



**Village of New Minas**  
Beautification Committee  
February 15, 2023 @ 10:30 AM  
Commission Room, LMCC  
New Minas, Nova Scotia  
DRAFT MINUTES

**Members Present:**

- Mary Munroe, Commission Member & Chair
- Debra Windle-Smith, Commission Member
- Agnes Wojt, Citizen Member (via Zoom)
- Donna Randell, Citizen Member (via Zoom)
- John Ansara, Director of Recreation & Community Development

**Members Absent:**

- Gerard Hamilton, Manager of Municipal Operations

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 10:36am, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the February 15, 2023 Beautification Committee Meeting be approved as circulated.

**M/ John Ansara**

**S/ Mary Munroe**

**Motion Carried**

**3. Approval of Minutes:**

- a. January 18, 2023 Beautification Committee Meeting

Motion:

THAT the Minutes for the January 18, 2023 Beautification Committee Meeting be approved as circulated.

**M/ John Ansara  
S/ Mark Jackson  
Motion Carried**

**4. Business Arising from Minutes:**

- a. January 18, 2023 Beautification Committee Meeting

There was no business arising from the January 18, 2023 minutes.

**5. Comments from the Chair:**

The Chair welcomed Mark Jackson and John George from Public Works.

**6. Presentations:**

There were no presentations.

**7. Finance & Budget Update:**

- a. Expenditures to date

The Clerk Treasurer/CAO provided a verbal summary of the expenditures to date. To date, \$30,233.07 has been invoiced.

**8. New Business:**

- a. Updates to Terms of Reference

The Terms of Reference have been updated, and approved by the Village Commission. The changes were that the Committee will now be meeting bi-monthly or at the call of the chair and that the purpose of the Committee is to make recommendations for the Village Commission. Recommendations will be made by consensus wherever possible.

- b. Spring Plantings

John George spoke to the committee about his ideas for planters and spring plantings. In addition to the planters, the focus this year will be on the gardens at the entrances to the LMCC and Lockhart Ryan Park. The Committee gave the go ahead for John to obtain quotes from nurseries and for staff to order flowers within the budgeted amount.

**9. Other Business:**

- Debra Windle-Smith will be reaching out to Caroyln Green to discuss the Butterfly Way project, and will report back to the Committee.

- John Ansara will coordinate a meeting with our public works staff and the supplier of the Christmas lights on the warranty issue.

**10. Next Meeting Date:**

The next meeting is scheduled for Wednesday April 19, 2023 @ 10:30am at the LMCC and via online video conference (Zoom).

**11. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 11:40am.

Motion:

THAT the meeting be adjourned.

**M/ John Ansara**

**S/ Donna Randell**

**Motion Carried**