

# MINUTES–CITY OF ASHTON

## SPECIAL CITY COUNCIL MEETING

Thursday, February 15, 2018

7:00 p.m.

714 Main (North Entrance)

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*The purpose of the Agenda is to assist the Council and interested citizens in the conduct of the public meeting. Careful review of the Agenda is encouraged. Testimony from the public will be solicited for any item or issue listed under the category of **Public Hearings**. The Mayor will not normally allow audience participation at any other time. Idaho Law prohibits council action on items brought under this section except in an emergency circumstance.*

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### CALL TO ORDER & WELCOME

**PRAYER OFFERED BY: Teresa Hansen**  
**PLEDGE LED BY: Teddy Stronks**

**In Attendance:** Teddy Stronks, Teresa Hansen, Tadd Atchley and Tom Mattingly.

**Also in attendance:** City Clerk Stegelmeier, Jaden Jackson, City P&Z Admin Kyle Baldwin, Sheryl Hill, Sheri Poulson and Marvin Fielding.

**Mayor Stronks welcomed everyone and opened the meeting at 7:00 pm.**

### 1. CONSENT AGENDA:

*Being considered routine by the City Council, these items will be enacted by one motion unless requested by a Councilman or a citizen that one or more items be removed for later discussion.*

- A. **Minutes** – Approval of Regular Meeting Minutes 1-10-2018
- B. **Treasurers Report** - As Submitted
- C. **Payables** – Bills for Council approval as a result of City expenditures
- D. **Employee Expenses** – As submitted
- E. **Budget Report** – Worksheet showing the revenues and expenditures for the current fiscal year to date

Councilman Atchley made a motion that the Consent Agenda be approved as presented. Councilman Mattingly seconded the motion. The motion passed unanimously.

### 2. PRESENTATIONS, CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS:

- A. Transportation Plan Committee Nominees – Mayor Stronks  
Mayor Stronks asked the Council if they had any ideas of people who may enjoy working on this committee. He will need 3 to 5 people on the committee. The Council had some names that they gave to the Mayor. He will get a list to Keller Associates.
- B. Election of Council President – Mayor Stronks  
Mayor Stronks explained that a new council president will need to be elected. Councilwoman Hansen served as Council President during the prior term. Councilman Mattingly and Councilman Atchley thought that she served well and would like her to serve another term.

Councilman Mattingly nominated Teresa Hansen as Council President. Councilman Atchley seconded the motion. The motion passed unanimously.

### 3. PUBLIC HEARING:

- A. ~~Conditional Use Permit – City Attorney Sam Angell~~ **CANCELLED**

### 4. NEW BUSINESS/PETITIONS:

*Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.*

- A. City Audit FY2017 – Sheri Poulson  
Sheri Poulson is here to present the completed audit. The City will receive an unmodified opinion for fiscal year 2017. Everything is clean and looks good. Sheri explained that the City finances continue to improve. She explained that although there were some issues in completing budget amendments that were needed, the City on a whole did receive more revenue than was expended. Sheri went through the funds explaining each one's standing. She explained that the City has more than enough reserves. She did again emphasize that some additional software training would be good for City Clerk Stegelmeier and Deputy Clerk Warnke. She expressed her appreciation for their help during

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the audit.

Mayor Stronks inquired about the employee insurance expense. Sheri explained that although it is a large expense, the City has been able to manage it. She emphasized the need to look at the costs each year and manage it as well as the City has done in the past. If insurance costs continue to raise, the City may need to cut back in other areas as it sees fit. Mayor Stronks and the Council thanked Sheri for her time.

### **5. UNFINISHED / OLD BUSINESS:**

*Each speaker will be allowed a maximum of 5 minutes unless repeat testimony is requested by the Mayor/Council.*

#### **A. Sewer Project Update – Marvin Fielding, Jaden Jackson**

Jaden Jackson is here to give an update on the sewer project. The chlorination system is up and going and it is doing well. The pump structure is installed. The culvert and work that was approved with the last change order has been done. The chart recorder is installed and working. Mayor Stronks asked if the aerators were working properly. Jaden explained that although there has been one that is tripping out, it has been worked on and it hasn't happened again. Jaden also brought another change order for authorization. The first part is for some geotech fabric being laid so that the road to the center of the pivot will it will be solid. The public works department talked to them about this so that they could maintain it. The second part of the change order is for cable floats on the cables to the aerators. This was also requested by public works so that the ice would not sink the cables and move the aerators. The last part is new flow meters for both the water coming from the canal and at the pivot. Both were bid to be refurbished but the public works department is concerned that they would be so old that parts would be hard to come by. Those are the three parts of the change order. Other than the change order, the contractor is working on a cover for the AC unit so that ice and water won't fall right on top of it. They are also working on getting a SCADA system for the lagoon and are meeting with Trent Harris to look over everything to see what it would entail next week.

City Clerk Stegelmeier explained to the Council that Renn Nielson called to discuss a couple of items and she asked him to send an email outlining his concerns. Chad Nielson had come to the City Building and paid the rent for the City property they use but the Council and Renn had earlier negotiated a lower payment based on use. Renn estimated that they only used the property for  $\frac{3}{4}$  of the usual usage and would like the Council to reimburse them in the amount of \$2016. He also would like the City to discuss with the DEQ the possibility of using the land AP site for grazing cattle. He also had some concern about the contractor and whether the contract between the contractor and his company would be honored. The Council will consider the information.

Rick Miller explained that the City has been asked to submit an addendum for an additional block grant for Phase II of the project. This is really good news. He will get the addendum together and back to the Department of Commerce.

Councilman Atchley made a motion to approve the Change Order #2 for Phase I of the Wastewater Project. Councilwoman Hansen seconded the motion. The motion carried unanimously.

Councilman Atchley made a motion to approve reimbursing \$2016 to Nielson Brothers. Councilman mattingly seconded. Councilwoman Hansen opposed the motion. The motion carried by a vote of 2 to 1.

#### **B. Transportation Plan Update – Marvin Fielding, Jaden Jackson**

Jaden explained about getting a committee together to go over the update to finalize what projects will be included in the update. These projects will form the City new transportation capital improvement plan. With this plan, the City will be able to go after more funding opportunities.

#### **C. City Park Update – Rick Miller, Marvin Fielding**

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Rick came to discuss the City Park project to identify what priorities the Council has to finalize the plans. Right now the plans include what the Dept. of Commerce approved for parking and finalizing the parking on the West side of the park. Councilman Atchley expressed his opinion that the parking on the East is more concerning. The safety of the parents and children at the playground would be greatly improved with this parking. Councilwoman Hansen agreed, as does Councilman Mattingly. The plans will be the parking as per the grantee, parking on the East and parking on the North.

D. American Dog Derby – John Scafe

John was not able to attend as he is greeting mushers. City Clerk Stegelmeier explained that the race has been moved to start at Bear Gulch with the Mutt Race & other activities moved to North Fremont High School soccer field. The main race starts at Bear Gulch at 8 am on Friday. The Mutt Race and other activities will be on Saturday starting at 11 am with the awards ceremony at 3 pm.

### 6. REGULAR BUSINESS/EMPLOYEE REPORTS:

A. Scheduling – City Clerk Stegelmeier

Mayor Stronks spoke to the Council about a valve exerciser that Todd and Brett are hoping to purchase. Councilman Atchley would like to see a plan or schedule of the use of the exerciser prior to purchase. Councilwoman Hansen agreed and would like to table the discussion to the next meeting and ask the guys to bring a schedule. Councilman Atchley will talk to the public works department explaining what is required. The Council encouraged City Clerk Stegelmeier to sign up for Caselle training this summer. City Clerk Stegelmeier went over the schedule with the Council.

### 7. COUNCIL DISCUSSION:

*Councilmembers will bring items to be discussed with the other Councilmembers & Mayor. No action should be taken on these items as they have not been specifically listed on the agenda.*

There were none.

### 8. ADJOURNMENT:

Councilman Atchley made a motion to adjourn. Councilwoman Hansen seconded the motion. The motion passed unanimously

**The meeting ended at 8:14 pm.**

### NEXT MEETING

- ♦ Regular Council 7:00 p.m. – Wednesday, March 14, 2018, Council Chambers, Ashton City Building – 714 Main, Ashton.
- ♦ Questions concerning items appearing on these Agendas or requests for accommodation of special needs to participate in the meetings should be addressed to the Office of the City Clerk or call 208-652-3987.

**This meeting was rescheduled from Wednesday, February 14<sup>th</sup>.**

Minutes respectfully submitted by Cathy Stegelmeier, City Clerk.

Attest

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Cathy Stegelmeier  
City Clerk

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Theo R. Stronks  
Mayor