



Village of New Minas
Beautification Group
Monday January 25, 2021 @ 10:00 AM
Louis Millett Community Complex
Commission Room

Members Present:

- Mary Munroe, Chair
- Cheryl Manzer, Commissioner
- Gerard Hamilton, Staff
- Ian Morrison, Staff
- John Ansara, Staff
- Erica Dominey, Minutes

Call to Order:

Chair Mary Munroe called the meeting to order at 10:03 am.

Approval of the Agenda:

The Agenda for the January 25 meeting of the Beautification Group was presented.

M/Cheryl Manzer

S/John Ansara

Motion Carried

Approval of the Minutes:

Approved by consensus.

Business Arising from Minutes:

None

Project Updates:

- Commercial Street
 - \$6,900.00 has been budgeted for benches
 - \$10,687.07 has been budgeted for receptacles
 - John was directed to requisition the benches and receptacles
 - The irrigation system (not budgeted for) has been deferred and will be included in the 2021-2022 capital budget
 - Gerard was directed to cost out the irrigation system

- Founding Fathers Park
 - Work for this fiscal year has concluded
 - The Group will commence discussion for Phase #3 for the park in the coming months

- Grant Funding
 - The expenses for the \$13,861 beautification grant received by the Municipality will need to be finalized at year end
 - As part of the grant, the Village agreed to match the funding with additional investments of \$13,861
 - Remaining items that need to be expensed include the aforementioned benches and receptacles, as well as pavers (\$6,703.00) and labour for the floral install at the Roundabout (\$3,000)
 - This may leave a small amount of grant funding for an additional investment, which the Group can discuss, once numbers become more formalized

- Lockhart-Ryan Park Signage
 - \$632.50 has been allocated for a 4'x8' sign
 - Mary will contact Michael Gabriel to work on a design for the sign for Lockhart-Ryan Park

- Roundabout
 - Gerard was directed to contact the Briar Patch to obtain an estimate on the labour for installation of the plan and shrub order for the Roundabout
 - \$3000 has been allocated for labour for this purpose
 - The labour needs to be invoiced prior to March 31, 2021
 - The Group did discuss that the shrubs and trees may supplant the need for a Christmas tree at this location

New Business:

- 101 Highway Sign
 - Gerard has obtained an updated cost estimate of \$12,500 for a new highway sign for the west end of the New Minas section of the 101 Highway
 - This estimate includes a new sign as well as some modifications to the existing sign at the east end of the New Minas section of the 101 Highway
 - The accurate design has been provided to Transportation & Infrastructure Renewal
 - This item will be included in the upcoming Village capital budget for 2021-2022
 - It was recommended to add a \$1000 contingency to the estimate

- Branding of Woodvale Tank
 - Mary will solicit Michael Gabriel for a concept for the placement of updated branding for the New Minas Water Tower

- Priorities for 2021-2022
 - Green initiatives, such as solar lights for holidays and other occasions were discussed as possible ideas
 - John was directed to determine the dates for the Municipal beautification grants for next fiscal year and report back at the next meeting
 - Capital Project ideas for 2021-2022:
 - Irrigation System for Roundabout
 - Sign for 101 Highway and Modifications to Existing Sign
 - Design & Branding of Woodvale Water Tank
 - Beautification of the Village's community parks
 - Hardware for 17 Holiday Banner placements

- Regular Meeting Time
 - The third Wednesday of each month @ 10:30 am has been established as the meeting time

- Vision New Minas
 - The Chair asked members of the Beautification Group to consider ideas and concepts that should be directed to the New Minas Secondary Plan Working Group for their review, as part of the development of a secondary plan.

Next Meeting Date:

The next meeting is scheduled for Wednesday February 17 @ 10:30 am in the Commission Room.

Adjournment:

Meeting adjourned at 11:07 am.