



**Village of New Minas**  
Minutes of a Regular Commission Meeting  
Monday January 14, 2019  
Commission Room, Louis Millet Community Complex

**Commissioners Present:** Dave Chaulk, Chair  
Maynard Stevens, Vice Chair  
Mary Munroe, Commissioner  
Ken Pineo, Commissioner  
James Redmond, Commissioner

**Staff Present:** April Ernest, Clerk Treasurer  
Gerard Hamilton, Municipal Operations Manager  
John Ansara, Director of Recreation & Community  
Charlene Hines, Administrative Assistant/Account Clerk (Finance)

**Others Present:** Jim Winsor, County Councillor

**Call to Order:**  
Dave Chaulk called the meeting to order and welcomed everyone in attendance at 7:00 p.m.

**Approval of the Agenda:**  
Three items were added to the agenda:  
Apple Blossom  
Association of Nova Scotia Villages  
Approval of Award of Contract

**THAT the agenda be approved as revised.**  
**Stevens-Munroe.**  
**CARRIED**

**Approval of the Minutes: December 10, 2018**  
**Redmond-Pineo**  
**CARRIED**

**Presentation: None**

**Business Arising from Minutes:**

- 1) **Compassionate Leave Policy**- carried forward to the next meeting. April Ernest will provide information from other municipalities.

**Committee Reports:**

- a) Water Commission.

That the Water Commission Report be accepted as presented.

**Stevens-Redmond**

**CARRIED.**

- b) Area Advisory Committee- No meeting
- c) Regional Sewer Committee- No meeting.
- d) Clerk Treasurer & Administration & Finance- Report attached to original minutes.
- e) Recreation and Community Development- Report attached to original minutes.
- f) Public Works & Building Maintenance Report-- Report attached to original minutes.

**That the above are accepted as presented.**

**Pineo- Stevens**

**CARRIED**

- g) Beautification Group Report. Report attached to original minutes.

**Munroe-Redmond**

**CARRIED**

**New Business-**

**Apple Blossom:** Commissioner Stevens reported that Kathie Brown is not able to help out with the festival this year. Kathie has provided information to assist the Village in getting organized. However, deadlines are fast approaching and the Village will need a replacement for this position. She advises that we will need to advertise quickly to secure a candidate for March. Budgets need to be established so the Village knows what is required.

Chair Chaulk suggested that we need to advertise and possibly approach a couple of people in the community who have been involved in that past.

A discussion was held about an expression of appreciation to Kathie Brown for the work that she has done on behalf of the Village for the Apple Blossom Festival. April Ernest will organize a

plaque to be presented. John Ansara stated that he can submit her name in as a nomination for Volunteer of the Year.

**Association of Nova Scotia Villages-** Commissioner Pineo reported that there would be a telephone conference call on January 18, 2019. The next telephone conference call is to be held on July 19, 2019. Commissioner Pineo proposed that the Village of New Minas host the next meeting. He also proposed that the Village consider hosting the 2020 conference and AGM. The Commission agreed to put the Village's name forward to host the 2020 conference.

**Approval of Award of Contract-** April Ernest reported that the RFP has gone out for the Village of New Minas Infrastructure Assessment Project. Many proposals were received and four were selected and evaluated by Village and County staff. It was recommended that SNC-Lavalin be awarded the contract at \$119,750. Some discussion was held and a motion was made.

**Stevens-Pineo**

THAT the Commission approve the award of the contract for the Village of New Minas Infrastructure Studies to SNC-Lavalin at a cost of \$119,750.

**CARRIED**

**Correspondence-** A card was received from Kathie Brown, as well as a framed photo of Princess New Minas and Child Attendant on the 2018 float.

**In Camera: None**

**Public Discussion Period-** Jim Winsor commented that he is pleased to see the studies going forward.

**Stevens**

THAT the meeting be adjourned at 7:25 pm.

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Dave Chaulk, Chair

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April Ernest, Clerk Treasurer