



LOS ANGELES BASIN CHAPTER

INTERNATIONAL CODE COUNCIL

Established 1957
www.icclabc.org

P.O. Box 1099
 Alhambra, CA 91802
 @LABC_ICC



ADMINISTRATION COMMITTEE MEETING MINUTES

SEPTEMBER 19, 2018, WEDNESDAY, 3:00PM-5:00PM

1.0 CALL TO ORDER

1.1 Meeting started approximately 3:11 pm.

2018

BOARD OF DIRECTORS:

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Senior Manager

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STRUCTURAL CHAIR

GREGORY BOWSER, SE

Building Plans Examiner

City of Long Beach, CA

Committee Member	Jurisdiction/Chapter/Company	Present
Amir Hamidzadeh	Agoura Hills	
Ben Galan	West Hollywood	
Eugene Barbeau	Los Angeles	X
Gregory Bowser	Long Beach	
Jonathan Lam	Los Angeles County	
Jesse De Anda (Board Liaison)	Beverly Hills	
Ron Takiguchi	Burbank	
Truong Huynh (Chair)	Long Beach	X
Victor Cuevas	Los Angeles	
Interested Parties	Jurisdiction/Chapter/Company	Present
Ali Fattah	San Diego	X
Adria Reinertson	Moreno Valley	
Brad Wungluck	Manteca	
Crystal Sujeski	OSFM	X
Dennis Richardson	AWC	X
Emily Withers	HCD	
Greg Andersen	OSFM	
Homer Maiel	Tri-Chapters	
Jay Hyde	SVABO	
Joe Cain	SEIA	
John Taecker	UL	
John Westfall	HCD	
Jonathan Cook	OSHPD	X
Matt Wyatt	Ventura County	
Kevin Reinertson	Riverside County	X
Kevin Scott	KH Scott & Associate LLC	
Susan Dowty	ICC	





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2.0 APPROVAL OF PREVIOUS MINUTES

2.1 Review and approve meeting minutes for July 25, 2018. KR motioned to approve. TH second the motion. Approved unanimously. No motion for 9/12 meeting minutes.

3.0 COMMUNICATION

3.1 Update on Chapter Meeting. TH summarized EV presented at the previous chapter meeting.

4.0 NEW BUSINESS

4.1 Evaluating Existing LARUCP Information Bulletins. [TBD]

Action Item(s):

- None at this time.

5.0 EXISTING BUSINESS

5.1 ICC Code Development Cycle for the 2021 I-Codes – PCH Group A.

Discussion Point(s):

- Deadline to Validate/Register Voting on 9/24. Reminded everyone of the deadline. TH noted that a few jurisdictions he spoke to will do so.
- Online Shared Excel File for Code Coordination. Provide an update on the latest change. Cells for entering public comment voting recommendation was corrected so that entries such as AMPC1,2,3 could be made. Explained the column for “Notes”.
- Attendance at the PCH. Several members indicated the dates of their attendance. TH reminded all other that have access to the shared excel file to provide the update there.
- Discuss Public Comment Agenda. Items discussed are noted as follows:

BY	TOPIC	NOTES
BCAC	G151-18	
AF	G108-18	The first 5 are AMPC, rest are D.
KR	G75-18	
KR	G80-18	
KR	G84-18	
DR	FS19	
DR	FS20	





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DR	FS48	
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TWB: AF/KR/DR/TH. Several discussions on the TWB topic. 103 comments submitted. KR: Focus on area and height.

Action Item(s):

- None at this time.

5.2 ICC Code Development Cycle for the 2021 I-Codes – CAH Group B.

Discussion Point(s):

- Online Shared Excel File for Code Coordination. Have not been developed yet. Waiting until Group A is completed before uploading a new shared excel file for the Group B code development cycle.
- Tentative Code Change Proposal. Potential items to be submitted are noted as follows:

BY	TOPIC	STATUS
BCAC	Container in IRC	TBD
Truong	Residential vehicle-lift in IRC	TBD
Jay	Weather resistant barrier	TBD
Ali	Townhouse separation	TBD

Action Item(s):

- Submit tentative code change proposal idea to Truong for distribution to the rest of the committee by **10/10**. [PENDING]

5.3 Triennial Code Adoption for 2019 California Building Standards Code. [TBD 9/26]

Action Item(s):

- Truong to distribute template of the 2019 LARUCP Code Amendment document to the respective committees and their members for their review by **9/26**. [PENDING]

5.4 Training on ICC Code Development.

Discussion Point(s):

- Update Status on Training. Board tentatively agreed to the concept of this training. Working with the Board to determine (1) CEUs and (2) if web conference will be possible for those that can't attend.
- Identify Trainer. TH will provide the training.





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- Establish Schedule for Training.
Aiming for the November chapter meeting, but 1 week later so as to coincide with when the cdpACCESS is open for the online governmental consensus voting.

Action Item(s):

- Truong to talk with LA Board RE: training on ICC Code Development and how to get CEUs for participating members at next chapter meeting and if web conferencing is an option on **10/10**. [PENDING]

5.5 Separate Toilet Facilities. CPC Section 422.1. [TBD 9/26]

Action Item(s):

- None at this time.

5.6 Electronic Plan Submittal and Review. [TBD]

Action Item(s):

- Truong to discuss with Jesse if this topic is completed **9/26**. [PENDING]

6.0 ESTABLISH NEXT MEETING

6.1 The tentative schedule for future meetings are noted below, including the method to access the online web conference meeting, audio call-in number, and meeting number (access code).

Audio Call-in Number: 408-792-6300

<u>Date</u>	<u>Time</u>	<u>Meeting Number</u>	<u>Hyperlink</u>
09-26-18	3:00-5:00	803 699 335	Start Your Meeting
10-10-18	3:00-5:00	807 973 578	Start Your Meeting
10-17-18	3:00-5:00	801 903 717	Start Your Meeting
11-14-18	3:00-5:00	802 323 665	Start Your Meeting
11-28-18	3:00-5:00	805 044 780	Start Your Meeting
12-12-18	3:00-5:00	805 910 810	Start Your Meeting

7.0 ADJOURNMENT

7.1 Meeting adjourned at 4:41 pm.

NOTES:





Please inform the Chairperson at any time prior to the next scheduled meeting if you wish to introduce new business for discussion with the committee. With adequate notice, items requesting committee discussion can be included in the next meeting agenda that will be distributed to the members.

For copies of past meeting minutes and other related documents produced by this committee, please refer to the Los Angeles Basin Chapter's website at:

<https://icclabc.org/administration> and <https://icclabc.org/code-coordination>.

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