



Village of New Minas
Annual General Meeting
June 27, 2023 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Quentin Hill
- Debra Windle-Smith

Commissioners Absent:

- Mary Munroe (with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Jason Haughn, Municipal Advisor
- Lawrence Lake, Morse Brewster Lake
- Pat Poll

1. Call to Order:

Dave Chaulk called the meeting to order at 7:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the June 27, 2023 Village Annual General Meeting be approved as circulated.

M/James Redmond

S/Quentin Hill

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. June 28, 2022 Village Annual General Meeting

Motion:

THAT the Minutes for the June 28, 2022 Village Annual General Meeting be approved as circulated.

M/James Redmond

S/Quentin Hill

Motion Carried

5. Business Arising from Minutes:

- a. June 28, 2022 Village Annual General Meeting

There was no business arising from the June 28, 2022 minutes.

6. Comments from the Chair:

There were no comments from the Chair.

7. Presentations:

- a. Financial Statements for Year Ending March 31, 2023

The audited financial statements for the year ending March 31, 2023 for the Village of New Minas and the New Minas Water Commission were presented. The auditor, Lawrence Lake, was present to provide an overview of the Financial Statements and to take questions. Mr. Lake provided a brief summary of the following sections of the Financial Statements:

- Independent Auditor's Report
- Consolidated Statement of Operations
- Consolidated Statement of Financial Position
- Consolidated Statement of Changes in Net Financial Assets
- Consolidated Statement of Cashflow

Mr. Lake commented that the Village is currently in a strong financial position with a healthy tax base.

Motion:

THAT the Financial Statements for Year Ending March 31, 2023 be received as presented.

M/James Redmond

S/Quentin Hill

Motion Carried

b. 2023/24 Budget

The Operating Budgets and the Capital Budgets for the Village of New Minas and the New Minas Water Commission for the 2023-2024 fiscal year were presented by the Clerk Treasurer/CAO. The Operating and Capital Budgets for the Village of New Minas were ratified by the Village Commission on March 13, 2023. The Operating and Capital Budgets for the New Minas Water Commission were ratified by its Commission on February 28, 2023.

The Operating Budget for the Village is balanced, and the New Minas Water Commission is projecting a deficit of \$129,433. A new rate study will be presented to the Utility and Review Board later this fiscal year. The Capital Budget for the Village forecasts \$808,714 in spending with \$434,031 in funding offsets. The Capital Budget for the New Minas Water Commission forecasts \$315,000 in spending with \$290,000 in funding offsets.

8. Annual Reports:

a. Village of New Minas

The Annual Report of the Village of New Minas (included in the June 27, 2023 Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. During the presentation, Dave expressed his appreciation for the work of the Village Commissioners and staff.

Motion:

THAT the annual report for the Village of New Minas be received as presented.

M/James Redmond
S/Debra Windle-Smith
Motion Carried

b. New Minas Volunteer Fire Department

The Annual Report of the New Minas Volunteer Fire Department (included in the June 27, 2023 Village Annual General Meeting agenda package) was presented by Dave Chaulk, Chair of the Village Commission. Dave thanked NMFDC Chief James Redmond and all of the volunteer firefighters for their efforts over the past year.

Motion:

THAT the annual report for the New Minas Volunteer Fire Department be accepted as presented.

M/Quentin Hill
S/Debra Windle-Smith
Motion Carried

9. Other Business:

There was no other business.

10. General Public Input:

Pat Poll asked when the Golf View playground will be installed. The Clerk Treasurer/CAO replied that it is next on the list now that the Meadow Terrace playground has been completed, and the goal is for the installation to be completed by the end of the summer.

11. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 7:38pm.

Motion:

THAT the meeting be adjourned.

M/Quentin Hill

S/Debra Windle-Smith

Motion Carried