



Village of New Minas
Beautification Committee
March 20, 2024 @ 10:30 AM
Commission Room, LMCC
New Minas, Nova Scotia
DRAFT MINUTES

Members Present:

- Mary Munroe, Commission Member & Chair
- Agnes Wojt, Citizen Member
- Donna Randell, Citizen Member
- John Ansara, Director of Recreation & Community Development
- Gerard Hamilton, Manager of Municipal Operations

Members Absent:

- Debra Windle-Smith, Commission Member (with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 10:30am, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the March 20, 2024 Beautification Committee Meeting be approved as circulated.

M/ John Ansara

S/ Gerard Hamilton

Motion Carried

3. Approval of Minutes:

- a. January 17, 2024 Beautification Committee Meeting

Motion:

THAT the Minutes for the January 17, 2024 Beautification Committee Meeting be approved as circulated.

M/ John Ansara
S/ Donna Randell
Motion Carried

4. Business Arising from Minutes:

- a. January 17, 2024 Beautification Committee Meeting

There was no business arising from the January 17, 2024 minutes.

5. Comments from the Chair:

The Chair discussed the importance of planning for future

6. Review of 2023/24 (Lessons Learned)

The Committee discussed lessons learned from 2023/24:

What went well:

- Finished red Christmas banners
- Purchased seasonal banners
- Lockhart Ryan Park sign
- Remembrance Day signs
- Wiring/lights for the gazebo at L&R Park
- Gardens have been well tended
- Snow clearing around benches

Opportunities for improvements:

- Christmas tree lighting
- Keep on improving planters
- Wipersnipping around benches
- Commercial Street roundabout
- Consistency of garbage dispensers

7. Review of Upcoming Projects

The Clerk Treasurer/CAO reviewed the projects that were approved in the 2024/25 capital budget with the Committee. Nova Scotia Power has indicated that they will not allow hardware for banners to be attached to the utility poles along Prospect Road. The Clerk Treasurer/CAO will follow up with senior staff at NSP.

Gerard will take the lead on the Founding Fathers Park project and purchase of trees. John will take the lead on the banners and decorations. John will also be submitting the application for external funding in the spring.

8. Future Project Planning

The Committee discussed project priorities for future years. Some of the ideas include:

- New planters (the existing planters are reaching the end of their useful life)
- Beautification of existing parks
- Community garden

9. Operational Improvements

The Committee discussed various operational improvements to be made within the Village:

- West end sign (repair the base) — Gerard to action.
- Straighten Nova Drive sign in Crescent West Pocket Park garden — Gerard to action.
- Derelict building needing attention (Trading Post/Sister Sarah's) — parts falling off could be pedestrian hazard. The Clerk Treasurer/CAO to inform Kings County By-law Officer.
- Fish truck neon signs (posted days ahead for when truck will be on site) — Gerard to work with vendor.

10. Next Meeting Date:

- a. May 15, 2024

The next meeting is scheduled for Wednesday May 15, 2024 @ 10:30am at the LMCC and via online video conference (Zoom).

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 11:28am.

Motion:
THAT the meeting be adjourned.

M/ Donna Randell
S/ John Ansara
Motion Carried