



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING MINUTES

APRIL 4, 2018, WEDNESDAY, 3:00PM-5:00PM
 Online Web Conference Meeting

2018

1.0 CALL TO ORDER

BOARD OF DIRECTORS:

PRESIDENT

JESSE DE ANDA

Permit & Development Services Manager
 Community Development
 City of Beverly Hills, CA

1ST VICE PRESIDENT

SHAHEN AKELYAN, SE

Assistant Chief
 Permit and Engineering Bureau
 City of Los Angeles, CA

2ND VICE PRESIDENT

ARA SARGSYAN, PE, CBO, LEED@ AP

Chief Development Services
 Case Management
 City of Los Angeles, CA

TREASURER

PHILIP YIN, SE, CASp

Senior Structural Engineer
 Building and Safety Bureau
 City of Long Beach, CA

SECRETARY

CIARA BARNETT, PE, CASp

Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, PE, CBO

General Superintendent of Development
 Services
 City of Long Beach, CA

DISABLED ACCESS CHAIR

FARUK SEZER, MS, PE, CASp

Building Civil Engineer I
 City of Los Angeles, CA

EMERGING LEADER CHAIR

JESSE DE ANDA

Permit & Development Services Manager
 City of Beverly Hills, CA

FIRE-LIFE SAFETY CHAIR

EUGENE BARBEAU, PE

Structural Engineering Associate III
 City of Los Angeles, CA

INSPECTION CHAIR

VACANT

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner
 City of Long Beach, CA

1.1 Jonathan Lam calls meeting to order at 3:10 PM.

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	X
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	X
Adria Reinertson	Moreno Valley	X
Crystal Sujeski	OSFM	X
Dennis Richardson	AWC	X
Emily Withers	HCD	
Greg Andersen	OSFM	X
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	X
Joe Cain	SEIA	X
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	X
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	X
Kevin Scott	KH Scott & Associate LLC	
Kristin Norman	Los Angeles County	X
Susan Dowty	ICC	X





2018

BOARD OF DIRECTORS:

PRESIDENT

JESSE DE ANDA

Permit & Development Services Manager
Community Development
City of Beverly Hills, CA

1ST VICE PRESIDENT

SHAHEN AKELYAN, SE

Assistant Chief
Permit and Engineering Bureau
City of Los Angeles, CA

2ND VICE PRESIDENT

ARA SARGSYAN, PE, CBO, LEED® AP

Chief Development Services
Case Management
City of Los Angeles, CA

TREASURER

PHILIP YIN, SE, CASp

Senior Structural Engineer
Building and Safety Bureau
City of Long Beach, CA

SECRETARY

CIARA BARNETT, PE, CASp

Senior Civil Engineer
Building and Safety Division
County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, PE, CBO

General Superintendent of Development
Services
City of Long Beach, CA

DISABLED ACCESS CHAIR

FARUK SEZER, MS, PE, CASp

Building Civil Engineer I
City of Los Angeles, CA

EMERGING LEADER CHAIR

JESSE DE ANDA

Permit & Development Services Manager
City of Beverly Hills, CA

FIRE-LIFE SAFETY CHAIR

EUGENE BARBEAU, PE

Structural Engineering Associate III
City of Los Angeles, CA

INSPECTION CHAIR

VACANT

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner
City of Long Beach, CA

2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for March 21, 2018 and March 28, 2018.

2.1.1 Review and approve meeting minutes for March 21, 2018. Motion by Kristin and second by Kevin. Unanimously approved.

2.1.2 Review and approve meeting minutes for March 28, 2018. Motion by Crystal and second by Kevin. Unanimously approved.

3.0 COMMUNICATION

3.1 Brad Wungluck from the City of Manteca representing CALBO would like to participate in our code development coordination. CALBO typically gets involved with code proposals at the State level only.

3.1.1 Kevin recommends publicizing our efforts through CALBO's email distribution list, with standing committees, with Building Advisory Committee consisting of SOCAL and NOCAL FPO.

3.1.2 Jay will publicize our efforts with the Outreach and Communications Committee.

3.1.3 Crystal recommends publicizing our efforts during CALBO training classes.

3.2 Remind everyone to make entries on the code coordination spreadsheet for others to view.

3.2.1 Kevin indicates that FPO will populate the spreadsheet before April 12.

4.0 NEW BUSINESS

4.1 Kevin indicates that SFM's adoption of Section 5707 from the 2018 IFC is an optional provision that will be effective July 1, 2018. It addresses mobile fueling and local jurisdictions have the discretion to either adopt it or not.

4.2 Crystal indicates that the 2019 SFM Express Terms and ISOR will be posted on their website next week.

5.0 EXISTING BUSINESS

5.1 Electronic Plan Submittal and Review. **[TO BE DISCUSSED ON 5/9]**

Discussion Point(s):

- Discuss draft guideline for best practices on electronic plan submittal and review.

Action Item(s):

- Committee members should provide comments back to Jesse on draft electronic plan submittal and review document by **5/9**. **[ALL] [PENDING]**





2018

BOARD OF DIRECTORS:

PRESIDENT

JESSE DE ANDA

Permit & Development Services Manager
 Community Development
 City of Beverly Hills, CA

1ST VICE PRESIDENT

SHAHEN AKELYAN, SE

Assistant Chief

Permit and Engineering Bureau
 City of Los Angeles, CA

2ND VICE PRESIDENT

ARA SARGSYAN, PE, CBO, LEED® AP

Chief Development Services

Case Management
 City of Los Angeles, CA

TREASURER

PHILIP YIN, SE, CASp

Senior Structural Engineer

Building and Safety Bureau

City of Long Beach, CA

SECRETARY

CIARA BARNETT, PE, CASp

Senior Civil Engineer

Building and Safety Division

County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, PE, CBO

General Superintendent of Development

Services

City of Long Beach, CA

DISABLED ACCESS CHAIR

FARUK SEZER, MS, PE, CASp

Building Civil Engineer I

City of Los Angeles, CA

EMERGING LEADER CHAIR

JESSE DE ANDA

Permit & Development Services Manager

City of Beverly Hills, CA

FIRE-LIFE SAFETY CHAIR

EUGENE BARBEAU, PE

Structural Engineering Associate III

City of Los Angeles, CA

INSPECTION CHAIR

VACANT

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner

City of Long Beach, CA

5.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group A. **[TO BE DISCUSSED ON 4/4]**

Discussion Point(s):

- Update on Online Shared Excel File for Code Coordination.
- Discuss Code Change Proposals. [\[Click Here for Link to Code Proposal\]](#)

Code Change Number	Topic	Discussion By
G39-18	mechanical-access enclosed parking garages [To Be Discussed on 4/11]	James C
FS28-18	supporting construction for a fire barrier [To Be Discussed on 4/11]	Homer
FS48-18	membrane penetrations [To Be Discussed on 4/11]	Homer
G71-18 I/II	indoor horticultural grow structures [To Be Discussed on 4/11]	Homer
G101-18	fire-resistance rating requirements for building elements (hours) [To Be Discussed on 4/11]	Homer
S11-18	penthouse type of construction [To Be Discussed on 4/11]	Homer
G74-18	enclosures surrounding occupied roof areas [To Be Discussed on 4/11]	Jay
S10-18	penthouses and occupied rooftop structures [To Be Discussed on 4/11]	Jay
G108-18	type iv construction <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G109-18	type iv construction <i>Dennis leads discussion</i>	ICC Ad Hoc - TWB
FS5-18	noncombustible protection time contribution <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
FS81-18	fire resistance of mass timber <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G102-18	fire-resistance rating requirements for building elements (hours) <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB





2018

BOARD OF DIRECTORS:

PRESIDENT

JESSE DE ANDA

Permit & Development Services Manager
Community Development
City of Beverly Hills, CA

1ST VICE PRESIDENT

SHAHEN AKELYAN, SE

Assistant Chief

Permit and Engineering Bureau
City of Los Angeles, CA

2ND VICE PRESIDENT

ARA SARGSYAN, PE, CBO, LEED® AP

Chief Development Services

Case Management

City of Los Angeles, CA

TREASURER

PHILIP YIN, SE, CASp

Senior Structural Engineer

Building and Safety Bureau

City of Long Beach, CA

SECRETARY

CIARA BARNETT, PE, CASp

Senior Civil Engineer

Building and Safety Division

County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, PE, CBO

General Superintendent of Development

Services

City of Long Beach, CA

DISABLED ACCESS CHAIR

FARUK SEZER, MS, PE, CASp

Building Civil Engineer I

City of Los Angeles, CA

EMERGING LEADER CHAIR

JESSE DE ANDA

Permit & Development Services Manager

City of Beverly Hills, CA

FIRE-LIFE SAFETY CHAIR

EUGENE BARBEAU, PE

Structural Engineering Associate III

City of Los Angeles, CA

INSPECTION CHAIR

VACANT

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner

City of Long Beach, CA

G111-18	cross-laminated timber in exterior walls <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
FS6-18	sealing of adjacent mass timber elements <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
FS73-18	fire blocking materials <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G28-18	high rise water supply <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
F88-18	fire and smoke protection features <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
F266-18	construction fire safety <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G75-18	building height/tall wood <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G80-18	stories tall wood <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G84-18	building area tall wood <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G146-18	clarification Type IV HT <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G152-18	structural fire rating <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
G89-18	type IV-B and IV-C construction <i>Dennis leads discussion</i>	ICC Ad Hoc – TWB
E37-18	Section 1010 Doors, Gates, and Turnstiles <i>Crystal leads discussion</i> <i>Ali supports this item</i>	Crystal
F194-18	PV and R-3 <i>Joe Cain leads discussion</i>	Joe/Kevin
F195-18	grounded mounted PV and security <i>Joe Cain leads discussion</i>	Joe/Kevin
F198-18	access and pathways regarding BIPV systems <i>Joe Cain leads discussion</i>	Joe/Kevin





F199-18	emergency escape and rescue openings <i>Joe Cain leads discussion</i>	Joe/Kevin
F201-18	smoke ventilation <i>Joe Cain leads discussion</i>	Joe/Kevin



2018

BOARD OF DIRECTORS:

PRESIDENT
 JESSE DE ANDA
 Permit & Development Services Manager
 Community Development
 City of Beverly Hills, CA

1ST VICE PRESIDENT
 SHAHEN AKELYAN, SE
 Assistant Chief
 Permit and Engineering Bureau
 City of Los Angeles, CA

2ND VICE PRESIDENT
 ARA SARGSYAN, PE, CBO, LEED® AP
 Chief Development Services
 Case Management
 City of Los Angeles, CA

TREASURER
 PHILIP YIN, SE, CASp
 Senior Structural Engineer
 Building and Safety Bureau
 City of Long Beach, CA

SECRETARY
 CIARA BARNETT, PE, CASp
 Senior Civil Engineer
 Building and Safety Division
 County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR
 TRUONG HUYNH, PE, CBO
 General Superintendent of Development
 Services
 City of Long Beach, CA

DISABLED ACCESS CHAIR
 FARUK SEZER, MS, PE, CASp
 Building Civil Engineer I
 City of Los Angeles, CA

EMERGING LEADER CHAIR
 JESSE DE ANDA
 Permit & Development Services Manager
 City of Beverly Hills, CA

FIRE-LIFE SAFETY CHAIR
 EUGENE BARBEAU, PE
 Structural Engineering Associate III
 City of Los Angeles, CA

INSPECTION CHAIR
 VACANT

STRUCTURAL CHAIR
 GREGORY BOWSER, SE
 Building Plans Examiner
 City of Long Beach, CA

5.3 Triennial Code Adoption for 2019 California Building Standards Code. **[TO BE DISCUSSED ON TBD IN MAY AND AFTER]**

Discussion Point(s):

- Update on LARUCP Amendments.
- Update on State Agencies Proposals.

Action Item(s):

- None at this time.

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Hyperlink</u>
04-11-18	3:00-5:00	809 902 222	Start Your Meeting
05-09-18	3:00-5:00	809 114 387	Start Your Meeting
05-23-18	3:00-5:00	800 609 597	Start Your Meeting
06-27-18	3:00-5:00	801 235 184	Start Your Meeting
07-25-18	3:00-5:00	800 901 404	Start Your Meeting
08-22-18	3:00-5:00	808 483 876	Start Your Meeting
09-05-18	3:00-5:00	800 514 843	Start Your Meeting
09-12-18	3:00-5:00	806 530 380	Start Your Meeting
09-19-18	3:00-5:00	802 252 129	Start Your Meeting
09-26-18	3:00-5:00	TBD	TBD
10-03-18	3:00-5:00	TBD	TBD
10-10-18	3:00-5:00	TBD	TBD
10-17-18	3:00-5:00	TBD	TBD





11-14-18	3:00-5:00	TBD	TBD
11-28-18	3:00-5:00	TBD	TBD
12-12-18	3:00-5:00	TBD	TBD



7.0 ADJOURNMENT

7.1 Meeting adjourned at 5:07pm.

NOTES:

2018

BOARD OF DIRECTORS:

PRESIDENT

JESSE DE ANDA

Permit & Development Services Manager
Community Development
City of Beverly Hills, CA

1ST VICE PRESIDENT

SHAHEN AKELYAN, SE

Assistant Chief

Permit and Engineering Bureau
City of Los Angeles, CA

2ND VICE PRESIDENT

ARA SARGSYAN, PE, CBO, LEED® AP

Chief Development Services
Case Management
City of Los Angeles, CA

TREASURER

PHILIP YIN, SE, CASp

Senior Structural Engineer
Building and Safety Bureau
City of Long Beach, CA

SECRETARY

CIARA BARNETT, PE, CASp

Senior Civil Engineer

Building and Safety Division
County of Los Angeles, CA

COMMITTEES:

ADMINISTRATION CHAIR

TRUONG HUYNH, PE, CBO

General Superintendent of Development
Services
City of Long Beach, CA

DISABLED ACCESS CHAIR

FARUK SEZER, MS, PE, CASp

Building Civil Engineer I
City of Los Angeles, CA

EMERGING LEADER CHAIR

JESSE DE ANDA

Permit & Development Services Manager
City of Beverly Hills, CA

FIRE-LIFE SAFETY CHAIR

EUGENE BARBEAU, PE

Structural Engineering Associate III
City of Los Angeles, CA

INSPECTION CHAIR

VACANT

STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner
City of Long Beach, CA

Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

<http://www.icclabc.org/administration.html> and <http://www.icclabc.org/code-coordination.html>.

