



**Village of New Minas**  
Beautification Committee  
July 19, 2023 @ 10:30 AM  
Commission Room, LMCC  
New Minas, Nova Scotia  
APPROVED MINUTES

**Members Present:**

- Mary Munroe, Commission Member & Chair
- Debra Windle-Smith, Commission Member
- Agnes Wojt, Citizen Member
- Donna Randell, Citizen Member (via Zoom)
- John Ansara, Director of Recreation & Community Development
- Gerard Hamilton, Manager of Municipal Operations

**Members Absent:**

- None

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 10:30am, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the July 19, 2023 Beautification Committee Meeting be approved as circulated.

**M/John Ansara**

**S/Agnes Wojt**

**Motion Carried**

**3. Approval of Minutes:**

- a. May 17, 2023 Beautification Committee Meeting

Motion:

THAT the Minutes for the May 17, 2023 Beautification Committee Meeting be approved as circulated.

**M/Gerard Hamilton**

**S/Agnes Wojt**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. May 17, 2023 Beautification Committee Meeting

There was no business arising from the May 17, 2023 minutes.

**5. Comments from the Chair:**

Mary Munroe asked the Committee to begin thinking about lighting and decoration details for this year, as well as projects for next year's budget ahead of the September meeting.

**6. Presentations:**

- a. Accessibility Requirements

This presentation has been postponed to a future meeting.

**7. Finance & Budget Update:**

Tim Bouter reviewed the capital budget for this fiscal year. John Ansara provided an update on the Streetscaping & Beautification grant through Municipal Affairs. The Province is expecting to announce approved projects in the next few weeks. This will be an important milestone in determining the scope of work for this year.

**8. Capital Projects:**

- a. Crescent Park West

Gerard Hamilton provided an update on the irrigation project. Gerard is working with NS Public Works on the Work Within Highway Right-of-Way permit.

- b. Founding Fathers Park

Gerard Hamilton provided an update on irrigation. This project is scheduled to take place in the fall. John Ansara provided an update on the replacement sign, which has been received and will be installed in the next month. The Committee also reviewed the two options for the viewing deck prepared by Palmer and Palmer & Doherty Consulting Inc.

Motion:

THAT detailed design proceed based on Option 1.

**M/John Ansara**

**S/Debra Windle-Smith**

**Motion Carried**

c. Lights and Decorations

The Committee decided to move forward on the three seasonal banner designs that were circulated ahead of the meeting.

d. Prospect Road Pocket Park

The Committee would like to add a planter in front of the lamp post in Prospect Road Pocket Park. The solar lights have been installed on the blue spruce trees.

**9. New Business:**

a. Wolfville Tree Walking Tour

Debra Windle-Smith informed the Committee about a tour that the Town of Wolfville is hosting that will be focused on trees in the community.

**10. Other Business**

- The Committee will email ideas about Christmas decorations ahead of the September meeting.
- Mary Munroe discussed eye sores within the Village on private property. The Committee decided that the best approach would be for individual commissioners or staff to speak to the property owners, asking them if they can refresh/improve the unsightly components. The Clerk Treasurer/CAO offered to forward a list of properties to the County Bylaw and Enforcement Officer.
- Gerard and Debra will make another attempt to meet with Carolyn Greene from the Blomidon Naturalist Society, with the goal of creating the new garden space this season.

**11. Next Meeting Date**

a. September 20, 2023

The next meeting is scheduled for Wednesday September 20, 2023 @ 10:30am at the LMCC and via online video conference (Zoom).

**12. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 11:58am.

Motion:

THAT the meeting be adjourned.

**M/Debra Windle**

**S/ John Ansara**

**Motion Carried**