



**Village of New Minas**  
Commission Meeting  
March 13, 2023 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**AGENDA**

1. Call to Order
2. Approval of the Agenda
3. Disclosure of Conflict of Interest
4. Approval of Minutes:
  - a. February 13, 2023 Village Commission Meeting
5. Business Arising from Minutes:
  - a. February 13, 2023 Village Commission Meeting
6. Comments from the Chair
7. Public Input Specific to Agenda Topics
8. RCMP Presentation
9. Committee Reports:
  - a. Beautification Committee — Report and draft minutes included in package
  - b. Finance & Audit Committee — No meeting since last report
  - c. Joint Accessibility Advisory Committee — Draft minutes included in package
  - d. New Minas Water Commission — Draft minutes included in package
  - e. Regional Sewer Committee — Proposed budget included in package
10. Staff Reports:
  - a. Clerk Treasurer/CAO — Report included in package
  - b. Manager of Municipal Operations — Report included in package
  - c. Manager of Finance — Report included in package
  - d. Director of Recreation & Community Development — Report included in package
  - e. Active Living Coordinator — Report included in package
11. New Business:
  - a. Approval of 2023-24 Operating Budget
  - b. Approval of 2023-24 Capital Budget
12. Correspondence:
  - a. Horton High School Safe Grad
13. Other Business
14. General Public Input
15. Adjournment



**Village of New Minas**  
Commission Meeting  
March 13, 2023 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
AGENDA

#### **4. Approval of Minutes**



**Village of New Minas**  
Commission Meeting  
February 13, 2023 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
DRAFT MINUTES

**Commissioners Present:**

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Debra Windle-Smith

**Commissioners Absent:**

- Quentin Hill (with regrets)

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO (via Zoom)
- Laura Jacobs, Active Living Coordinator

**Others Present:**

- Donna Randell (via Zoom)

**1. Call to Order:**

Dave Chaulk called the meeting to order at 7:01pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the February 13, 2023 Commission Meeting be approved as circulated.

**M/James Redmond**

**S/Debra Windle-Smith**

**Motion Carried**

**3. Disclosure of Conflict of Interest:**

No conflicts of interest were declared.

**4. Approval of Minutes:**

- a. January 9, 2023 Village Commission Meeting

Motion:

THAT the Minutes for the January 9, 2023 Village Commission Meeting be approved as circulated.

**M/James Redmond  
S/Debra Windle-Smith  
Motion Carried**

**5. Business Arising from Minutes:**

- a. January 9, 2023 Village Commission Meeting

There was no business arising from the January 9, 2023 minutes.

**6. Comments from the Chair:**

The Chair had no comments.

**7. Public Input Specific to Agenda Topics:**

There was no public input.

**8. Committee Reports:**

- a. Beautification Committee

Mary Munroe provided a verbal summary of the written report and draft minutes included in the February 13, 2023 Commission agenda package.

Motion:

THAT the written report and draft minutes for the Beautification Committee be received as included in the February 13, 2023 Commission agenda package and as verbally summarized by Mary Munroe.

**M/Mary Munroe  
S/James Redmond  
Motion Carried**

- b. Finance & Audit Committee

Dave Chaulk provided a verbal summary of the draft minutes included in the February 13, 2023 Commission agenda package.

Motion:



THAT the draft minutes for the Finance & Audit Committee be received as included in the February 13, 2023 Commission agenda package and as verbally summarized by Dave Chalk.

**M/James Redmond**  
**S/Debra Windle-Smith**  
**Motion Carried**

c. Joint Accessibility Advisory Committee

Motion:

THAT the draft minutes for the Joint Accessibility Committee be received as included in the February 13, 2023 Commission agenda package.

**M/James Redmond**  
**S/Mary Munroe**  
**Motion Carried**

d. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the February 13, 2023 Commission agenda package.

e. Regional Sewer Committee

James Redmond provided a verbal summary of the written report and draft minutes included in the February 13, 2023 Commission agenda package.

Motion:

THAT the New Minas Water Commission and Regional Sewer Committee reports be received as included in the February 13, 2023 Commission agenda package and as verbally summarized by James Redmond.

**M/James Redmond**  
**S/Mary Munroe**  
**Motion Carried**

**9. Staff Reports:**

The Clerk Treasurer/CAO provided a verbal summary of the following written reports included in the February 13, 2023 Commission agenda package:

- a. Clerk Treasurer/CAO — Report included in package
- b. Manager of Municipal Operations — Report included in package
- c. Manager of Finance — Report included in package
- d. Director of Recreation & Community Development — Report included in package
- e. Active Living Coordinator — Report included in package

Motion:

THAT the Staff Reports be received as included in the February 13, 2023 Commission agenda package and as verbally summarized by the Clerk Treasurer/CAO.

**M/James Redmond**  
**S/Debra Windle-Smith**  
**Motion Carried**

**10. New Business:**

a. Active Living Strategy

The Active Living Coordinator presented the new Active Living Strategy included in the February 13, 2023 Commission agenda package.

Motion:

THAT the Village Commission approve the Active Living Strategy, as included in the February 13, 2023 Commission agenda package.

**M/Debra Windle-Smith**  
**S/James Redmond**  
**Motion Carried**

b. Update to Staff Policy Manual — Section 41

The Clerk Treasurer/CAO presented the request for decision included in the February 13, 2023 Commission agenda package.

Motion:

THAT the Village Commission approve the recommended updates to Section 41 of the Village's Staff Policy Manual, as included in the February 13, 2023 agenda package.

**M/James Redmond**  
**S/Mary Munroe**  
**Motion Carried**

c. Update to Staff Policy Manual — Cell Phones in the Workplace

The Clerk Treasurer/CAO presented the request for decision included in the February 13, 2023 Commission agenda package.

Motion:

THAT the Village Commission approve the addition of the "Cell Phones in the Workplace" section to the Village's Staff Policy Manual, as included in the February 13, 2023 agenda package.

**M/James Redmond  
S/Mary Munroe  
Motion Carried**

d. Update to Beautification Committee Terms of Reference

The Clerk Treasurer/CAO presented the proposed updates to the Beautification Committee Terms of Reference included in the February 13, 2023 Commission agenda package.

Motion:

THAT the Village Commission approve the recommended updates to the Beautification Committee Terms of Reference, as included in the February 13, 2023 agenda package.

**M/Mary Munroe  
S/Debra Windle-Smith  
Motion Carried**

**11. Correspondence:**

There was no correspondence.

**12. Other Business:**

There was no other business.

**13. General Public Input:**

There was no public input.

**14. Closed Session:**

a. Personnel Matters

At 7:47pm, the Commission adjourned to move into closed session to discuss personnel matters, in accordance with Section 22 (2) (c) of the MGA.

Motion:

THAT the Commission adjourn to move into closed session.

**M/James Redmond  
S/Debra Windle-Smith  
Motion Carried**

**15. Adjournment:**

The Regular Commission meeting reconvened at 8:00pm. There being no further business, Dave Chaulk called for a motion to adjourn at 8:00pm.

Motion:

THAT the meeting be adjourned.

**M/James Redmond**  
**S/Debra Windle-Smith**  
**Motion Carried**

DRAFT



**Village of New Minas**  
Commission Meeting  
March 13, 2023 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
AGENDA

## **8. Committee Reports**

**Information Report (Agenda Item 8.a.)**

To: Village Commission

By: Mary Munroe, Village Commissioner

Meeting Date: March 13, 2023

Subject: Beautification Committee Report

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## **Beautification Committee Report**

### **Beautification Committee Meeting — February 15, 2023**

The last meeting of the New Minas Beautification Committee took place on February 15, 2023 as an in-person meeting with our Community Representatives connected via Zoom. Mark Jackson and John George represented Public Works.

John shared with the Committee his ideas for our street-side planters and for our spring plantings. The Committee gave John the go ahead to obtain quotes from nurseries and to order plants within the budgeted amount.

The 2022-23 budget was reviewed and with the ordering of the Prospect Pocket Park garden light(s) is expected to be fully committed.

The updated Beautification Committee Terms of Reference, as approved by the Village Commission, were reviewed with regular meetings now to be held on a bi-monthly basis and with special meetings as needed at the call of the Chair.

A special meeting to review details of this summer's projects will take place on March 29<sup>th</sup> at 10:30am, with the regular bi-monthly schedule to begin in May.

Respectfully submitted,

Mary Munroe, Chairperson

On behalf of the New Minas Beautification Committee



**Village of New Minas**  
Beautification Committee  
February 15, 2023 @ 10:30 AM  
Commission Room, LMCC  
New Minas, Nova Scotia  
DRAFT MINUTES

**Members Present:**

- Mary Munroe, Commission Member & Chair
- Debra Windle-Smith, Commission Member
- Agnes Wojt, Citizen Member (via Zoom)
- Donna Randell, Citizen Member (via Zoom)
- John Ansara, Director of Recreation & Community Development
- Gerard Hamilton, Manager of Municipal Operations

**Members Absent:**

- None

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 10:36am, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the February 15, 2023 Beautification Committee Meeting be approved as circulated.

**M/ John Ansara**  
**S/ Mary Munroe**  
**Motion Carried**

**3. Approval of Minutes:**

- a. January 18, 2023 Beautification Committee Meeting

Motion:

THAT the Minutes for the January 18, 2023 Beautification Committee Meeting be approved as circulated.

**M/ John Ansara  
S/ Mark Jackson  
Motion Carried**

**4. Business Arising from Minutes:**

- a. January 18, 2023 Beautification Committee Meeting  
There was no business arising from the January 18, 2023 minutes.

**5. Comments from the Chair:**

The Chair welcomed Mark Jackson and John George from Public Works.

**6. Presentations:**

There were no presentations.

**7. Finance & Budget Update:**

- a. Expenditures to date  
The Clerk Treasurer/CAO provided a verbal summary of the expenditures to date. To date, \$30,233.07 has been invoiced.

**8. New Business:**

- a. Updates to Terms of Reference  
The Terms of Reference have been updated, and approved by the Village Commission. The changes were that the Committee will now be meeting bi-monthly or at the call of the chair and that the purpose of the Committee is to make recommendations for the Village Commission. Recommendations will be made by consensus wherever possible.
- b. Spring Plantings  
John George spoke to the committee about his ideas for planters and spring plantings. In addition to the planters, the focus this year will be on the gardens at the entrances to the LMCC and Lockhart Ryan Park. The Committee gave the go ahead for John to obtain quotes from nurseries and for staff to order flowers within the budgeted amount.

**9. Next Meeting Date:**

The next meeting is scheduled for Wednesday April 19, 2023 @ 10:30am at the LMCC and via online video conference (Zoom).



**10. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 11:40am.

Motion:

THAT the meeting be adjourned.

**M/ John Ansara**

**S/ Donna Randell**

**Motion Carried**

DRAFT

# JOINT ACCESSIBILITY ADVISORY COMMITTEE

Wednesday, February 8, 2023

## Draft Minutes

### Meeting, Date and Time

A meeting of the Joint Accessibility Advisory Committee (JAAC) was held virtually on Wednesday, February 8, 2023, at 7:00 p.m. via Microsoft Teams.

### Attending

#### JAAC Members

Mary Fox – Citizen Member (Chair)  
Doug Ralph – Citizen Member (Vice Chair)  
Councillor Lexie Misner – District 2  
Alan Price – Citizen Member: West  
Crystal McCormack – Citizen Member: Central (signed in at 7:05 p.m.)  
Don Nauss – Citizen Member  
Andy Vermeulen – Commissioner, Village of Canning  
Michael Keith – Commissioner, Village of Cornwallis Square  
Robert Sealby – Commissioner, Village of Greenwood  
Mike Bishop – Commissioner, Village of Kingston (signed in at 7:01 p.m.)  
Scott Leier – Commissioner, Village of Port Williams

#### Absent

Ben Brown – Citizen Member  
Dino Wamboldt – Citizen Member: East  
Quentin Hill – Commissioner, Village of New Minas

#### Guests

Trishe Coleman – Senior Safety Coordinator, Kings County Seniors' Safety Society

#### Municipal Staff

Terry Brown – Manager of Inspection & Enforcement Division  
Katie MacArthur – Accessibility Coordinator

### 1. Call to Order

Mary Fox, Chair, called the meeting to order at 7:00 p.m.

### 2. Roll Call

Attendance was recorded from the Microsoft Teams record.

- 3. Amendments to the Agenda**      Katie MacArthur, Accessibility Coordinator requested additions be made to the agenda.

  - 8a- Presentation by Trishe Coleman
  - 8e- Training opportunity available
  - 8f- New Provincial Accessibility Plan
  
- 4. Approval of the Agenda**      **On motion of Commissioner Sealby and Mr. Price, that the Joint Accessibility Advisory Committee approve the February 8, 2023 meeting agenda with additions.**

**The question was called on the motion. Motion carried.**
  
- 5. Disclosure of Conflict of Interest Issues**      There were no conflict of interest issues disclosed.
  
- 6. Approval of Minutes**

  - a. January 11, 2023**      **On motion of Commissioner Leier and Councillor Misner, that the minutes of the Joint Accessibility Advisory Committee meeting held on January 11, 2023 be approved as circulated.**

**The question was called on the motion. Motion carried.**
  
- 7. Business Arising from the Minutes**      There was no business arising from the minutes.
  
- 8. Business**

  - a. Presentation from Kings County Seniors' Safety Society**      Trishe Coleman, Senior Safety Coordinator, provided an overview of the Kings County Seniors' Safety Society's service and their role in the community.
  - b. Citizen Member Vacancy**      Ms. MacArthur advised that one application has been received to fill the citizen member vacancy on JAAC and will be forwarded the Municipality's Nominating Committee for

review. She also shared that the Village of Aylesford has been asked to name a Commissioner to the committee.

**c. 2023-2024 Committee Operating Budget** Ms. MacArthur noted that there has been no feedback from Village Commissions related to the proposed 2023-2024 Committee operating budget as presented at the December 14, 2022 meeting of JAAC. She will be contacting Clerks to have the budget approved at upcoming Village meetings.

**d. Accessibility Coordinator Position** Terry Brown, Manager of Inspection & Enforcement Division, spoke briefly about the Accessibility Coordinator Position, reminding the committee that Ms. McArthur is available if anyone needs assistance. He acknowledged that a new position comes with a learning curve for all parties, but communication is vital and must move in both directions.

**e. Training Opportunities** Ms. MacArthur shared that a questionnaire was sent to Village Clerks and Municipal staff regarding accessibility to inform the development of training initiatives. Feedback indicated that there is a desire to know more relating to general accessibility issues as well as specific information around creating accessible documents, hosting accessible events, and writing in plain language. Ms. MacArthur is working on a questionnaire for committee members as well. She briefly discussed the training opportunity that she had distributed through email to the committee and Municipal and Village staff and encouraged everyone's participation.

**f. New Provincial Accessibility Plan** An email was sent to JAAC with a link to information on the provincial accessibility plan for 2022-2025. Ms. MacArthur encouraged members to review and advised she is available to answer any questions.

**9. Other Business** There was no other business.

**10. Correspondence** There was no new correspondence.

**11. Public Comments** There were no members of the public in attendance.

**12. Date of Next Meeting** The next meeting will be held on March 8, 2023 at 7:00 p.m. via Microsoft Teams.

**13. Adjournment** There being no further business, on motion of Commissioner Sealby and Mr. Nauss, the meeting adjourned at 7:55 p.m.

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**Approved by:**  
**Joint Accessibility Advisory Committee**

Day/Month/Year

DRAFT



**Village of New Minas**  
New Minas Water Commission  
February 28, 2023 @ 3:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
DRAFT MINUTES

**Members Present:**

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member

**Members Absent:**

- None

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

**Others Present:**

- None

**1. Call to Order:**

The Chair called the meeting to order at 3:00pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the February 28, 2023 Water Commission Meeting be approved as circulated.

**M/Dave Chaulk**  
**S/Maynard Stevens**  
**Motion Carried**

**3. Approval of Minutes:**

- a. January 24, 2023 Water Commission Meeting

Motion:

THAT the Minutes for the January 24, 2023 Water Commission Meeting be approved as circulated.

**M/Maynard Stevens**

**S/Bruce MacArthur**

**Motion Carried**

**4. Business Arising from Minutes:**

- a. January 24, 2023 Water Commission Meeting

There was no business arising from the January 24, 2023 minutes.

**5. Comments from the Chair:**

There were no comments from the Chair.

**6. Presentations:**

- a. 2023/24 Operating Budget and Capital Budget

The Clerk Treasurer/CAO presented the attached 2023/24 Operating Budget and Capital Budget. The budget documents were reviewed line by line by the Committee.

Motion:

THAT the 2023/24 Operating Budget be approved as presented by the Clerk Treasurer/CAO.

**M/Dave Chaulk**

**S/Maynard Stevens**

**Motion Carried**

Motion:

THAT the 2023/24 Capital Budget be approved as presented by the Clerk Treasurer/CAO.

**M/Maynard Stevens**

**S/Bruce MacArthur**

**Motion Carried**

**7. Staff Reports:**

- a. Water Operations Report

Gerard Hamilton provided a verbal summary of the Water Operations Report circulated prior to the February 28, 2023 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the February 28, 2023 Water Commission meeting and as verbally summarized by the Manager of Municipal Operations.

**M/Dave Chaulk**  
**S/Maynard Stevens**  
**Motion Carried**

**8. Capital Projects Update:**

The Clerk Treasurer/CAO and Operations Manager provided the following update on Capital projects:

- Proposals for the Test Well project were received on February 10. DJ's Well Drilling had the lowest cost, at \$83,850 + HST for three test wells. The other bids were Valley Well Drillers (\$127,050 + HST) and Brewster's Well Drilling (\$124,752 + HST). Staff will complete their review and proceed with an award in early March.

**9. Source Water Protection Committee:**

Billy Shaw submitted a draft version of the updated Source Water Protection Plan on February 27. Following an initial review by staff, the document will be shared with the Source Water Protection Committee and discussed at the next meeting on April 26.

**10. Correspondence:**

None

**11. Other Business:**

It was suggested that the Water Commission put out a notice similar to Halifax Water, advising customers of the risks to plumbing caused by freezing temperatures.

**12. Public Input:**

None

**13. Adjournment:**

There being no further business, the Chair called for a motion to adjourn at 4:10pm.

Motion:

THAT the meeting be adjourned.

**M/Maynard Stevens**  
**S/Dave Chaulk**  
**Motion Carried**



**New Minas Water Commission**

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
W11100	Metered Sales	\$ 1,000	\$ 1,000	\$ 155,000	\$ 1,000	\$ 1,000	\$ 175,000	\$ 1,000	\$ 1,000	\$ 155,000	\$ 1,000	\$ 1,000	\$ 155,000	\$ 648,000	\$ 433,444	\$ 618,100	\$ 598,000
W13100	Fire Protection Hydrant Rent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265,650	\$ -	\$ -	\$ -	\$ 265,650	\$ 260,025	\$ 260,025	\$ 240,006
W14000	Sprinkler Service	\$ -	\$ -	\$ 1,213	\$ -	\$ -	\$ 1,213	\$ -	\$ -	\$ 1,213	\$ -	\$ -	\$ 1,213	\$ 4,852	\$ 3,190	\$ 4,852	\$ 4,800
W18011	Water Penalties	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 3,900	\$ 2,963	\$ 3,900	\$ 3,600
W18210	Other Interest	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 1,875	\$ 22,500	\$ 13,743	\$ 2,100	\$ 22,700
W18420	Kings - Hydrant Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,413	\$ -	\$ -	\$ -	\$ 70,413	\$ -	\$ 68,922	\$ 63,616
W18900	Miscellaneous Water Revenue	\$ 100	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,750	\$ 2,824	\$ 1,800	\$ 1,596
<b>Total Revenue</b>		<b>\$ 3,300</b>	<b>\$ 3,350</b>	<b>\$ 158,563</b>	<b>\$ 3,350</b>	<b>\$ 3,350</b>	<b>\$ 178,563</b>	<b>\$ 3,350</b>	<b>\$ 3,350</b>	<b>\$ 494,626</b>	<b>\$ 3,350</b>	<b>\$ 3,350</b>	<b>\$ 158,563</b>	<b>\$ 1,017,065</b>	<b>\$ 716,189</b>	<b>\$ 959,699</b>	<b>\$ 934,318</b>
<b>Expenses</b>																	
W21410	Reservoir Tank Power & Maintenance	\$ 1,160	\$ 1,215	\$ 1,160	\$ 1,215	\$ 1,160	\$ 1,575	\$ 1,160	\$ 1,215	\$ 1,160	\$ 1,215	\$ 1,160	\$ 1,215	\$ 14,610	\$ 6,737	\$ 13,104	\$ 13,104
W21430	Well Maintenance	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 36,000	\$ 29,183	\$ 34,000	\$ 33,992
W22400	Pumping - Power	\$ 4,840	\$ 16,800	\$ 4,840	\$ 16,800	\$ 4,840	\$ 16,800	\$ 4,840	\$ 16,800	\$ 4,840	\$ 16,800	\$ 4,840	\$ 16,800	\$ 129,840	\$ 103,172	\$ 120,870	\$ 118,500
W23100	Engineering Expense	\$ 12,250	\$ 12,250	\$ 12,250	\$ 12,250	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 53,000	\$ -	\$ 57,500	\$ 15,000
W23200	Professional Services	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 1,800	\$ 2,306	\$ 2,000	\$ 3,500
W23310	Purification Expense	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 11,150	\$ 133,800	\$ 117,027	\$ 80,088	\$ 91,000
W24200	Maps & Records Expense	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ 100	\$ 100
W24410	Distribution Lines Maintenance	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 400	\$ 425	\$ 425	\$ 400	\$ 5,050	\$ 14,603	\$ 5,050	\$ 5,500
W24430	Transmission Lines Maintenance	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 200	\$ 225	\$ 225	\$ 225	\$ 2,675	\$ -	\$ 2,675	\$ 3,000
W24491	Services Maintenance	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 665	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 665	\$ 8,000	\$ 8,022	\$ 8,000	\$ 7,500
W24492	Meters Maintenance	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ 500	\$ 54	\$ 500	\$ 500
W24493	Hydrant Maintenance	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 425	\$ 400	\$ 400	\$ 400	\$ 400	\$ 5,000	\$ 634	\$ 5,000	\$ 4,500
W24501	BMW Utility Vehicle Gas & Maintenance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 1,080	\$ 1,550	\$ 1,950
W24601	Water Truck Gas & Maintenance Truck #1	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 240	\$ 2,880	\$ 3,874	\$ 2,100	\$ 2,500
W24605	Backhoe Fuel & Maintenance	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 835	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 833	\$ 10,000	\$ 4,439	\$ 10,000	\$ 5,000
W24606	Backhoe Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,500
W24800	Shop Expenses 50%	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 2,040	\$ 2,254	\$ 1,700	\$ 2,570
W24800A	Shop Power 50%	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ 1,422	\$ 2,796	\$ 2,625	\$ 3,000
W24800D	Monitoring Stations Expense	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 770	\$ 9,240	\$ 8,020	\$ 7,943	\$ 7,908
W24801	Clothing	\$ 46	\$ 46	\$ 46	\$ 46	\$ 46	\$ 45	\$ 46	\$ 46	\$ 46	\$ 46	\$ 46	\$ 45	\$ 550	\$ 70	\$ 600	\$ 600
W24802	Travel/Training	\$ -	\$ -	\$ -	\$ -	\$ 475	\$ -	\$ -	\$ 475	\$ -	\$ 475	\$ -	\$ 475	\$ 1,900	\$ 93	\$ 1,900	\$ 1,900
W24803	Small Tools	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ 344	\$ 600	\$ 500
W24804	Membership Fees	\$ -	\$ 480	\$ -	\$ -	\$ 105	\$ -	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705	\$ 292	\$ 705	\$ 605
W24805	Conference Fees	\$ 935	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 935	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,870	\$ -	\$ 1,870	\$ 1,185
W25130	Water Testing Expense	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 49,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 82,000	\$ 23,697	\$ 25,000	\$ 25,056
W25150	Bank Charges & Service Fees	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600	\$ 4,197	\$ 3,900	\$ 3,060
W25160	Commissioners' Remuneration	\$ 6,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,828	\$ 6,828	\$ 6,828	\$ 6,732
W25210	Wages	\$ 17,434	\$ 17,434	\$ 25,754	\$ 17,434	\$ 17,434	\$ 17,434	\$ 17,434	\$ 25,754	\$ 17,434	\$ 17,434	\$ 17,434	\$ 17,434	\$ 225,849	\$ 217,128	\$ 217,841	\$ 199,460
W25292	Benefits	\$ 15,814	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,814	\$ 14,587	\$ 14,718	\$ 14,425
W25295	Snow Clearing-Hydrants, Tanks, etc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
W25311	Advertising	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ 750
W25312	Telephone	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 155	\$ 1,860	\$ 1,736	\$ 2,045	\$ 3,300
W25313	Lease & Service Agreements	\$ 2,565	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,565	\$ 2,260	\$ 2,260	\$ 3,088
W25314	Postage & Office Supplies	\$ 4,125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 5,500	\$ 4,578	\$ 4,100	\$ 4,100
W25410	Audit Fees	\$ -	\$ -	\$ -	\$ 6,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,400	\$ 6,257	\$ 7,196	\$ 6,800
W25421	Propane	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 7,200	\$ 4,457	\$ 7,500	\$ 9,900
W25500	Regulatory Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600	\$ 1,600	\$ -	\$ 1,600	\$ 1,600
W25600	Insurance	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 22,519	\$ 21,716	\$ 15,073
W25700	Rental	\$ 5,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
W26000	Depreciation	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 27,375	\$ 328,500	\$ 328,500	\$ 328,500	\$ 300,060
W29400	Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
W29900	Prior Year Deficit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>		<b>\$ 121,132</b>	<b>\$ 98,422</b>	<b>\$ 93,810</b>	<b>\$ 104,492</b>	<b>\$ 145,320</b>	<b>\$ 86,451</b>	<b>\$ 74,795</b>	<b>\$ 94,887</b>	<b>\$ 78,665</b>	<b>\$ 86,792</b>	<b>\$ 73,715</b>	<b>\$ 88,016</b>	<b>\$ 1,146,498</b>	<b>\$ 952,247</b>	<b>\$ 1,014,684</b>	<b>\$ 934,318</b>
<b>Net Income (Loss)</b>		<b>\$ (117,832)</b>	<b>\$ (95,072)</b>	<b>\$ 64,753</b>	<b>\$ (101,142)</b>	<b>\$ (141,970)</b>	<b>\$ 92,112</b>	<b>\$ (71,445)</b>	<b>\$ (91,537)</b>	<b>\$ 415,961</b>	<b>\$ (83,442)</b>	<b>\$ (70,365)</b>	<b>\$ 70,547</b>	<b>\$ (129,433)</b>	<b>\$ (236,059)</b>	<b>\$ (54,985)</b>	<b>\$ -</b>

## New Minas Water Commission Capital Projects

Item	Total Cost	Depreciation Fund	Prior Year Surplus	Grant Funds	Funding Source
Aalders Avenue Water Laterals — Phase #1	\$80,000	\$0	\$0	\$80,000	Gas Tax (100%)
Variable Frequency Drives	\$60,000	\$0	\$0	\$60,000	Gas Tax (100%)
Water Production Well	\$120,000	\$0	\$0	\$120,000	Gas Tax (100%)
Communication Radios	\$15,000	\$0	\$0	\$15,000	Gas Tax (100%)
Water Meter Purchases	\$15,000	\$0	\$0	\$15,000	Gas Tax (100%)
<b>Totals</b>	<b>\$290,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$290,000</b>	

Approved by NMWC on \_\_\_\_\_, 2023

Draft

**Regional Sewer Proposed Operating Budget**

(in thousands) (,000)	2023/24 Budget Breakdown			2023/24 Draft Budget	2022/23 Forecast	2022/23 Approved Budget	2023/24 Budget to Forecast		2023/24 Budget to 2022/23 Budget	
	Capital Total	Operating Collection	Operating Treatment				\$	%	\$	%
<b>Revenue</b>										
Operating										
Town of Kentville	293.9	150.3	451.2	895.4	841.8	841.8	53.7	6.4%	53.7	6.4%
Village of New Minas	159.8	68.0	135.0	362.8	343.7	343.7	19.1	5.5%	19.1	5.5%
PepsiCo Canada	71.4	22.3	134.1	227.7	207.1	207.1	20.6	10.0%	20.6	10.0%
County of Kings	144.7	37.0	80.6	262.2	250.0	250.0	12.2	4.9%	12.2	4.9%
<b>Total Revenue</b>	<b>669.7</b>	<b>277.5</b>	<b>800.9</b>	<b>1,748.1</b>	<b>1,642.6</b>	<b>1,642.6</b>	<b>105.5</b>	<b>6.4%</b>	<b>105.5</b>	<b>6.4%</b>
<b>Expenditures</b>										
Operating										
Support Services	-	35.5	70.9	106.4	78.8	78.8	27.6	35.0%	27.6	35.0%
Insurance	-	7.4	14.9	22.3	20.1	19.9	2.2	10.9%	2.4	12.1%
Monitoring	-	5.2	2.6	7.8	3.9	2.7	3.9	100.0%	5.1	188.9%
Wages	-	62.6	125.2	187.8	173.1	183.6	14.7	8.5%	4.2	2.3%
Benefits	-	15.0	29.9	44.9	42.2	44.7	2.7	6.4%	0.2	0.4%
Power - Pumping	-	65.4	-	65.4	60.4	62.8	5.0	8.3%	2.6	4.1%
Treatment	-	-	83.5	83.5	86.7	79.8	(3.2)	(3.7)%	3.7	4.6%
Power - Treatment	-	-	338.1	338.1	307.8	340.9	30.3	9.8%	(2.8)	(0.8)%
Vehicle Expense	-	24.8	12.4	37.2	35.6	26.6	1.6	4.5%	10.6	39.8%
Maintenance	-	61.7	123.3	185.0	180.0	165.0	5.0	2.8%	20.0	12.1%
<b>Total Operating</b>	<b>-</b>	<b>277.5</b>	<b>800.9</b>	<b>1,078.4</b>	<b>988.6</b>	<b>1,004.8</b>	<b>89.8</b>	<b>9.1%</b>	<b>73.6</b>	<b>7.3%</b>
Non-operating										
Debenture - Interest	32.6	4.1	28.5	32.6	36.0	36.0	(3.4)	(9.4)%	(3.4)	(9.4)%
Debenture - Principal	271.0	71.0	200.0	271.0	280.3	280.3	(9.3)	(3.3)%	(9.3)	(3.3)%
Transfer to Depreciation Reserves	57.7	16.7	41.0	57.7	321.5	321.5	(263.8)	(82.1)%	(263.8)	(82.1)%
Consulting and Study Expense	170.0	170.0	-	170.0	50.0	-	120.0	240.0%	170.0	0.0%
Interest on Short-term Debt	138.4	-	138.4	138.4	-	-	138.4	0.0%	138.4	0.0%
<b>Total non-operating</b>	<b>669.7</b>	<b>261.8</b>	<b>407.9</b>	<b>669.7</b>	<b>687.8</b>	<b>637.8</b>	<b>(18.1)</b>	<b>(2.6)%</b>	<b>31.9</b>	<b>5.0%</b>
<b>Total Expenditures</b>	<b>669.7</b>	<b>539.4</b>	<b>1,208.7</b>	<b>1,748.1</b>	<b>1,676.4</b>	<b>1,642.6</b>	<b>71.7</b>	<b>4.3%</b>	<b>105.5</b>	<b>6.4%</b>
<b>Surplus (Deficit)</b>				<b>-</b>	<b>(33.8)</b>	<b>-</b>				

**Regional Sewer Proposed Capital Budget**

	Prior Year	Current Year	Draft Budget	Budget Forecast			
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
<b>Projects</b>							
Regional Sewerlines	7,084	157,500	100,000	443,000	710,273	710,273	-
Regional Pumping Station Upgrades	-	-	-	350,000	-	-	-
Regional Treatment Plant Aeration and Desludging	2,031,472	2,400,000	2,055,200	-	-	-	-
Regional Equipment	-	-	215,000	-	-	-	-
Regional Treatment Plant Upgrades	-	-	-	-	80,000	100,000	-
Regional Consulting and Studies	-	50,000	70,000	-	-	-	-
<b>Total Project Costs</b>	<b>2,038,556</b>	<b>2,607,500</b>	<b>2,440,200</b>	<b>793,000</b>	<b>790,273</b>	<b>810,273</b>	<b>-</b>
<b>Financing</b>							
Regional Capital Reserves	788,556	192,500	385,000	350,000	80,000	100,000	-
Debt	1,250,000	2,365,000	2,055,200	443,000	710,273	710,273	-
Regional Operating Contributions	-	50,000	-	-	-	-	-
<b>Total Financing</b>	<b>2,038,556</b>	<b>2,607,500</b>	<b>2,440,200</b>	<b>793,000</b>	<b>790,273</b>	<b>810,273</b>	<b>-</b>



**Village of New Minas**  
Commission Meeting  
March 13, 2023 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
AGENDA

**9. Staff Reports**

**Information Report (Agenda Item 9.a.)**

To: Village Commission

By: Tim Bouter, Clerk Treasurer/CAO

Meeting Date: March 13, 2023

Subject: Monthly Report — Clerk Treasurer/CAO

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## **Monthly Report — Clerk Treasurer/CAO**

### **Summary:**

Budget deliberations for the operating and capital budgets took place during the month of February. The draft T4s for 2022 were reviewed, corrected and issued. During this process, errors on the 2020 and 2021 T4s for permanent staff were discovered. These T4s were amended and sent to the CRA with an accompanying letter. It is likely that this will trigger a notice of reassessment with amounts owed for the affected staff. I have also been working on correcting discrepancies related to our water billings. This has led to numerous meetings with commercial customers and settlements totaling over \$20,000 for historical errors. In the future, these corrections will also lead to higher quarterly revenue. In the coming months, strategic planning and the water rate study will be two of my main areas of focus.

### **Highlights of the Past Month:**

- Discovered and resolved T4 errors from 2020 and 2021.
- Negotiated settlements with commercial water customers for historical billing errors.

### **Regularly Scheduled Meetings:**

In the past month, I attended the following regularly scheduled meetings:

- Collective meetings Department Heads (weekly on Tuesdays)
- Individual meetings with Department Heads (weekly)
- Monthly meeting with Jim Winsor (February 1)
- Village Commission (February 13)
- Beautification Committee (February 15)
- Regional Sewer Committee (February 16)
- Water Commission (February 28)

### **Other Notable Meetings:**

- Village Budget Meetings — February 23 & 24
- Labour Management Committee Meeting — February 28

### **Professional Development:**

- Volunteering as a mentor for Engineers Nova Scotia

### **Outlook for Next Month:**

The planned focus for the next month will be as follows:

## Information Report (Agenda Item 9.a.)

To: Village Commission

By: Tim Bouter, Clerk Treasurer/CAO

Meeting Date: March 13, 2023

Subject: Monthly Report — Clerk Treasurer/CAO

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- Commission and Committee meetings
- Department Head meetings (collective and individual)
- Strategic planning
- Water Rate Study
- Finance:
  - Bank reconciliations
  - Accounts payable
  - Invoicing and receivables
  - Payroll (bi-weekly)

Sincerely,

A handwritten signature in black ink that reads "Tim B".

**Tim Bouter, P. Eng.**

Clerk Treasurer/Chief Administrative Officer

t 902-681-0430 | e [timb@newminas.com](mailto:timb@newminas.com)

Village of New Minas

9489 Commercial Street

New Minas, NS B4N 3G3

[newminas.com](http://newminas.com)

**Information Report (Agenda Item 9.b.)**

To: Village Commission

By: Gerard Hamilton, Manager of Municipal Operations

Meeting Date: March 13, 2023

Subject: Monthly Report — Manager of Municipal Operations

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## **Monthly Report — Manager of Municipal Operations**

### **Summary:**

The month of March is the time when Public Works staff members start to look towards work that is required for spring. While snow clearing operations continue, tasks like ordering flowers for the planters, inspection of sidewalks for possible repairs, upcoming landscaping project at the Woodvale reservoir, a fresh coat of paint for the washrooms at the LRP, etc. are under way. Should temperatures improve by mid or late March and the snow melts (wishful thinking), we have medians that need to be cut down and repaired.

### **Current Task/Projects:**

- Meter reading
- Clearing snow from hydrants
- Performing quarterly maintenance on continuous water monitors
- Several more trees will be removed from the outside fence of the Woodvale Tank. This will provide more sunlight, which aids in the prevention of mildew developing on the backend of the tank
- Snow clearing continues
- Quarterly samples of haloacetic acid, corrosion control and lead are to be drawn from the domestic water system and set to the lab in Dartmouth
- Water infrastructure maintenance on hydrants, water meter repairs, RF boxes installation is ongoing

### **Long-Term Projects:**

- Continuation of meetings with Stantec to discuss the water rate study
- Working with Stantec for future sidewalks
- Working with Design Point Engineering on the Aalders Ave water infrastructure replacement capital project

### **Meetings:**

- Attended budget deliberation meetings
- Attended Water Commission meeting
- Attended Occupational Health and Safety meeting
- Attended Beautification meeting

### **Professional Development:**

- Several staff members will be attending a defensive driving course on March 23<sup>rd</sup>



**Information Report (Agenda Item 9.b.)**

To: Village Commission

By: Gerard Hamilton, Manager of Municipal Operations

Meeting Date: March 13, 2023

Subject: Monthly Report — Manager of Municipal Operations

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**Outlook for Next Month:**

- Spring up of parks
- Grooming sports fields
- Possible medium repairs after snow clearing season
- Sidewalk repairs

**Information Report (Agenda Item 9.c.)**

To: Village Commission

By: Shelly Palmer, Manager of Finance

Meeting Date: March 13, 2023

Subject: Monthly Report — Manager of Finance



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## Monthly Report — Manager of Finance

### Summary:

The office is busy working on finalizing 2022/23 for year end. We are asking vendors and staff to submit all invoices ASAP. Morse Brewster & Lake are booked for May 10, 11 and 12<sup>th</sup> to start this year’s audit. Public Works has March’s water billing downloaded; these invoices will be issued before the end of the month. We have a partnership with Flower Cart to help complete the water and tax notice process. They will be folding and stamping the invoices for mailing a number of times throughout the year.

### Current Tasks/Projects:

- Operating and Capital bank reconciliations for February have been completed.
- Fourth Quarterly Due to/from and HST should be completed by mid-April.
- PST claims for both the village and the Fire Department should be finished by mid-April as well.

### Long-Term Projects:

- Job descriptions for all four positions will be updated in the near future.

### Budget Update:

<b>Property Taxes</b>	<b>Budgeted</b>	<b>Collected Year to Date Feb 28</b>
• Residential	\$1,135,595	\$1,141,513.58
• Commercial	\$866,404	\$932,112.18
• Resource	\$8,167	\$7,694.39
<b>Sewer</b>	<b>Budgeted</b>	<b>Collected Year to Date Feb 28</b>
• Usage Charges	\$663,687	\$683,910.30
<b>Water</b>	<b>Budgeted</b>	<b>Collected Year to Date Feb 28</b>
• Metered Sales	\$618,100	\$464,822.52
• Sprinkler Service	\$4,852	\$3,607.71

### Meetings:

- Monthly individual meetings are ongoing.
- Weekly office meetings are ongoing.

**Information Report (Agenda Item 9.c.)**

To: Village Commission

By: Shelly Palmer, Manager of Finance

Meeting Date: March 13, 2023

Subject: Monthly Report — Manager of Finance

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**Professional Development Summary:**

- Instructional manuals:
  - Finance Manager, work in progress
  - Administrative Assistant, not started
  - Finance Officer 1, not started
  - Finance Officer 2, not started

**Outlook for future Months:**

- POA, Wills and various other workshops will hopefully be re-scheduled for an evening in 2023.

**Information Report (Agenda Item 9.d.)**

To: Village Commission

By: John Ansara, Director of Recreation & Community Development

Meeting Date: March 13, 2023

Subject: Monthly Report — Director of Recreation & Community Development

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## **Monthly Report — Director of Recreation & Community Development**

### **Summary:**

February was busy with numerous interviews being conducted for the Summer Camp Program, capital budget completion, and day to day recreation-related business.

### **Current Tasks/Projects:**

- Operating and Capital budget planning - complete
- Beautification grant report - submitted
- Program planning for March Break and Summer Day Camps
- Program maintenance for ongoing programs

### **Long-Term Projects:**

- Park Revitalization Project – Confirmed with Ocean Playground that they will be installing Meadow Terrace and Golfview equipment as soon as the weather allows (top priority for them)
- Lockhart Ryan playground installation scheduled for early spring

### **Meetings:**

- Beautification Committee
- Occupational Health & Safety

### **Professional Development Summary:**

- N/A

### **Outlook for Next Month:**

- Spring programs, program and staff evaluations, summer planning

**Information Report (Agenda Item 9.e.)**

To: Village Commission

By: Laura Jacobs, Active Living Coordinator

Meeting Date: March 13, 2023

Subject: Monthly Report — Active Living Coordinator

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## Monthly Report — Active Living Coordinator

### Active Living Strategy — progress update:

- The Active Living Strategy has been shared on the Village website and promoted on social media

### Projects:

- Leadership Development Workshop Series:
  - Leader in Training Workshop – youth leadership training opportunity – March 8<sup>th</sup> and 11<sup>th</sup>- in partnership with County of Kings and Canning Recreation
  - Upcoming – Project Management Workshop- May
- Community Play Boxes:
  - Ready for installation — *pending playground installations.*
- Way Finder Stations:
  - Received grant funding from Community, Culture & Heritage.
  - Kiosk ordered and received – *installation pending update from Public Works*
- Spontaneous Play Spaces:
  - *Installation timeline extended to Spring due to weather conditions not being suitable*
  - *Exploring winter options – snow mazes at the park*

### After School programming:

- NS Before & After Program (BAP) — at New Minas Elementary School.
  - Assisting with program subsidies

### Health NS Partnership:

- Ongoing – participating in monthly meetings to support primary care clinics

### Outdoor Play Policy Development:

- Collaboration with County of Kings and surrounding recreation departments to develop county wide policy encouraging outdoor play
  - Ongoing

### Equipment Loan Program:

- Promotion of snow shoe loans

## Information Report (Agenda Item 9.e.)

To: Village Commission

By: Laura Jacobs, Active Living Coordinator

Meeting Date: March 13, 2023

Subject: Monthly Report — Active Living Coordinator

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### Winter Active Opportunities:

- Family Sledding Event – March 4<sup>th</sup>, 1-3pm
- Guided snowshoe walk – partnership with County of Kings – details TBD

### Summer Programs:

- Leader interviews

### Meetings/Professional Development:

- Valley Recreation – business meeting – updates from CCTH, Sport NS and Recreation Nova Scotia
- School Physical Activity Partnership meeting – updates from AVRCE re: community use of schools, funding opportunities, etc
- Valley Recreation Professional Development Committee
- Active Kids Healthy Kids – grant application updates
- Flowercart – met with programming lead to facilitate partnership opportunities



**Village of New Minas**  
Commission Meeting  
March 13, 2023 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
AGENDA

**10. New Business**

# Village of New Minas Budget 2023-2024

Ratified On: March \_\_, 2023

Category	2023/24 Budget				2022/23 Budget		Net Budget	
	Total Revenue	% of Total	Total Expenses	% of Total	Total Revenue	Total Expenses	2023/24	2022/23
Administration	\$ 207,029	5.24%	\$ 849,454	21.50%	\$ 154,689.00	\$ 761,654.00	\$ (642,425)	(606,965)
Bar Services	\$ 12,000	0.30%	\$ 9,000	0.23%	\$ -	\$ -	\$ 3,000	-
Capital Reserve Accounts	\$ -	0.00%	\$ 466,319	11.80%	\$ -	\$ 293,320.00	\$ (466,319)	(293,320)
Commissioners	\$ -	0.00%	\$ 138,162	3.50%	\$ -	\$ 143,694.00	\$ (138,162)	(143,694)
Crosswalk Services	\$ 9,648	0.24%	\$ 18,558	0.47%	\$ 9,936.00	\$ 17,435.00	\$ (8,910)	(7,499)
Facility	\$ 82,200	2.08%	\$ 216,615	5.48%	\$ 40,500.00	\$ 199,650.00	\$ (134,415)	(159,150)
Fire Services	\$ 289,901	7.34%	\$ 289,901	7.34%	\$ 259,421.00	\$ 259,421.00	\$ -	-
Parks & Playgrounds	\$ 24,500	0.62%	\$ 256,088	6.48%	\$ 19,200.00	\$ 237,580.00	\$ (231,588)	(218,380)
Property Taxes	\$ 2,255,746	57.10%	\$ 267,350	6.77%	\$2,079,294.00	\$ 260,457.00	\$1,988,396	1,818,837
Public Works	\$ -	0.00%	\$ 214,701	5.43%	\$ -	\$ 199,833.00	\$ (214,701)	(199,833)
Recreation	\$ 341,550	8.65%	\$ 424,314	10.74%	\$ 169,425.00	\$ 287,575.00	\$ (82,764)	(118,150)
Sewer	\$ 707,386	17.91%	\$ 707,386	17.91%	\$ 683,469.00	\$ 683,469.00	\$ -	-
Sidewalks	\$ 20,500	0.52%	\$ 14,600	0.37%	\$ 17,500.00	\$ 13,500.00	\$ 5,900	4,000
Snow Clearing	\$ -	0.00%	\$ 78,013	1.97%	\$ -	\$ 75,846.00	\$ (78,013)	(75,846)
<b>Total</b>	<b>\$ 3,950,460</b>	<b>100.00%</b>	<b>\$ 3,950,460</b>	<b>100.00%</b>	<b>\$ 3,433,434</b>	<b>\$ 3,433,434</b>	<b>\$ -</b>	<b>\$ -</b>



**Administration**

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
12410	Tax Certificate Fees	\$40	\$0	\$0	\$20	\$20	\$60	\$60	\$0	\$0	\$20	\$40	\$40	\$300	\$100	\$300	\$300
14900	Miscellaneous Revenue	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200	\$84	\$1,980	\$1,980
15160	Dog Licenses	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$20	\$680	\$20	\$20	\$900	\$985	\$900	\$900
15500	Refund PST Gas/Diesel	\$0	\$0	\$2,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,700	\$4,551	\$2,700	\$2,700
15510	Interest Earned	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$60,000	\$35,417	\$4,800	\$-
15700	HST Offset	\$0	\$0	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,876	\$9,000	\$9,000
18000	Shared Services Revenue	\$129,929	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$129,929	\$135,009	\$135,009	\$134,838
<b>Total Revenue</b>		<b>\$135,089</b>	<b>\$5,120</b>	<b>\$7,820</b>	<b>\$17,140</b>	<b>\$5,140</b>	<b>\$5,180</b>	<b>\$5,180</b>	<b>\$5,120</b>	<b>\$5,120</b>	<b>\$5,800</b>	<b>\$5,160</b>	<b>\$5,160</b>	<b>\$207,029</b>	<b>\$189,023</b>	<b>\$154,689</b>	<b>\$149,718</b>
<b>Expenses</b>																	
21136	Service Charges	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$40	\$480	\$116	\$720	\$480
21210	Salaries	#####	\$31,654	\$46,409	\$31,526	\$34,423	\$32,952	\$32,952	\$49,156	\$32,952	\$32,952	\$32,952	\$32,952	\$213,688	\$151,417	\$180,642	\$159,711
21212	CPP	\$2,426	\$7,274	\$7,274	\$7,274	\$7,274	\$7,275	\$7,274	\$7,274	\$7,274	\$7,274	\$7,274	\$7,275	\$82,442	\$47,118	\$71,016	\$58,140
21213	EI Premiums	\$930	\$2,788	\$2,788	\$2,788	\$2,788	\$2,785	\$2,788	\$2,788	\$2,788	\$2,788	\$2,788	\$2,785	\$31,592	\$18,549	\$27,560	\$23,196
21213A	Pension	\$898	\$6,601	\$6,601	\$6,601	\$6,601	\$6,602	\$6,601	\$6,601	\$6,601	\$6,601	\$6,601	\$6,602	\$73,511	\$43,229	\$60,312	\$53,313
21213B	Medical & Dental	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$3,432	\$41,184	\$25,860	\$39,881	\$38,952
21213C	Group Insurance	\$310	\$960	\$960	\$960	\$960	\$960	\$960	\$960	\$960	\$960	\$960	\$960	\$10,870	\$6,215	\$9,439	\$6,036
21213D	Bonus	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$4,042	\$292	\$292	\$290	\$7,250	\$3,817	\$4,675	\$4,620
21213E	Workers Comp	\$1,161	\$3,866	\$3,866	\$3,866	\$3,866	\$3,866	\$3,866	\$3,866	\$3,866	\$3,866	\$3,866	\$3,866	\$43,687	\$33,134	\$42,478	\$38,792
21215	Legal Expense	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$6,000	\$11,801	\$24,000	\$6,000
21225	Audit	\$-	\$-	\$-	\$10,600	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$10,600	\$9,386	\$11,000	\$9,000
21230	Stationary & Office Supplies	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$3,900	\$2,974	\$3,132	\$3,132
21230A	Postage	\$(3,000)	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$8,000	\$5,043	\$7,428	\$8,428
21230B	Leases & Service Agreements	\$(1,710)	\$855	\$855	\$855	\$855	\$855	\$855	\$855	\$855	\$855	\$855	\$855	\$7,695	\$4,118	\$6,780	\$9,264
21230C	Telephone	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$370	\$4,440	\$3,879	\$3,520	\$3,600
21230E	Website	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$400	\$-	\$400	\$-	\$400	\$400
21230F	Advertising	\$180	\$20	\$20	\$180	\$20	\$20	\$180	\$20	\$180	\$20	\$180	\$20	\$880	\$144	\$710	\$710
21230G	Computer Support	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,400	\$380	\$2,750	\$2,750
21230I	Miscellaneous	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$2,400	\$887	\$11,750	\$12,010
21230J	Publications	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$15	\$180	\$295	\$150	\$150
21230K	Software	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$2,600	\$31,200	\$29,826	\$28,913	\$33,288
21231N	Insurance	\$-	\$-	\$6,000	\$260,000	\$(25,000)	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$241,000	\$208,578	\$201,179	\$188,013
21235	Travel & Conference	\$40	\$40	\$40	\$40	\$40	\$2,025	\$2,300	\$40	\$40	\$40	\$40	\$40	\$4,725	\$1,040	\$2,390	\$1,980
21235A	Courses & Training	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$4,800	\$207	\$6,100	\$6,100
21235B	Memberships	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$840	\$1,203	\$625	\$625
21235C	Staff Meetings	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$1,500	\$37	\$1,500	\$1,500
21236	Bank Charges	\$830	\$830	\$830	\$830	\$830	\$830	\$830	\$830	\$830	\$830	\$830	\$830	\$9,960	\$8,832	\$9,975	\$9,000
21940	Marketing & Development	\$-	\$-	\$500	\$-	\$-	\$500	\$-	\$-	\$500	\$-	\$-	\$500	\$2,000	\$-	\$2,000	\$2,000
21970	Dog Tags	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$476	\$14	\$14	\$630	\$-	\$630	\$630
21220	BMW Utility Vehicle Gas & Maintenance	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200	\$-	\$-	\$-
<b>Total Expenses</b>		<b>#####</b>	<b>\$64,571</b>	<b>\$85,826</b>	<b>\$335,203</b>	<b>\$42,340</b>	<b>\$68,351</b>	<b>\$68,289</b>	<b>\$82,073</b>	<b>\$70,119</b>	<b>\$66,491</b>	<b>\$66,269</b>	<b>\$66,366</b>	<b>\$849,454</b>	<b>\$618,082</b>	<b>\$761,655</b>	<b>\$681,820</b>
<b>Net Income (Loss)</b>		<b>\$301,532</b>	<b>\$(59,451)</b>	<b>\$(78,006)</b>	<b>\$(318,063)</b>	<b>\$(37,200)</b>	<b>\$(63,171)</b>	<b>\$(63,109)</b>	<b>\$(76,953)</b>	<b>\$(64,999)</b>	<b>\$(60,691)</b>	<b>\$(61,109)</b>	<b>\$(61,206)</b>	<b>\$(642,425)</b>	<b>\$(429,059)</b>	<b>\$(606,966)</b>	<b>\$(532,102)</b>

**Bar Services**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
15310	Facility Bar Revenue	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,000	\$ 8,441	\$ -	\$ -
	<b>Total Revenue</b>	<b>\$ 1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>\$ 12,000</b>	<b>\$ 8,441</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Expenses</b>																	
21251N	Liquor Purchases	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 4,200	\$ 4,923	\$ -	\$ -
21251O	Bar Labour	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600	\$ 2,309	\$ -	\$ -
21251P	Mix Supplies	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 70	\$ 840	\$ -	\$ -	\$ -
21251Q	Dry Goods Expense	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 30	\$ 360	\$ -	\$ -	\$ -
21251R	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 561	\$ -	\$ -
	<b>Total Expenses</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 750</b>	<b>\$ 9,000</b>	<b>\$ 7,793</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Net Income (Loss)</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 250</b>	<b>\$ 3,000</b>	<b>\$ 649</b>	<b>\$ -</b>	<b>\$ -</b>

Bar Pricing	2022	2023
Cider	\$6.00	\$6.25
Coolers	\$5.50	\$6.00
Wine	\$5.50	\$6.00
Beer	\$5.00	\$5.50
Shot	\$4.50	\$5.00
Pop	\$2.00	\$2.00
Water	\$1.50	\$1.50

**Capital Reserve Accounts**

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Expenses</b>																	
28226	Capital Reserve	\$ 265,802	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265,802	\$ 167,193	\$167,193	\$ 214,482
28227	Equipment Reserve	\$ 51,295	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,295	\$ 32,265	\$ 32,265	\$ 41,391
28229	Capital Reserve from Surplus	\$ 149,222	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 149,222	\$ 93,862	\$ 93,862	\$ 120,411
<b>Total Expenses</b>		<b>\$ 466,319</b>	-	-	-	-	-	-	-	-	-	-	-	<b>\$ 466,319</b>	<b>\$ 293,320</b>	<b>\$293,320</b>	<b>\$ 376,284</b>

**Commissioners**

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Expenses</b>																	
21110	Remuneration	\$ (1,012)	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 5,816	\$ 62,964	\$ 51,902.67	\$ 59,136	57,960
21112	Committee Honorariums	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 165	\$ 167	\$ 167	\$ 167	\$ 167	\$ 167	\$ 165	\$ 2,000	-	\$ -	-
21132	Travel & Expenses	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 1,460	\$ 50	\$ 50	\$ -	\$ 50	\$ 50	\$ 50	\$ 1,960	\$ 344.78	\$ 2,380	1,800
21133A	Other Expenses	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 63	\$ 663	\$ 63	\$ 63	\$ 6,263	\$ 63	\$ 7,550	\$ 13,224.58	\$ 24,625	2,290
21134	Membership Dues	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ 100	\$ -	\$ -	\$ 100	\$ -	\$ 500	\$ -	\$ 640	700
21135	Elections Expense	\$ -	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 1,058.40	\$ 3,400	3,438
21950	Grants & Special Donations	\$ 2,550	\$ 50	\$ 50	\$ 7,408	\$ 50	\$ 50	\$ 50	\$ 50	\$ 42,680	\$ 50	\$ 50	\$ 50	\$ 53,088	\$ 49,113.20	\$ 49,088	47,850
21950A	Apple Blossom Fest/Events	\$ -	\$ 3,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,100	\$ 176.80	\$ 1,425	-
21960	Youth Engagement	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ 3,000	3,000
<b>Total Expenses</b>		<b>\$ 1,818</b>	<b>\$ 10,846</b>	<b>\$ 11,646</b>	<b>\$ 13,604</b>	<b>\$ 6,146</b>	<b>\$ 7,654</b>	<b>\$ 6,146</b>	<b>\$ 6,846</b>	<b>\$ 48,726</b>	<b>\$ 6,146</b>	<b>\$ 12,446</b>	<b>\$ 6,144</b>	<b>\$ 138,162</b>	<b>\$ 115,820</b>	<b>\$ 143,694</b>	<b>\$ 117,038</b>

**Crosswalk Services**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
13310	Crosswalk Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,648	\$ -	\$ -	\$ -	\$ 9,648	\$ 9,072	\$ 9,936	\$ 9,936
	<b>Total Revenue</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,648	\$ -	\$ -	\$ -	\$ 9,648	\$ 9,072	\$ 9,936	\$ 9,936
<b>Expenses</b>																	
21238	Wages	\$ 1,810	\$ 2,081	\$ 1,810	\$ -	\$ -	\$ 1,719	\$ 2,059	\$ 2,059	\$ 1,498	\$ 2,059	\$ 1,966	\$ 1,498	\$ 18,558	\$ 13,966	\$ 17,435	\$ 17,435
	<b>Total Expenses</b>	\$ 1,810	\$ 2,081	\$ 1,810	\$ -	\$ -	\$ 1,719	\$ 2,059	\$ 2,059	\$ 1,498	\$ 2,059	\$ 1,966	\$ 1,498	\$ 18,558	\$ 13,966	\$ 17,435	\$ 17,435
	<b>Net Income (Loss)</b>	\$ (1,810)	\$ (2,081)	\$ (1,810)	\$ -	\$ -	\$ (1,719)	\$ (2,059)	\$ (2,059)	\$ 8,150	\$ (2,059)	\$ (1,966)	\$ (1,498)	\$ (8,910)	\$ (4,894)	\$ (7,499)	\$ (7,499)

**Facility**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
15300	Facility Rental	\$ 9,500	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 53,500	\$ 55,550	\$ 30,500	\$ 94,125
15400	Fitness Centre Memberships	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 27,000	\$ 27,838	\$ 10,000	\$ 10,000
17572A	Craft Fair Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,700	\$ -	\$ -	\$ -	\$ -	\$ 1,700	\$ 8,441	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 11,750</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 7,950</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 6,250</b>	<b>\$ 82,200</b>	<b>\$ 91,829</b>	<b>\$ 40,500</b>	<b>\$ 104,125</b>
<b>Expenses</b>																	
21250	Facility Wages	\$ 10,235	\$ 10,235	\$ 13,673	\$ 10,235	\$ 10,235	\$ 10,235	\$ 10,235	\$ 13,673	\$ 9,616	\$ 10,235	\$ 10,235	\$ 10,235	\$ 129,075	\$ 102,587	\$ 116,210	\$ 111,194
21251	Power	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 3,500	\$ 42,000	\$ 32,355	\$ 38,100	\$ 37,500
21251A	Repairs & Maintenance	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000	\$ 4,798	\$ 10,000	\$ 10,000
21251B	Staff Clothing	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 65	\$ 67	\$ 67	\$ 67	\$ 67	\$ 67	\$ 65	\$ 800	\$ 137	\$ 800	\$ 800
21251C	Supplies	\$ 937	\$ 938	\$ 937	\$ 938	\$ 937	\$ 938	\$ 937	\$ 938	\$ 937	\$ 938	\$ 937	\$ 938	\$ 11,250	\$ 8,841	\$ 10,000	\$ 10,000
21251E	Staff Training	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ -	\$ 600	\$ 600
21251F	Propane	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 165	\$ 1,980	\$ 1,304	\$ 700	\$ 700
21251H	Water & Sewage	\$ -	\$ -	\$ 180	\$ -	\$ -	\$ 260	\$ -	\$ -	\$ 180	\$ -	\$ -	\$ 180	\$ 800	\$ 815	\$ 690	\$ 690
21251I	Waste Removal	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600	\$ 3,085	\$ 2,580	\$ 2,520
21251J	Telephone	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 55	\$ 660	\$ 573	\$ 510	\$ 1,320
21251K	Equipment & Maintenance Contracts	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 7,200	\$ 7,625	\$ 6,235	\$ 4,531
21251L	Administration Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ 225	\$ 225
21251M	Grounds Maintenance	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
27113A	Craft Fair Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	\$ -	\$ -
<b>Total Expenses</b>		<b>\$ 20,159</b>	<b>\$ 17,160</b>	<b>\$ 20,777</b>	<b>\$ 17,160</b>	<b>\$ 17,159</b>	<b>\$ 17,668</b>	<b>\$ 17,159</b>	<b>\$ 20,998</b>	<b>\$ 16,720</b>	<b>\$ 17,160</b>	<b>\$ 17,159</b>	<b>\$ 17,338</b>	<b>\$ 216,615</b>	<b>\$ 165,120</b>	<b>\$ 189,650</b>	<b>\$ 183,080</b>
<b>Net Income (Loss)</b>		<b>\$ (8,409)</b>	<b>\$ (10,910)</b>	<b>\$ (14,527)</b>	<b>\$ (10,910)</b>	<b>\$ (10,909)</b>	<b>\$ (11,418)</b>	<b>\$ (10,909)</b>	<b>\$ (13,048)</b>	<b>\$ (10,470)</b>	<b>\$ (10,910)</b>	<b>\$ (10,909)</b>	<b>\$ (11,088)</b>	<b>\$ (134,415)</b>	<b>\$ (73,291)</b>	<b>\$ (149,150)</b>	<b>\$ (78,955)</b>

**Fire Services**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
13320	Kings County Grant	\$ -	\$ -	\$ -	141,488	\$ -	\$ -	\$ -	141,488	\$ -	\$ -	\$ -	\$ -	\$ 282,976	\$ 262,745	\$ 259,421	\$ 259,421
13321	Fire Department Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6,925	\$ 6,925	\$ 1,248	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 141,488</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 141,488</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,925</b>	<b>\$ 289,901</b>	<b>\$ 263,993</b>	<b>\$ 259,421</b>	<b>\$ 259,421</b>
<b>Expenses</b>																	
22460	Travel & Training	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 665	\$ 667	\$ 667	\$ 667	\$ 667	\$ 667	\$ 665	\$ 8,000	\$ 6,630	\$ 9,000	\$ 8,000
22472	Building Maintenance & Repairs	\$ 2,193	\$ 2,193	\$ 2,193	\$ 2,193	\$ 2,193	\$ 2,191	\$ 2,193	\$ 2,193	\$ 2,193	\$ 2,193	\$ 2,193	\$ 2,191	\$ 26,312	\$ 17,809	\$ 32,000	\$ 48,828
22473	Heating Fuel	\$ 2,250	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ 18,000	\$ 13,691	\$ 22,500	\$ 15,000
22474	Power	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ 15,000	\$ 10,702	\$ 12,687	\$ 11,780
22475	Telephone	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 583	\$ 587	\$ 7,000	\$ 4,413	\$ 7,000	\$ 7,250
22476	Wages	\$ 3,167	\$ 3,167	\$ 4,750	\$ 3,167	\$ 3,167	\$ 3,167	\$ 3,167	\$ 4,750	\$ 3,167	\$ 3,167	\$ 3,167	\$ 3,167	\$ 41,170	\$ 34,850	\$ 35,490	\$ -
22476A	Benefits & Deductions	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 698	\$ 8,376	\$ 5,551	\$ 4,010	\$ -
22476C	Workers Compensation	\$ -	\$ -	\$ 1,375	\$ -	\$ -	\$ 1,375	\$ -	\$ -	\$ 1,375	\$ -	\$ -	\$ 1,375	\$ 5,500	\$ 4,487	\$ 2,000	\$ 2,300
22480	Chemicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825	\$ 1,000	\$ 800
22481	Equipment, Appliances, Hoses	\$ 1,383	\$ 1,383	\$ 1,383	\$ 1,383	\$ 1,383	\$ 1,385	\$ 1,383	\$ 1,383	\$ 1,383	\$ 1,383	\$ 1,383	\$ 1,385	\$ 16,600	\$ 19,412	\$ 13,000	\$ 20,000
22482	Vehicle Gas & Diesel	\$ 1,458	\$ 1,458	\$ 1,458	\$ 1,458	\$ 1,458	\$ 1,460	\$ (1,042)	\$ 1,458	\$ 1,458	\$ 1,458	\$ 1,458	\$ 1,460	\$ 15,000	\$ 10,620	\$ 9,500	\$ 6,500
22483	Vehicle Maintenance	\$ 3,917	\$ 3,917	\$ 3,917	\$ 3,917	\$ 3,917	\$ 3,915	\$ 3,917	\$ 3,917	\$ 3,917	\$ 3,917	\$ 3,917	\$ 3,915	\$ 47,000	\$ 44,803	\$ 37,205	\$ 38,553
22485	Uniforms	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 12,000	\$ 7,541	\$ 15,000	\$ 22,000
22486	Licenses & Communications	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 900	\$ 10,800	\$ 7,153	\$ 5,000	\$ 30,711
22488	Legal & Professional Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 1,000	\$ 565	\$ 500	\$ -
22489	Dues	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 25	\$ 300	\$ 70	\$ -	\$ 250
22494	Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,954	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,954	\$ 4,171	\$ 4,380	\$ 4,692
22495	General Office Expenses	\$ 507	\$ 507	\$ 507	\$ 507	\$ 507	\$ 509	\$ 507	\$ 507	\$ 507	\$ 507	\$ 507	\$ 509	\$ 6,088	\$ 3,548	\$ 8,500	\$ 4,585
22495A	Honorariums	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,300	\$ -	\$ -	\$ 7,300	\$ 6,980	\$ 7,200	\$ 6,870
22495C	Canaan Tower User Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
22496	Insurance	\$ -	\$ 875	\$ -	\$ -	\$ 875	\$ 33,501	\$ -	\$ 875	\$ 2,500	\$ -	\$ 875	\$ -	\$ 39,501	\$ 33,402	\$ 31,449	\$ 29,302
<b>Total Expenses</b>		<b>\$ 18,748</b>	<b>\$ 20,623</b>	<b>\$ 20,206</b>	<b>\$ 19,748</b>	<b>\$ 18,123</b>	<b>\$ 60,078</b>	<b>\$ 14,748</b>	<b>\$ 23,706</b>	<b>\$ 22,623</b>	<b>\$ 29,048</b>	<b>\$ 19,623</b>	<b>\$ 22,627</b>	<b>\$ 289,901</b>	<b>\$ 237,223</b>	<b>\$ 259,421</b>	<b>\$ 259,421</b>
<b>Net Income (Loss)</b>		<b>\$ (18,748)</b>	<b>\$ (20,623)</b>	<b>\$ (20,206)</b>	<b>\$ 121,740</b>	<b>\$ (18,123)</b>	<b>\$ (60,078)</b>	<b>\$ (14,748)</b>	<b>\$ 117,782</b>	<b>\$ (22,623)</b>	<b>\$ (29,048)</b>	<b>\$ (19,623)</b>	<b>\$ (15,702)</b>	<b>\$ -</b>	<b>\$ 26,770</b>	<b>\$ -</b>	<b>\$ -</b>

**Parks & Playgrounds**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
17574	Community Development Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ 2,175
17576	Misc Revenue	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
17577	Field & Other Revenue	\$ -	\$ 500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 9,500	\$ 7,940	\$ 4,200	\$ 1,000
<b>Total Revenue</b>		<b>\$ 10,000</b>	<b>500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>\$ 24,500</b>	<b>\$ 17,940</b>	<b>\$ 19,200</b>	<b>\$ 13,175</b>
<b>Expenses</b>																	
27170	Parks & Playgrounds Wages	\$ 12,936	\$ 12,936	\$ 19,404	\$ 12,936	\$ 12,936	\$ 12,936	\$ 12,936	\$ 19,404	\$ 12,936	\$ 12,936	\$ 12,936	\$ 12,936	\$ 168,168	\$ 122,157	\$ 163,272	\$ 170,290
27170G	Travel & Training	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 50	\$ 600	\$ -	\$ 700	\$ 500
27179	Sign Truck Gas & Maintenance Truck #4	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 2,400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 400	\$ 6,800	\$ 2,195	\$ 2,900	\$ 2,900
27180	Parks Building Maintenance	\$ 150	\$ 100	\$ 150	\$ 150	\$ 50	\$ 50	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900	\$ 599	\$ 900	\$ 800
27180A	Power	\$ -	\$ 1,150	\$ -	\$ 1,150	\$ -	\$ 1,150	\$ -	\$ 950	\$ -	\$ 950	\$ -	\$ 950	\$ 6,300	\$ 4,971	\$ 6,068	\$ 5,949
27180B	Furnace Oil	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 1,800	\$ 5,010	\$ 5,100	\$ 1,500
27180C	Maintenance & Cleaning	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 3,480	\$ 2,121	\$ 3,480	\$ 3,480
27180D	Equipment Diesel	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -
27180E	Fields/Grounds/Splash Pad Maintenance	\$ 3,335	\$ 3,335	\$ 3,335	\$ 3,335	\$ 3,335	\$ 3,335	\$ 3,335	\$ 3,335	\$ 3,320	\$ -	\$ -	\$ -	\$ 30,000	\$ 21,627	\$ 30,000	\$ 34,000
27180F	Waste Disposal	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,600	\$ 3,227	\$ 2,580	\$ 2,520
27180I	Chevy Silverado Gas & Maintenance Truck #2	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 1,225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 3,700	\$ 730	\$ 1,550	\$ 1,950
27180K	Tools & Shop Supplies	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 1,366	\$ 800	\$ 792
27180L	Water & Sewage	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ -	\$ -	\$ 1,800	\$ -	\$ -	\$ 1,600	\$ 8,400	\$ 17,207	\$ 7,910	\$ 6,212
27180P	Telephone	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 3,180	\$ 2,516	\$ 3,320	\$ 4,320
27181	F150 #5 Gas & Maintenance Truck #5	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 2,325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 325	\$ 5,900	\$ 2,554	\$ 3,400	\$ 2,202
27181D	Equipment Maintenance	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 160	\$ 140	\$ 1,900	\$ 647	\$ 1,900	\$ 1,500
27181F	Equipment Gas	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 80	\$ 960	\$ 671	\$ 700	\$ 600
27182	Tractor Diesel & Maintenance	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ 650	\$ -	\$ -	\$ -	\$ -	\$ 5,200	\$ 1,325	\$ 3,000	\$ 4,500
<b>Total Expenses</b>		<b>\$ 19,766</b>	<b>\$ 20,866</b>	<b>\$ 28,734</b>	<b>\$ 20,916</b>	<b>\$ 19,666</b>	<b>\$ 23,316</b>	<b>\$ 25,166</b>	<b>\$ 27,334</b>	<b>\$ 20,551</b>	<b>\$ 16,381</b>	<b>\$ 15,431</b>	<b>\$ 17,961</b>	<b>\$ 256,088</b>	<b>\$ 188,922</b>	<b>\$ 237,580</b>	<b>\$ 244,015</b>
<b>Net Income (Loss)</b>		<b>\$ (9,766)</b>	<b>\$ (20,366)</b>	<b>\$ (27,234)</b>	<b>\$ (19,416)</b>	<b>\$ (18,166)</b>	<b>\$ (21,816)</b>	<b>\$ (23,666)</b>	<b>\$ (25,834)</b>	<b>\$ (20,551)</b>	<b>\$ (16,381)</b>	<b>\$ (15,431)</b>	<b>\$ (12,961)</b>	<b>\$ (231,588)</b>	<b>\$ (170,981)</b>	<b>\$ (218,380)</b>	<b>\$ (230,840)</b>



**Property Taxes**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
11110	Residential Property Taxes	\$ 22,664	\$ 22,664	\$ 22,664	\$ 634,596	\$ 317,302	\$ 52,883	\$ 52,883	\$ 52,883	\$ 22,664	\$ 22,664	\$ 22,664	\$ 22,664	\$ 1,269,195	\$ 1,127,970	\$ 1,135,595	\$ 1,049,145
11121	Commercial Property Taxes	\$ 16,147	\$ 16,147	\$ 16,147	\$ 452,130	\$ 226,066	\$ 37,677	\$ 37,677	\$ 37,677	\$ 16,147	\$ 16,147	\$ 16,147	\$ 16,147	\$ 904,256	\$ 927,876	\$ 866,404	\$ 881,434
11131	Resource Property Taxes	\$ 145	\$ 145	\$ 145	\$ 4,065	\$ 2,033	\$ 339	\$ 339	\$ 339	\$ 145	\$ 145	\$ 145	\$ 145	\$ 8,130	\$ 7,693	\$ 8,167	\$ 7,189
11145	Interest on Property Taxes	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,500	\$ 1,500	\$ 1,500	\$ 16,200	\$ 13,192	\$ 16,200	\$ 16,200
12210	Grant in Lieu Taxes-Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,700	\$ 37,308	\$ 37,683	\$ 36,816
12310	Grant in Lieu Taxes-Provincial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,265	\$ -	\$ -	\$ 16,265	\$ 15,790	\$ 15,245	\$ 15,509
<b>Total Revenue</b>		<b>\$ 39,956</b>	<b>\$ 38,956</b>	<b>\$ 38,956</b>	<b>\$ 1,090,791</b>	<b>\$ 545,401</b>	<b>\$ 90,899</b>	<b>\$ 90,899</b>	<b>\$ 90,899</b>	<b>\$ 38,956</b>	<b>\$ 38,956</b>	<b>\$ 38,956</b>	<b>\$ 38,956</b>	<b>\$ 2,255,746</b>	<b>\$ 2,129,830</b>	<b>\$ 2,079,294</b>	<b>\$ 2,006,293</b>
<b>Expenses</b>																	
21242	Tax Expense	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ 1,200	\$ -	\$ -	\$ 1,700	\$ 1,249	\$ 432	\$ 432
22450	Fire Protection Hydrant Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265,650	\$ -	\$ -	\$ -	\$ 265,650	\$ 260,025	\$ 260,025	\$ 240,006
<b>Total Expenses</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ 265,650</b>	<b>\$ 1,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 267,350</b>	<b>\$ 261,274</b>	<b>\$ 260,457</b>	<b>\$ 240,438</b>
<b>Net Income (Loss)</b>		<b>\$ 39,956</b>	<b>\$ 38,956</b>	<b>\$ 38,706</b>	<b>\$ 1,090,791</b>	<b>\$ 545,401</b>	<b>\$ 90,899</b>	<b>\$ 90,899</b>	<b>\$ 90,649</b>	<b>#####</b>	<b>\$ 37,756</b>	<b>\$ 38,956</b>	<b>\$ 38,956</b>	<b>\$ 1,988,396</b>	<b>\$ 1,868,557</b>	<b>\$ 1,818,837</b>	<b>\$ 1,765,855</b>

**Public Works**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Expenses</b>																	
21240	Engineering Services	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 835	\$ 10,020	\$ -	\$ 10,000	\$ 10,000
24109	Public Works Wages	\$ 10,451	\$ 10,451	\$ 15,677	\$ 10,451	\$ 10,451	\$ 10,451	\$ 10,451	\$ 15,677	\$ 10,451	\$ 10,451	\$ 10,451	\$ 10,451	\$ 135,863	\$ 105,853	\$ 131,843	\$ 130,815
24112C	Chevy Silverado Gas & Maintenance Truck #2	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 1,225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 225	\$ 3,700	\$ 923	\$ 1,550	\$ 1,950
24112F	2 Ton F550 Diesel & Maintenance Truck #3	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 6,000	\$ 7,008	\$ 5,000	\$ 7,200
24113	Tractor Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 439	\$ 1,000	\$ 1,600
24200	Shop Expense 50%	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 2,040	\$ -	\$ 1,700	\$ 2,570
24200A	Shop Power 50%	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ -	\$ 237	\$ 1,422	\$ 1,657	\$ -	\$ -
24200B	Clothing & Boots	\$ 367	\$ 367	\$ 367	\$ 367	\$ 367	\$ 365	\$ 367	\$ 367	\$ 367	\$ 367	\$ 367	\$ 365	\$ 4,400	\$ 1,584	\$ 2,100	\$ 2,100
24200C	Office Expenses	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 75	\$ 900	\$ 441	\$ 850	\$ 800
24200D	Travel & Training	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 275	\$ 3,300	\$ 2,276	\$ 2,500	\$ 2,500
24200E	Telephone	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 3,180	\$ 2,535	\$ 3,320	\$ 4,320
24200G	Tools/Shop Supplies	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 2,220	\$ 822	\$ 2,100	\$ 2,000
24200I	Safety Equipment	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 185	\$ 2,220	\$ 675	\$ 2,100	\$ 2,000
24210	BMW Utility Vehicle Gas & Maintenance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ -	\$ -	\$ -
23240	Streets - Beautification	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 8,282	\$ 10,000	\$ 13,000
23250	Street Lighting	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 2,353	\$ 28,236	\$ 18,749	\$ 25,770	\$ 25,350
<b>Total Expenses</b>		<b>\$ 17,236</b>	<b>\$ 17,473</b>	<b>\$ 22,462</b>	<b>\$ 17,473</b>	<b>\$ 17,236</b>	<b>\$ 17,471</b>	<b>\$ 18,236</b>	<b>\$ 22,699</b>	<b>\$ 15,986</b>	<b>\$ 16,223</b>	<b>\$ 15,986</b>	<b>\$ 16,221</b>	<b>\$ 214,701</b>	<b>\$ 151,244</b>	<b>\$ 199,833</b>	<b>\$ 206,205</b>

**Recreation**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
17569	Kaleidoscope Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17570A	Seasonal Programs	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 3,385	\$ 40,620	\$ 40,403	\$ 33,300	\$ 26,448
17570B	Summer Day Camp	\$ -	\$ 21,050	\$ 21,050	\$ 21,050	\$ 21,050	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89,200	\$ 62,596	\$ 48,760	\$ 54,400
17570C	March Break Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,640	\$ 2,640	\$ 5,280	\$ 1,380	\$ 4,290	\$ 3,300
17570D	Any Child Can Participate	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17570E	Adventure Club	\$ 13,824	\$ 16,896	\$ 13,824	\$ -	\$ -	\$ 15,808	\$ 17,472	\$ 17,472	\$ 13,312	\$ 16,640	\$ 16,640	\$ 13,312	\$ 155,200	\$ 75,936	\$ 30,825	\$ 30,825
17570F	After School Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,330	\$ 1,500
17571	Special Events	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ 3,002	\$ 1,500	\$ 2,550
17571B	Celebration of Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 100
17572	Grants	\$ -	\$ 2,500	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 27,500	\$ 12,482	\$ 27,000	\$ 24,250
17573	Celebration Days	\$ -	\$ -	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ 500	\$ 250	\$ 250
17573A	Canada Day	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ 1,000
17575A	County of Kings Professional	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 20,000
<b>Total Revenue</b>		<b>\$ 17,209</b>	<b>\$ 41,446</b>	<b>\$ 55,124</b>	<b>\$ 41,050</b>	<b>\$ 21,050</b>	<b>\$ 15,808</b>	<b>\$ 22,472</b>	<b>\$ 19,972</b>	<b>\$ 13,312</b>	<b>\$ 21,640</b>	<b>\$ 19,280</b>	<b>\$ 15,952</b>	<b>\$ 341,550</b>	<b>\$ 197,629</b>	<b>\$ 169,425</b>	<b>\$ 163,123</b>
<b>Expenses</b>																	
27110	Management Salaries	\$ 5,687	\$ 5,687	\$ 8,530	\$ 5,687	\$ 5,687	\$ 5,687	\$ 5,687	\$ 8,530	\$ 5,687	\$ 5,687	\$ 5,687	\$ 5,687	\$ 73,927	\$ 66,970	\$ 69,415	\$ 65,486
27111	Intern Events Coordinator	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27111H	Program & Event Wages	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 1,500	\$ -	\$ 9,700	\$ 1,925
27111J	Fitness Incentive	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27111K	Summer Day Camp Salaries	\$ -	\$ -	\$ 13,270	\$ 37,573	\$ 32,797	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,641	\$ 54,332	\$ 57,592	\$ 49,513
27112	Summer Day Camp Expenses	\$ -	\$ -	\$ 2,100	\$ 2,100	\$ 2,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,300	\$ 5,414	\$ 6,700	\$ 6,300
27112A	Seasonal Program Expenses	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 1,250	\$ 15,000	\$ 11,628	\$ 12,910	\$ 13,200
27112B	After School Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141	\$ 3,000	\$ -
27112C	Active Kids Healthy Kids Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ 500
27112D	March Break Camps	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 4,493	\$ 5,293	\$ 3,143	\$ 4,710	\$ 3,875
27112E	Any Child Can Participate	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 1,150	\$ 3,000	\$ 4,000
27112G	Active Living Coordinator	\$ 4,220	\$ 4,220	\$ 6,329	\$ 4,220	\$ 4,220	\$ 4,220	\$ 4,220	\$ 6,329	\$ 4,220	\$ 4,220	\$ 4,220	\$ 4,220	\$ 54,855	\$ 44,304	\$ 47,700	\$ 45,000
27113	Equipment Purchase & Maintenance	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 2,040	\$ 1,278	\$ 2,000	\$ 2,000
27114	Office Supplies	\$ 1,120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 120	\$ 2,440	\$ 1,563	\$ 760	\$ 760
27114A	Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,750	\$ -	\$ -	\$ 6,750	\$ 1,695	\$ 5,200	\$ 5,200
27114B	Telephone	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 170	\$ 2,040	\$ 1,658	\$ 1,655	\$ 1,320
27114D	Advertising	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ 3,000	\$ 1,750	\$ 3,000	\$ 3,000
27114E	Kaleidoscope Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27114F	Miscellaneous Expense	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 300	\$ -	\$ -	\$ -	\$ 600	\$ -	\$ 300	\$ 300
27114G	Photocopies	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 40	\$ 480	\$ 478	\$ 360	\$ 360
27115	Travel & Conference	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 450	\$ 5,400	\$ 6,554	\$ 5,486	\$ 2,260
27116A	Staff Training	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,200	\$ 817	\$ 1,000	\$ 1,000
27116B	Membership Fees	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 265	\$ 3,180	\$ 841	\$ 2,980	\$ 2,790
27119	Special Events	\$ 200	\$ -	\$ -	\$ 500	\$ 500	\$ -	\$ 700	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 3,400	\$ 3,300	\$ 1,200	\$ 1,200
27119A	Celebration of Lights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 4,843	\$ 4,000	\$ 3,600
27119C	Celebration Days	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 7,916	\$ 9,600	\$ 10,600
27119D	Volunteer Week	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	\$ 100	\$ 100
27119E	Canada Day	\$ -	\$ -	\$ 3,675	\$ 3,675	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,350	\$ 4,665	\$ 6,750	\$ 6,750
27119F	Adventure Club Expenses	\$ 600	\$ 600	\$ 600	\$ -	\$ -	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 600	\$ 6,000	\$ 2,957	\$ 1,750	\$ 1,500
27119G	Adventure Club Labour	\$ 10,465	\$ 12,063	\$ 12,104	\$ 3,277	\$ 3,277	\$ 10,865	\$ 11,663	\$ 13,302	\$ 9,377	\$ 11,844	\$ 11,264	\$ 9,667	\$ 119,168	\$ 48,674	\$ 24,107	\$ 23,910
27190	Trails Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100	\$ -	\$ -	\$ 2,100	\$ -	\$ 2,100	\$ 2,100
<b>Total Expenses</b>		<b>\$ 25,387</b>	<b>\$ 25,634</b>	<b>\$ 49,674</b>	<b>\$ 65,596</b>	<b>\$ 56,946</b>	<b>\$ 24,936</b>	<b>\$ 28,935</b>	<b>\$ 35,826</b>	<b>\$ 23,748</b>	<b>\$ 34,266</b>	<b>\$ 25,635</b>	<b>\$ 27,731</b>	<b>\$ 424,314</b>	<b>\$ 276,571</b>	<b>\$ 287,575</b>	<b>\$ 258,549</b>
<b>Net Income (Loss)</b>		<b>\$ (8,178)</b>	<b>\$ 15,812</b>	<b>\$ 5,450</b>	<b>\$ (24,546)</b>	<b>\$ (35,896)</b>	<b>\$ (9,128)</b>	<b>\$ (6,463)</b>	<b>\$ (15,854)</b>	<b>\$ (10,436)</b>	<b>\$ (12,626)</b>	<b>\$ (6,355)</b>	<b>\$ (11,779)</b>	<b>\$ (82,764)</b>	<b>\$ (78,942)</b>	<b>\$ (118,150)</b>	<b>\$ (95,426)</b>

**Sewer**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
11210	User Charges	\$ -	\$ -	\$ 171,456	\$ -	\$ -	\$ 171,456	\$ -	\$ -	\$ 171,456	\$ -	\$ -	\$ 171,456	\$ 685,824	\$ 647,313	\$ 663,687	\$ 649,385
11211	Penalties	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 500	\$ 2,000	\$ 4,382	\$ 1,152	\$ 1,152
11212	Canaan Heights	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,562	\$ 19,562	\$ -	\$ 18,630	\$ 18,486
<b>Total Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171,956</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171,956</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171,956</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 191,518</b>	<b>\$ 707,386</b>	<b>\$ 651,695</b>	<b>\$ 683,469</b>	<b>\$ 669,023</b>
<b>Expenses</b>																	
24224A	General Maintenance	\$ 985	\$ 985	\$ 985	\$ 985	\$ 985	\$ 985	\$ 985	\$ 985	\$ 985	\$ 985	\$ 985	\$ 989	\$ 11,824	\$ 9,450	\$ 11,536	\$ 11,255
24225	Sewer Collection Salaries	\$ 5,721	\$ 5,721	\$ 8,581	\$ 5,721	\$ 5,721	\$ 5,721	\$ 5,721	\$ 8,581	\$ 5,721	\$ 5,721	\$ 5,721	\$ 5,721	\$ 74,368	\$ 57,014	\$ 72,014	\$ 71,193
24233	Pumping Stations Power	\$ -	\$ 538	\$ -	\$ 539	\$ -	\$ 538	\$ -	\$ 539	\$ -	\$ 538	\$ -	\$ 539	\$ 3,231	\$ 1,511	\$ 3,152	\$ 3,075
24234	Supplies	\$ 45	\$ 46	\$ 45	\$ 46	\$ 45	\$ 46	\$ 45	\$ 46	\$ 45	\$ 46	\$ 45	\$ 46	\$ 546	\$ 396	\$ 530	\$ 515
24235	Travel & Training	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 54	\$ 52	\$ 646	\$ 511	\$ 630	\$ 615
24236	Office Supplies	\$ 137	\$ 136	\$ 137	\$ 136	\$ 137	\$ 136	\$ 137	\$ 136	\$ 137	\$ 136	\$ 137	\$ 137	\$ 1,639	\$ 1,321	\$ 1,639	\$ 1,517
24240	Trans/Treatment	\$ -	\$ 7,100	\$ 90,700	\$ -	\$ -	\$ 90,700	\$ -	\$ -	\$ 90,700	\$ -	\$ -	\$ 90,700	\$ 369,900	\$ 343,700	\$ 348,500	\$ 338,852
24242	Shared Services Expense	\$ 129,929	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 129,929	\$ 135,009	\$ 135,009	\$ 134,838
24250	Municipal Fees	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 11,900	\$ 1,200	\$ 1,200	\$ 1,200	\$ 25,100	\$ 19,968	\$ 22,860	\$ 22,200
24260	Health & Safety Expense	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 87	\$ 1,077	\$ 153	\$ 1,151	\$ 1,025
24290	Sewer Laterals	\$ -	\$ -	\$ 269	\$ 269	\$ 269	\$ 269	\$ 269	\$ 270	\$ -	\$ -	\$ -	\$ -	\$ 1,615	\$ -	\$ 1,576	\$ 1,538
28223	Reserve	\$ 87,511	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,511	\$ 84,872	\$ 84,872	\$ 82,400
<b>Total Expenses</b>		<b>\$ 225,672</b>	<b>\$ 15,870</b>	<b>\$ 102,061</b>	<b>\$ 9,040</b>	<b>\$ 8,501</b>	<b>\$ 99,739</b>	<b>\$ 8,501</b>	<b>\$ 11,901</b>	<b>\$ 109,632</b>	<b>\$ 8,770</b>	<b>\$ 8,232</b>	<b>\$ 99,471</b>	<b>\$ 707,386</b>	<b>\$ 653,904</b>	<b>\$ 683,469</b>	<b>\$ 669,023</b>
<b>Net Income (Loss)</b>		<b>\$ (225,672)</b>	<b>\$ (15,870)</b>	<b>\$ 69,895</b>	<b>\$ (9,040)</b>	<b>\$ (8,501)</b>	<b>\$ 72,217</b>	<b>\$ (8,501)</b>	<b>\$ (11,901)</b>	<b>\$ 62,324</b>	<b>\$ (8,770)</b>	<b>\$ (8,232)</b>	<b>\$ 92,047</b>	<b>\$ -</b>	<b>\$ (2,210)</b>	<b>\$ -</b>	<b>\$ -</b>

**Sidewalks**

Acct #	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
<b>Revenue</b>																	
14901	C of K Sidewalk Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,500	\$ 20,500	\$ -	\$ 17,500	\$ 17,500
<b>Total Revenue</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,500</b>	<b>\$ 20,500</b>	<b>\$ -</b>	<b>\$ 17,500</b>	<b>\$ 17,500</b>
<b>Expenses</b>																	
23232	Maintenance	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ -	\$ -	\$ -	\$ -	\$ 5,600	\$ 4,300	\$ 5,000	\$ 6,000
23232A	Crosswalk Maintenance	\$ -	\$ 5,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ 8,500	\$ 10,000
<b>Total Expenses</b>		<b>\$ 700</b>	<b>\$ 5,700</b>	<b>\$ 700</b>	<b>\$ 1,700</b>	<b>\$ 1,700</b>	<b>\$ 1,700</b>	<b>\$ 1,700</b>	<b>\$ 700</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,600</b>	<b>\$ 4,300</b>	<b>\$ 13,500</b>	<b>\$ 16,000</b>
<b>Net Income (Loss)</b>		<b>\$ (700)</b>	<b>\$ (5,700)</b>	<b>\$ (700)</b>	<b>\$ (1,700)</b>	<b>\$ (1,700)</b>	<b>\$ (1,700)</b>	<b>\$ (1,700)</b>	<b>\$ (700)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,500</b>	<b>\$ 5,900</b>	<b>\$ (4,300)</b>	<b>\$ 4,000</b>	<b>\$ 1,500</b>

**Snow Clearing**

Acct#	Account Name	April	May	June	July	August	September	October	November	December	January	February	March	Total	YTD - Feb 17	LY-Budget	2021/22 Budget
23232B	Snow Clearing Wages	\$ 4,553	\$ 4,553	\$ 6,829	\$ 4,553	\$ 4,553	\$ 4,553	\$ 4,553	\$ 6,829	\$ 4,553	\$ 4,553	\$ 4,553	\$ 4,553	\$ 59,188	\$ 44,873	\$ 57,246	\$ 56,475
23232K	Tractor Gas/Diesel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ 600	\$ 800	\$ 800	\$ 600	\$ 3,200	\$ 2,209	\$ 2,400	\$ 2,400
23232M	Tractor Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,500	\$ 1,750	\$ 1,750	\$ 1,500	\$ 7,500	\$ 2,563	\$ 8,700	\$ 7,000
23232N	Salt & Sand	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 2,000	\$ 2,000	\$ 2,000	\$ 1,000	\$ 7,500	\$ -	\$ 7,000	\$ 7,000
23232P	Plow Tools	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125	\$ 125	\$ 125	\$ 125	\$ 125	\$ 625	\$ 44	\$ 500	\$ 500
<b>Total Expenses</b>		<b>\$ 4,553</b>	<b>\$4,553</b>	<b>\$6,829</b>	<b>\$4,553</b>	<b>\$4,553</b>	<b>\$4,553</b>	<b>\$4,553</b>	<b>\$8,854</b>	<b>\$8,778</b>	<b>\$9,228</b>	<b>\$9,228</b>	<b>\$7,778</b>	<b>\$ 78,013</b>	<b>\$ 49,689</b>	<b>\$ 75,846</b>	<b>\$ 73,375</b>

## Village Capital Projects

Project	Department	Total Cost	Capital Reserve	Grant Funds	Funding Source
IT Hardware	Administration, Public Works & Recreation	\$4,500	\$4,500	\$0	
LMCC & Public Works Garage Greening	Facility	\$35,000	\$35,000	\$0	
Auto Scrubber	Facility	\$13,000	\$13,000	\$0	
LMCC Air Duct Motors & Kitchen Heating Exhaust System	Facility	\$14,500	\$14,500	\$0	
Electronic Signboard	Facility	\$15,000	\$15,000	\$0	
Facility Lighting - Engery Efficiency Upgrades	Public Works & Parks/Playgrounds	\$10,000	\$4,850	\$5,150	Efficiency NS
Lockhart & Ryan Park	Recreation	\$171,000	\$12,000	\$159,000	Gas Tax (66.7%) & Provincial Grant (Nova Scotia CCTH)
Bounce Castles for Events	Recreation	\$4,000	\$4,000	\$0	
Village Sidewalk Program	Public Works	\$125,000	\$41,667	\$83,333	Gas Tax (66.6%)
Sidewalk Plow	Public Works	\$170,000	\$170,000		
Public Works Equipment	Public Works	\$32,500	\$32,500	\$0	
Sewer Lift Station Pump & Installation	Sewer	\$13,000	\$0	\$13,000	Gas Tax (100%)
Crescent Park West - Phase #3	Beautification Committee	\$5,000	\$2,500	\$2,500	Provincial Grant
Founding Fathers Park	Beautification Committee	\$27,000	\$13,500	\$13,500	Provincial Grant
Lighting & Decorations	Beautification Committee	\$16,000	\$8,000	\$8,000	Provincial Grant
Prospect Road Pocket Park	Beautification Committee	\$2,000	\$1,000	\$1,000	Provincial Grant
	<b>Totals</b>	<b>\$657,500</b>	<b>\$372,017</b>	<b>\$285,483</b>	



**Village of New Minas**  
Commission Meeting  
March 13, 2023 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
AGENDA

## **11. Correspondence**





# Horton High School

## Safe Grad

**We need your support to continue our tradition of safely celebrating this important milestone.**

**The 204 students graduating from Horton High School this year are your family members, your babysitters, your employees, the young athletes you coached, your community volunteers and the Sparks and Cubs you helped raise to be leaders. They are our present and they are the future of our community. They have worked hard for 13 years so let's send them off in style – safely!**

Safe Grad started in the 1980's in response to accidents and deaths related to high school graduation activities. Horton Safe Grad continues to be coordinated by parents of graduates and this year we are planning an evening of activities and entertainment in a drug and alcohol-free environment for students directly following their graduation ceremony.

We are asking for your support as a local business and member of our community. Safe Grad is 100% supported by fundraising and our goal this year is to raise \$12000.00. This money is used for facility and equipment rental, activities, entertainment and food. Please consider supporting this important event in whatever way you are able to help us create a magical night of entertainment, fun and lasting memories for this deserving group of graduates as they celebrate their high school graduation.

One of our Safe Grad Committee members will follow-up with you within a few weeks. In the meantime, please contact one of our fundraising members below if you have any questions or suggestions.

Thank you in advance for your consideration of this request.

Sincerely,

Horton High School Safe Grad Committee

% Beth Pembroke

Email: [hortongrad2023@gmail.com](mailto:hortongrad2023@gmail.com)

or mobile phone: 902-691-6969