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CANYONVILLE CITY COUNCIL

MEETING MINUTES

**REGULAR SESSION 7:00 P.M.**

**MONDAY, JUNE 20, 2023**

**REGULAR SESSION**

**I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:**

Mayor Morgan called the meeting to order at 7:00 p.m. and all joined in prayer and the Pledge of Allegiance.

**II. ROLL CALL:**

COUNCIL PRESENT: Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr.

COUNCIL ABSENT: Councilor Mather.

STAFF PRESENT: Administrator/Recorder Bennett and Finance Deputy Recorder Rogers.

STAFF ABSENT: None.

**III. AGENDA REVIEW AND/OR ADDITIONS:**

Additions: None

Corrections: Minutes for the May 15, 2023, Council Meeting state adjournment was 8:40 pm, adjournment was 8:01 pm.

**IV. CONSENT CALENDAR:**

Minutes for Regular Council Meeting: **Stand approved with corrections**.

**V. REPORTS**

**1.** **Sheriff’s office report**.

This month in Canyonville the Sherriff’s office received 275 calls for service, 27 reports taken, 20 arrests, 25 traffic stops and 20 citations.

**2. City Administrator Report**

On July 9, 2023, staff emailed notice of contract termination to Optimum Environmental. Rob and Administrator Bennett felt this was best as we have Keith and Rob back to work.

The Douglas County Work Crew cleared brush and trees from the base and side of Win Walker Dam and the road to O’Shea Reservoir.

June 14, 2023, staff were informed of a broken water value at the Water Plant, which caused the plant to shut off. Staff were able to locate a value near Seattle WA, to avoid shipping time, a member of the utility crew drove to Seattle for the part and the value was repaired the following day.

**3. Mayor’s Report**

Mayor Morgan met with Administrator Bennett to review the agenda for the council meeting. Administrator Bennett is working on the questions presented at the Budget Hearing, the answers are forthcoming.

**4. Main Street Report**

Mike Kelley spoke, the Main Street Committee and the Chamber of Commerce are working on an Adopt a Block program as well as looking into purchasing new garbage cans .

**VI. PUBLIC HEARING**

1. Resolution 705 - A resolution of the City Council of the City of Canyonville Adopting the 2023–2024 Budget, Making Appropriations, Imposing Taxes, and Categorizing Taxes.

**Hearing opened at 7:16**

During public discussion, two citizens requested that a copy of the Budget be available online for

easier accessibility.

**Hearing closed at 7:20**

**Councilor Barton moved, and Councilor O’Sullivan seconded a motion to Approve Resolution No. 705 Adopting the City of Canyonville 2023-2024 Budget, Making Appropriations, Imposing Taxes, and Categorizing Taxes. Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr voted “yes. No ‘nays” The motion carried.**

**VII. PUBLIC HEARING**

**1. Ordinance No. 658 – Amending Ordinances for homeless camping in compliance.**

**with state law.**

Hearing open at 7:22 pm

Community members and business owners spoke, they expressed safety concerns and difficulties conducting business due to the homeless population. An officer from the Douglas County Sheriff’s Office was in attendance, he informed citizens that when they see an individual breaking the ordinance, they can call the non-emergency line for dispatch.

Hearing closed at 7:34 pm

Councilor Barton made a motion to approve Ordinance 658, motion died for a lack of second.

The Council made the following changes:

Strike first paragraph on page 2. ~~WHEREAS the City of Canyonville recognizes that the State of Oregon is experiencing a housing crisis that has resulted in an increase in unsanctioned camping in public spaces and rights-of-way, and~~

Chapter 9.36 Exhibit A 1. All areas in Pioneer Park~~, except for the tennis court property~~. Exhibit A 2. ~~to a width of less than~~.

Exhibit A B. ~~dawn to dusk~~. Change to sunset to sunrise.

9.36.030 B. 1. At least 72 hours before removing persons experiencing homelessness from a campsite, the City shall cause notice, to be written in English ~~and Spanish~~

9.36.020 Exhibit A 3. On public property in the following area: Beginning at the intersection of SE Main Street and E 1st Street, proceeding southeast to the SE Main Street bridge, proceeding northeast to SE Canyon Avenue, proceeding to the end of NW Harrison, E 1st Street from SE Canyon Avenue, and proceeding southwest to SE Main Street.

**Councilor Suhr moved, and Councilor Barton seconded a motion to adopt Ordinance No. 658 amending chapters 9.24, 9.36, 10.04, 10.32, 12.12 and 12.20 of the Canyonville Municipal Code with amendments. Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**VIII. UNFINISHED COUNCIL BUSINESS**

**1. Canyonville Library – City Hall Renovation Project 2023-2023**

The library was not awarded the AARP Flagship Community Grant and would like to apply for The Ford Family Foundation grant in the amount of $25,000. The City Council will need to set a capped amount that the City will contribute to the project.

**Councilor Barton moved, and Councilor Freeman seconded a motion to approve the submittal of The Ford Family Foundation grant for the amount of $25,000 by the Canyonville Community Library. Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**2. Public Improvement Project Status**

City staff, City engineers and Gosselin Construction continue to assess and repair the water leak on Canyonville Riddle Rd.

The Hamlin bridge repair project is currently making its way through the environmental permitting process. This project involves work within the creek and is regulated by the DEQ. The Safe Route to School project is currently stuck at the Division of State Land because they consider some of the drainage ditches to be wetland.

Knoll Terrace is proposing to establish a 67,000-gallon water tank for their residents. They currently have their own water system within the park; however, their system connects to the City’s water therefore must be approved by the City, the City’s engineers are currently reviewing.

**3. Current Abatements**

The owner of the Wright St property has family helping to clean up and the property is showing improvement. City staff are starting work on the city sign ordinance that 315 S Main is in violation of. The owners of 167 Phillips have been given a deadline of June 30, 2023, to clear debris, trailers, and unlicensed vehicles. A letter was sent to 561 Stagecoach regarding occupied trailers on property. The owners of 230 Sunset have requested more time to remove trailer from property. Extended to June 30, 2023. The trailer at 200 Berthel running gray/black water on the ground has been cited several times, the occupant informed us she is in process of moving the trailer. The cars and debris at 600 NW 1st are cleaned up. A letter has been sent to Fry’s Auto Body regarding the food truck that sets up on their property. The Indian Taste restaurant was sent a letter to clean up the garbage behind the business and get a dumpster or garbage cans with lids.

**IX**. **NEW COUNCIL BUSINESS**

**1. Addition of Mayor on Bank Signature Card**

The City Administrator recommends that the City Council authorize Mayor Christine Morgan as a signer on the City’s checking account and remove Jake Young as signer.

**Councilor Barton moved, and Councilor O’Sullivan seconded a motion to appoint Mayor Christine Morgan as an authorized signer on the City’s checking account and remove Jake Young. Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**2. 2023 Pioneer Days Sponsorship**

The Pioneer Days Committee is asking for a general sponsorship donation or T-Shirt sponsorship.

The City could make a small sponsorship donation of $100.00.

**Councilor Barton moved, and Councilor Freeman seconded a motion to approve the small T-shirt sponsorship donation of $100.00 to Canyonville Pioneer Days Celebration. Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**3. Water DRC Contract**

Brian Kelly has been performing the services of Direct Responsible Charge (DRC) for the City’s water treatment since 2015. The City pays him a monthly fee of $900.00. During the budget process Brian advised of his desire to increase his monthly fee base pay to $1,200.00 with retro paid back to February 2023.

**Councilor Barton moved, and Councilor O’Sullivan seconded a motion to authorize the Mayor to sign a new contract with Brian Kelly for $1,200.00 a month to provide the Direct Responsible Charge services for the City’s water system and retro pay back to February. Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**X. QUESTION AND COMMENTS FROM THE AUDIENCE**

No questions or comments

**XI. ANNOUNCMENT**

Council Meeting July 17, 2023

Planning Commission July 12, 2023

**XII. ADJOURNMENT**

**Councilor Barton moved, and Councilor O’Sullivan seconded a motion to adjourn the meeting at 8:50 pm. Mayor Morgan, Councilors Barton, Freeman, Morgan, O’Sullivan, and Suhr voted “yes.” No “nays.” The motion carried.**

**Meeting adjourned at 8:50 pm**

ATTEST:

Christine Morgan, Mayor

Dawn Bennett, City Administrator/Recorder