

# City of Ashton Minutes Planning and Zoning Commission

**Tuesday, June 27, 2023  
7:00 p.m.**

**In Attendance:** Rosie Owens, John Finley, Dallas Hill, Trena Howell and Danya Liebert

**Also, in attendance:** Administrator Sara Bowersox and Jan Warnke.

Chairman Hill welcomed everyone and opened the meeting at 7:02 pm

## **1. Approve Minutes from May 18, 2023: ACTION ITEM**

Commissioner Liebert made a motion to approve the minutes as submitted. Commissioner Owens seconded the motion. The motion passed unanimously.

Each speaker will be allowed a maximum of 3 minutes unless repeat testimony is requested by the P & Z Commission

## **2. Administrator's Report – Sara Bowersox**

Administrator Bowersox told the commission that she has worked on a few standard permits. Tyler Hess is ready to start working on building duplexes, townhomes and a 4 plex apartment. This property is in the High-Density Zone. Each building will be less than eight units, so it is Class I permit. Separately, there is a possibility of a rezone request coming up.

## **3. Next Steps for Setback Exception for Disability Access: ACTION ITEM**

Administrator Bowersox had the city attorney look over the draft setback exception for disability access. He approved the wording of the document. The commission decided they were ready to hold a public hearing. It was decided to hold the hearing at the next Planning and Zoning meeting, which is July 20, 2023.

Commissioner Liebert made a motion to schedule a public hearing for the Setback Exception for Disability Access on July 20, 2023. Commissioner Finley seconded the motion. The motion passed unanimously.

## **4. Next Steps for Changes to Impact Area Zone – Sara Bowersox ACTION ITEM**

Administrator Bowersox has not heard back from Fremont County yet. She has tried to contact them with no luck. She will continue working on getting some communication going.

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### **5. Comprehensive Plan Updates**

Each commissioner was asked to take a section of the Comprehensive Plan. Their job was to see what information was outdated or needed improvement. Commissioner Liebert brought information that she found from other cities about their Light-Industrial Zoning Districts. Commissioner Owens saw a great deal of overlap between light-industrial and commercial. The commissioners will continue their research. They talked about ways to engage the public and include their ideas. The commission will continue to discuss this and plan for some public outreach in the fall or early winter.

Commissioner Owens made a motion to adjourn. Commissioner Liebert seconded the motion. Motion passed unanimously.