



Village of New Minas
Commission Meeting
October 10, 2023 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Debra Windle-Smith

Commissioners Absent:

- Quentin Hill (with regrets)

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Donna Randell (via Zoom)

1. Call to Order:

Dave Chaulk called the meeting to order at 7:01pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the October 10, 2023 Commission Meeting be approved as circulated.

M/James Redmond

S/Debra Windle-Smith

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. September 11, 2023 Village Commission Meeting

Motion:

THAT the Minutes for the September 11, 2023 Village Commission Meeting be approved as circulated.

**M/James Redmond
S/Debra Windle-Smith
Motion Carried**

5. Business Arising from Minutes:

- a. September 11, 2023 Village Commission Meeting

There was no business arising from the September 11, 2023 minutes.

6. Comments from the Chair:

There were no comments from the Chair.

7. Public Input Specific to Agenda Topics:

There was no public input.

8. Committee Reports:

- a. Beautification Committee

Mary Munroe provided a verbal summary of the written report and draft minutes included in the October 10, 2023 Commission agenda package.

Motion:

THAT the written report and draft minutes for the Beautification Committee be received as included in the October 10, 2023 Commission agenda package and as verbally summarized by Mary Munroe.

**M/Mary Munroe
S/Debra Windle-Smith
Motion Carried**

- c. Joint Accessibility Advisory Committee

The Clerk Treasurer/CAO provided a verbal summary of the draft minutes included in the October 10, 2023 Commission agenda package.

Motion:

THAT the draft minutes for the Joint Accessibility Committee be received as included in the October 10, 2023 Commission agenda package and as verbally summarized by Quentin Hill.

M/Debra Windle-Smith
S/Mary Munroe
Motion Carried

d. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the October 10, 2023 Commission agenda package.

Motion:

THAT the draft minutes for the New Minas Water Commission be received as included in the October 10, 2023 Commission agenda package and as verbally summarized by James Redmond.

M/James Redmond
S/Debra Windle-Smith
Motion Carried

9. Staff Reports:

The Clerk Treasurer/CAO provided a verbal summary of the following written reports included in the October 10, 2023 Commission agenda package:

- a. Clerk Treasurer/CAO — Report included in package
- b. Manager of Municipal Operations — Report included in package
- c. Manager of Finance — Report included in package
- d. Director of Recreation & Community Development — Report included in package
- e. Active Living Coordinator — Report included in package

Motion:

THAT the Staff Reports be received as included in the October 10, 2023 Commission agenda package and as verbally summarized by the Clerk Treasurer/CAO.

M/James Redmond
S/Debra Windle-Smith
Motion Carried

10. New Business:

a. JAAC Appointment

The Clerk Treasurer/CAO presented the request for decision included in the October 10, 2023 Commission agenda package.

Motion:

That the Village Commission appoint Andy Nette (Village of Port Williams) as a Village Commissioner representative on the Joint Accessibility Advisory Committee for the remainder of a three-year term ending on May 31, 2026.

M/James Redmond
S/Debra Windle-Smith
Motion Carried

b. Draft Strategic Plan

The Clerk Treasurer/CAO presented the draft Strategic Plan included in the October 10, 2023 Commission agenda package. The Strategic Plan includes a Vision Statement and a Mission Statement for the Village of New Minas. The Vision Statement describes the Village's goal for our future (what we are building towards). The Mission Statement summarizes what the Village is currently doing (and will be doing) to reach this goal. The Strategic Plan also includes our core values and principles to abide by, and five key strategic priorities for the Village. Each strategic priority has subcategories of strategic focus areas. Future capital projects and other Village initiatives will be designed to align with the Strategic Plan.

Motion:

That the Village Commission receive the first draft of the Village of New Minas Strategic Plan and convene at 6:00pm on November 14, 2023 to review the strategic priorities and strategic focus areas in more detail.

M/James Redmond
S/Debra Windle-Smith
Motion Carried

c. ANSV Conference

The Clerk Treasurer/CAO discussed the upcoming ANSV Conference and Annual General Meeting, which Mary Munroe is planning to attend on behalf of the Commission.

Motion:

That the Village Commission appoint Mary Munroe to vote on behalf of the Village for motions at the ANSV Annual General Meeting.

M/James Redmond
S/Debra Windle-Smith
Motion Carried

11. Correspondence:

There was no correspondence.

12. Other Business:

There was no other business.

13. General Public Input:

Donna Randell asked if the Village has considered purchasing pride benches and displaying alternate flags. This matter was referred to staff for review.

14. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 7:57pm.

Motion:

THAT the meeting be adjourned.

M/James Redmond
S/Debra Windle-Smith
Motion Carried