanimously.

### 3. **City of Ashton Ordinance 485-21 – Mayor & Council Wage Increase ACTION ITEM**

City Clerk Stegelmeier explained that Idaho code allows for a wage increase for Mayor and Councilmembers on election years. The increase requires the passage of an ordinance which is required to be published by a certain date prior to the City's budget hearing. For this election year – the deadline for publication is August

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19<sup>th</sup>. Councilman Kaelberer asked if City Clerk Stegelmeier knew what other cities were paying their mayor and council. She replied that a call for that information was sent from the Association of Idaho Cities so she expects a spreadsheet of wages soon. The Council wants to see the spreadsheet prior to making a decision. City Clerk Stegelmeier will send out the information as soon as it is available. The Council will make a decision at the August meeting.

### **4. P&Z Report – P&Z Administrator Bowersox **ACTION ITEM****

P&Z Administrator Bowersox explained that there have been a few projects happening in town. Mostly routine projects. There have been some sheds put up without permits and she is going through process of getting those taken care of. The owners have until August 1<sup>st</sup> to comply. There was a potential buyer of the Ott's Place property that was going to be here to discuss the continuation of the conditional use permit. The conditional use permit does NOT have to be transferred to a new owner. The Council may decide not to transfer it. P&Z Administrator Bowersox has not heard more on the 10-acre property on the North side of town but the Huerta property has sold.

### **5. ITD Meeting – Mayor Mattingly, Chief Griffel, City Clerk Stegelmeier**

Mayor Mattingly reported that he, Chief Griffel, City Clerk Stegelmeier and P&Z Administrator Bowersox met virtually with the ITD consultant for the Ashton to Chester project. Basically – they just wanted to make sure that Ashton wanted to be part of the discussion for the study of the project. The term they use is a 'participating agency'. The ITD is still planning on a light at the intersection of HWY 20 and 47. The next meeting will be in late August. Mayor Mattingly asked City Clerk Stegelmeier to let everyone know the date.

### **6. Railroad Avenue Meeting – Mayor Mattingly, City Clerk Stegelmeier**

Mayor Mattingly reported that the Ashton Urban Renewal Agency (AURA) is interested in helping with the Railroad Avenue project – specifically the intersection on Main Street. They would like to build it out similar to what it is now. The Chairman of AURA contacted City Clerk Stegelmeier and Mayor Mattingly and from there they set up a meeting with John Toenjes to see if he would be interested in selling/donating property at the intersection. They all met here at the City Building for a preliminary discussion. John would be willing to sell some property and would like to be included in the design process. It was decided that the first step would be a survey. Stacey explained that AURA would be willing to pay for the survey. City Clerk Stegelmeier is getting a bid on a completed survey.

### **7. Rooster Discussion – City Clerk Stegelmeier**

City Clerk Stegelmeier explained that the city gets a lot of complaints when roosters move into town. The police can cite the owner for disturbing the peace but perhaps it would be more straightforward to not allow roosters in town. Mayor Mattingly asked Chief Griffel for his thoughts on an ordinance. Chief Griffel said that either way the police would try to help out with the problem. City Attorney Angell explained that rooster could amend the code by adding roosters to the list of animals not allowed in town. Mayor Mattingly asked City Attorney Angell to bring an ordinance to the council for consideration.

### **8. Wastewater Facility Fee Discussion – City Clerk Stegelmeier **ACTION ITEM****

City Clerk Stegelmeier has been having a hard time getting a commitment from Idaho Rural Water on a meeting but she is concerned about the need to start the new rates at the start of the fiscal year. The council directed her to set the public hearing for the August meeting.

### **9. Budget Workshop FY2022 – City Clerk Stegelmeier **ACTION ITEM****

Chief Griffel has been considering leasing police vehicles instead of purchasing them. The police unit 1003 needs to be replaced next year. He has asked Mike Peterson to explain the leasing program that he is considering. Mike works for Bancorp and they do quite a bit of government leasing. They handle any vehicle that a municipality may need. Several cities utilize their service for example: Rexburg and Preston. The lease includes the vehicle acquisition and all necessary additions like lights, sirens, etc. The lease payment is reasonable with the bank forecasting what the vehicle can sell for at the end of the term. If the vehicle sells for more than the lease would receive funds returned. This makes it so the agency can roll the vehicles out before there are maintenance issues and reduces the cost of maintenance. Chief Griffel

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explained that two of the vehicles are going to have to be replaced. One this coming year and one the next. To him – a lease program is less of a hit on the budget. Councilman Atchley asked what costs they were looking at. Mike said he would work with the Chief on what vehicles to price and would get back with the Council. Councilman Funke also asked Mike to look at leases on dump trucks and graders. Mike will get information to City Clerk Stegelmeier. The police also requested a couple of items that the Council would like added to the budget.

The Council looked through the parks budget request. Councilman Funke talked about the liability of a merry-go-round and Councilman Atchley expressed his appreciation that the City Park has a merry-go-round. City Clerk Stegelmeier will work in all that has been requested and then the Council will give her any changes.

### **10.Scheduling – City Clerk Stegelmeier *ACTION ITEM***

City Clerk Stegelmeier went over the schedule with the Council.

### **11.Executive Session – City Attorney Angell**

*I.C. 74-206 Certain City-related matters may need to be discussed confidentially as a matter of law (Acquisition of real property, personnel matters, attorney-client communications) subject to applicable legal requirements, the Council may enter executive session by roll call vote to discuss such matters.*

**(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.**

There was no need for an executive session.

### **12. ADJOURNMENT**

Councilman Atchley made a motion to adjourn. Councilman Kaelberer seconded the motion. The motion passed unanimously.

The meeting ended at 7:45 pm.

### **NEXT MEETING**

- ◆ City Council 7:00 p.m. – Wednesday, August 11, 2021 Council Chambers, Ashton City Building – 714 Main, Ashton.
- ◆ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

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Cathy Stegelmeier  
City Clerk

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Tom Mattingly  
Mayor