



Village of New Minas
Commission Meeting
October 11, 2022 @ 7:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Commissioners Present:

- Dave Chaulk, Chair
- James Redmond, Vice Chair
- Mary Munroe
- Quentin Hill
- Debra Windle-Smith

Commissioners Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- Donna Randell (via Zoom)

1. Call to Order:

Dave Chaulk called the meeting to order at 7:00pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the October 11, 2022 Commission Meeting be approved as circulated.

M/ James Redmond

S/ Quentin Hill

Motion Carried

3. Disclosure of Conflict of Interest:

No conflicts of interest were declared.

4. Approval of Minutes:

- a. September 12, 2022 Village Commission Meeting

Quentin Hill mentioned that the September 12, 2022 Minutes should reflect that the Chair was absent with regrets, and Mary Munroe pointed out a spelling mistake in Item 7. Public Input.

Motion:

THAT the Minutes for the September 12, 2022 Village Commission Meeting be approved as amended.

**M/ Quentin Hill
S/ James Redmond
Motion Carried**

5. Business Arising from Minutes:

- a. September 12, 2022 Village Commission Meeting

There was no business arising from the September 12, 2022 minutes.

6. Comments from the Chair:

Dave Chaulk informed the Commission that Debra Windle-Smith has an upcoming vacation that was booked before the election. Debra will be out of the country from November 3 to 25, and will therefore not be able to attend the next Commission meeting.

Dave Chaulk also mentioned that negotiations with the Union will be starting on October 12, 2022.

7. Public Input Specific to Agenda Topics

There was no public input.

8. Committee Reports

- a. Beautification Committee

A written report and draft minutes are included in the October 11, 2022 Commission agenda package.

- b. Finance & Audit Committee

Draft minutes are included in the October 11, 2022 Commission agenda package.

- c. Joint Accessibility Advisory Committee

A written report and draft minutes are included in the October 11, 2022 Commission agenda package.

Motion:

THAT the Committee Reports be received as included in the October 11, 2022 Commission agenda package.

M/ Debra Windle-Smith

S/ Quentin Hill

Motion Carried

d. New Minas Water Commission

James Redmond provided a verbal summary of the draft minutes included in the October 11, 2022 Commission agenda package.

Motion:

THAT the New Minas Water Commission Report be received as included in the October 11, 2022 Commission agenda package and as verbally summarized by James Redmond.

M/ James Redmond

S/ Mary Munroe

Motion Carried

f. Regional Sewer Committee

James Redmond provided a verbal summary of the written report and draft minutes included in the October 11, 2022 Commission agenda package.

Motion:

THAT the Regional Sewer Committee Report be received as included in the October 11, 2022 Commission agenda package and as verbally summarized by James Redmond.

M/ James Redmond

S/ Quentin Hill

Motion Carried

9. Staff Reports

The following written reports are included in the October 11, 2022 Commission agenda package:

- a. Clerk Treasurer/CAO — Monthly Report
- b. Manager of Municipal Operations — Monthly Report
- c. Manager of Finance — Monthly Report
- d. Director of Recreation & Community Development — Monthly Report
- e. Active Living Coordinator — Monthly Report

Motion:

THAT the Staff Reports be received as included in the October 11, 2022 Commission agenda package.

M/ Debra Windle-Smith

S/ James Redmond

Motion Carried

10. New Business:

- a. Harassment and Discrimination Policy

The Clerk Treasurer/CAO presented the request for decision included in the October 11, 2022 Commission agenda package. The Commission asked for the Policy to be reviewed by the Village Solicitor to ensure that it is in harmony with the Collective Bargaining process that is underway.

Motion:

THAT the Village Commission defer adoption of the Village of New Minas Harassment and Discrimination Policy to the next meeting of the Commission.

M/ Quentin Hill

S/ Mary Munroe

Motion Carried

- b. New Minas Playgrounds — Amendment to Capital Spending

The Clerk Treasurer/CAO presented the request for decision included in the October 11, 2022 Commission agenda package. The Clerk Treasurer/CAO clarified that the recommended motion only effects the current fiscal year, and that prioritization of projects for future years will be approved by the Village Commission during the budget deliberation process.

Motion:

THAT the Village Commission re-allocate the \$65,000 for Milne Subdivision Park in the 2022/23 Capital Budget to Lockhart Ryan Park, for a revised total budget of \$157,750.

M/ Quentin Hill

S/ James Redmond

Motion Carried

- c. JAAC Citizen Appointment

THAT the Village of New Minas appoint Donald Nauss as a citizen member on the Joint Accessibility Advisory Committee for the remainder of the two-year term.

M/ Quentin Hill
S/ James Redmond
Motion Carried

11. Correspondence:

There was no correspondence.

12. General Public Input:

There was no public input.

13. Adjournment:

There being no further business, Dave Chaulk called for a motion to adjourn at 7:40pm.

Motion:

THAT the meeting be adjourned.

M/ Quentin Hill
S/ James Redmond
Motion Carried