



**Village of New Minas**  
Commission Meeting  
January 8, 2024 @ 7:00 PM  
Commission Room, LMCC  
New Minas, Nova Scotia  
**APPROVED MINUTES**

**Commissioners Present:**

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Quentin Hill
- Debra Windle-Smith

**Commissioners Absent:**

- None

**Staff Present:**

- Tim Bouter, Clerk Treasurer/CAO
- Laura Jacobs, Active Living Coordinator

**Others Present:**

- Donna Randell (via Zoom)

**1. Call to Order:**

Dave Chaulk called the meeting to order at 7:00pm, welcoming those in attendance.

**2. Approval of the Agenda:**

Motion:

THAT the Agenda for the January 8, 2024 Commission Meeting be approved as circulated.

**M/James Redmond**

**S/Quentin Hill**

**Motion Carried**

**3. Disclosure of Conflict of Interest:**

No conflicts of interest were declared.

**4. Approval of Minutes:**

- a. December 11, 2023 Village Commission Meeting

Motion:

THAT the Minutes for the December 11, 2023 Village Commission Meeting be approved as circulated.

**M/Quentin Hill  
S/James Redmond  
Motion Carried**

**5. Business Arising from Minutes:**

- a. December 11, 2023 Village Commission Meeting

There was no business arising from the December 11, 2023 minutes.

**6. Comments from the Chair:**

There were no comments from the Chair.

**7. Public Input Specific to Agenda Topics:**

There was no public input.

**8. Committee Reports:**

- c. Joint Accessibility Advisory Committee

Quentin Hill provided a verbal summary of the draft minutes included in the January 8, 2024 Commission agenda package.

Motion:

THAT the draft minutes for the Joint Accessibility Committee be received as included in the January 8, 2024 Commission agenda package and as verbally summarized by Quentin Hill.

**M/Quentin Hill  
S/Debra Windle Smith  
Motion Carried**

- d. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the January 8, 2024 Commission agenda package.

Motion:

THAT the draft minutes for the New Minas Water Commission be received as included in the January 8, 2024 Commission agenda package and as verbally summarized by James Redmond.

**M/Quentin Hill**  
**S/Debra Windle Smith**  
**Motion Carried**

e. Regional Sewer Committee

James Redmond provided a verbal summary of the draft minutes included in the January 8, 2024 Commission agenda package.

Motion:

THAT the draft minutes for the Regional Sewer Committee be received as included in the January 8, 2024 Commission agenda package and as verbally summarized by James Redmond.

**M/Quentin Hill**  
**S/Debra Windle Smith**  
**Motion Carried**

**9. Staff Reports:**

The Clerk Treasurer/CAO provided a verbal summary of the following written reports included in the January 8, 2024 Commission agenda package:

- a. Clerk Treasurer/CAO — Report included in package
- b. Manager of Municipal Operations — Report included in package
- c. Manager of Finance — Report included in package
- d. Director of Recreation & Community Development — Report included in package
- e. Active Living Coordinator — Report included in package

Motion:

THAT the Staff Reports be received as included in the January 8, 2024 Commission agenda package and as verbally summarized by the Clerk Treasurer/CAO.

**M/James Redmond**  
**S/Quentin Hill**  
**Motion Carried**

**10. New Business:**

- a. Anti-Racism and Discrimination Policy for Recreational Facilities

The Active Living Coordinator presented the draft policy included in the January 8, 2024 Commission agenda package.

Motion:

THAT the Anti-Racism and Discrimination Policy for Recreational Facilities be adopted as included in the January 8, 2024 Commission agenda package.

**M/Debra Winde-Smith**

**S/James Redmond**

**Motion Carried**

**11. Correspondence:**

There was no correspondence.

**12. Other Business:**

There was no other business.

**13. General Public Input:**

Donna Randell inquired whether the budget meetings will be open to the public, which was confirmed by the Clerk Treasurer/CAO.

**14. Adjournment:**

There being no further business, Dave Chaulk called for a motion to adjourn at 7:23pm.

Motion:

THAT the meeting be adjourned.

**M/James Redmond**

**S/Quentin Hill**

**Motion Carried**