



**Village of New Minas**  
Beautification Committee  
Wednesday February 16, 2022 @ 10:30 AM  
Online Video Conference  
New Minas, Nova Scotia

**Members Present:**

- Mary Munroe, Chair
- Agnes Wojt, Citizen Member
- Cheryl Manzer, Commissioner
- Donna Randell, Citizen Member
- Gerard Hamilton, Staff
- John Ansara, Staff

**Others Present:**

- Ian Morrison, Minutes

**Call to Order:**

The Chair called the meeting to order at 10:30 am.

**Approval of the Agenda:**

The Agenda for the February 16 meeting of the Beautification Committee was approved, with the additions of "Grant Update", "Miscellaneous Operating Items", and "New Minas Secondary Plan."

**M/Cheryl Manzer**

**S/John Ansara**

**Motion Carried**

**Approval of the Minutes:**

The Minutes for the January 28 meeting of the Beautification Committee were approved, as presented.

**M/Cheryl Manzer**

**S/Agnes Wojt**

**Motion Carried**

**Business Arising from Minutes:**

None

**Presentations:**

None

**Project Updates:**

None

**New Business:****Budget Update**

The Clerk Treasurer/CAO provided the following budget update, as of February 14:

- \$3140.01 in expenses incurred to date as part of Trash/Recycling Receptacles
- \$115.37 in expenses incurred to date as part of Trash/Recycling Receptacles
- \$4067.13 in expenses incurred to date as part of the Banner Fastener Kit Project
- \$312.86 in expenses incurred to date as part of Plant Installation @ Founders Park
- \$1045.14 in expenses incurred to date as part of Plant Installation @ Founders Park
- \$625.59 in expenses incurred to date as part of Holiday Lights
- \$42.49 in expenses incurred to date as part of Holiday Lights
- \$16.79 in expenses incurred to date as part of Holiday Lights
- \$183.91 in expenses incurred to date as part of Holiday Lights
- \$559.84 in expenses incurred to date as part of Holiday Lights
- \$573.57 in expenses incurred to date as part of Crescent Park West
- \$354.56 in expenses incurred to date as part of Crescent Park West
- \$938.57 in expenses incurred to date as part of Crescent Park West
- \$354.56 in expenses incurred to date as part of Crescent Park West
- \$281.57 in expenses incurred to date as part of Crescent Park West
- \$208.57 in expenses incurred to date as part of Crescent Park West
- \$12,820.53 expensed, year to date

Discussion: Long Term Capital Plan

Deferred to next meeting

Discussion: Short Term Capital Plan

The Committee discussed its short term capital ideas for the upcoming budget cycle. Approximately \$25,000 in capital spending will be requested.

THAT the following capital budget items be recommended to Village Commission for inclusion in the Capital Budget for 2022-2023:

- \$6000 – Crescent Park West
  - \$1500 for recycling stations
  - \$2500 for benches (2)
  - \$2000 for flowers, shrubs, trees, and general upgrade
- \$5500 – Neighbourhood Park Development
  - \$5500 for capital development to include flowers, landscaping, seating, and recycling bins
- \$5000 – Lighting & Decorations
- \$8500 – Prospect Road Pocket Park
  - Fill, landscaping, plants, and sod

- Seating purchase if budget allotment permits
- \$25,000 - Total

**M/Donna Randell**

**S/Cheryl Manzer**

**Motion Carried**

#### Grant Update

John Ansara provided the Committee with an overview of the grant expenses year to date and the filing deadlines for qualifying for the grant reimbursement. At the present time, there is ample room within the budget to purchase additional holiday lighting and receptacle units, prior to year end.

#### Miscellaneous Operating Items

The Chair advised the Committee that staff will need to include in their operating plan, the following work orders and remediation:

- Clean dirty receptacle units
- Evaluating bench height for acceptable accessibility standards
- Excavating for tree planting at Crescent Park West
- Place edging at Founders Park
- Repairing damage created by plows at various locations
- Repositioning black mulch around trees at Founders Park

#### New Minas Secondary Plan

The Chair advised that the draft version of the New Minas Secondary Plan is available for viewing for any members of the Committee who may have an interest in the document.

#### **Next Meeting Date:**

The next meeting is scheduled for Wednesday March 16 @ 10:30 am in the LMCC or via online video conferencing if restrictions are still in place.

#### **Adjournment:**

Meeting adjourned at 11:47 am.