



**Village of New Minas**  
Beautification Committee  
Thursday April 22, 2021 @ 10:30 AM  
Louis Millett Community Complex  
Commission Room

**Members Present:**

- Mary Munroe, Chair
- Cheryl Manzer, Commissioner
- John Ansara, Staff
- Ian Morrison, Minutes

**Call to Order:**

Chair Mary Munroe called the meeting to order at 10:30 am.

**Approval of the Agenda:**

The Agenda for the April 22 meeting of the Beautification Group was approved.

**M/John Ansara**

**S/Cheryl Manzer**

**Motion Carried**

**Approval of the Minutes:**

The Minutes for the March 17 meeting of the Beautification Group were approved, as presented.

**M/Cheryl Manzer**

**S/John Ansara**

**Motion Carried**

**Business Arising from Minutes:**

None

**Budget Update**

The Clerk Treasurer/CAO reported that no expenses were incurred since the last meeting:

- \$26,944.81 in expenses have been incurred as of March 31
- Any unfinished project work will need to be planned for in the upcoming Capital Budget

John Reported that the Beautification Grant from the Municipality has been finalized, with all submitted expenses approved for reimbursement up to the allotted amount for approval.

## **Project Updates:**

- Commercial Street
  - Four benches and six receptacle containers need to be placed
  - Cheryl and Mary have picked the sites and will provide them to Gerard for placement purposes
  - Plants for the plant boxes have been requisitioned
  - Plants should be installed by the middle of May
- Founding Fathers Park
  - Gerard indicated that a maximum of 1-2 more parking spaces can be accommodated following build-up revisions to the lot
  - Mary asked if the curb could be adjusted for easier access from Commercial Street. Gerard advised this can be accommodated.
- Roundabout
  - The quote from Acacia Grove Horticulture Service has been received at a cost of \$9030 plus HST. The budget was estimated at \$5000.
  - A second quote is being solicited from Craig Gerrard who has expressed reservations around the design. In particular, Mr. Gerrard has suggested annuals will require significant maintenance and the design may not stand up to the debris, exhaust, and plowing of snow around the roundabout.
  - Cheryl and Mary agreed to meet with Mr. Gerrard to discuss the concerns.
  - One vendor previously declined to quote

## **New Business:**

- Capital Budget
  - The Capital Budget was discussed
  - The following items were proposed for the budget:
    - \$4,000 – Irrigation System for Roundabout
    - \$13,500 – Highway Sign for 101 Highway
    - Cost unknown – Signage for Lockhart-Ryan park
  - The Committee discussed a branding exercise as part of the Capital Budget but decided against it, due to cost and perceived need
  - A special meeting of the Committee will be held to finalize the budget
- Committee Appointments
  - The Terms of Reference for the Beautification Committee were approved by the Commission on May 12
  - The composition of the Committee calls for two citizen appointments: one resident or non-resident property owner in the Village and one member of the business community
  - A recruitment process will be launched in the near future
- Woodvale Tank Design
  - A design for the Woodvale Tank must be finalized shortly, in an effort to ensure the painting of the tank, planned for this summer, proceeds according to schedule

- The tank can only be painted when it is empty; therefore, the refurbishment of the tank presents an opportunity to re-fresh the logo
- John was tasked with drafting up a design for the Woodvale Tank

**Next Meeting Date:**

The next meeting is scheduled for Tuesday May 4 @ 11:00 am in the Commission Room.

**Adjournment:**

Meeting adjourned at 11:32 am.