

Minutes Ashton Planning and Zoning Commission

November 17, 2015

7:00 pm

Attendees: Commission Members: Chairman Bonnie Burlage, Administrator Susan Baker, Doug Ervin, Mike Hogle, Norman Watkins and Jan Warnke.

Chairman Burlage called the meeting to order at 7:00 pm

Minutes from August 18, 2015 were approved as corrected.

Administrator Baker Report –

Administrator Baker's report is very long so she told the commission that it would be on file at the City office for anyone interested in viewing them. The report covered August 17, 2015 through October 27, 2015.

Comprehensive Plan –

Chairman Burlage passed out a list of elements required by the Idaho Local Land Use Planning Act. She explained to the commission that they would have to go through the Ashton Comprehensive Plan to see what needed to be added. The person Ms. Burlage spoke to from the state told her that the City of Ammon's Comprehensive Plan would be the most current to look at for examples. Chairman Burlage asked Secretary Warnke to print off a copy of Ammon's Plan for all of the commission members and deliver it to them so they could look through it for next meeting. They can use the plan as a guideline to help them prepare Ashton's Plan. The commission went through the requirements on the list and discussed having most of the required elements. Some of the components will have to be renamed and reassigned to different sections. Others that are absent will have to be added to the plan. Chairman Burlage spoke with ITD (Idaho Transportation Department) about the transportation section. She was told that the city does not have to have the design standard in the plan. The State standards are updated so often that the information would not be current if you added it to the plan. The commission went through the tables and maps to decide which ones were obsolete and which ones needed updated or changed. Chairman Burlage gave each commission member an assignment to take four of the state elements to see what was missing in Ashton's plan. Doug Ervin was assigned one through four, Mike Hogle was assigned five through eight, Norman Watkins was assigned nine through twelve and Bonnie Burlage took the remaining five elements.

Ethics In Government –

The commission tabled the discussion on Ethics In Government until the next meeting.

NEXT MEETING: Tuesday, January 19, 2015 at 7:00 pm.

Minutes respectfully submitted by Jan Warnke