



Village of New Minas
New Minas Water Commission
January 23, 2024 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Gerard Hamilton, Manager of Municipal Operations

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 1:30pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the January 23, 2024 Water Commission Meeting be approved as circulated.

M/Dave Chaulk

S/Maynard Stevens

Motion Carried

3. Approval of Minutes:

- a. December 19, 2023 Water Commission Meeting

Motion:

THAT the Minutes for the December 19, 2023 Water Commission Meeting be approved as circulated.

**M/Maynard Stevens
S/Bruce MacArthur
Motion Carried**

4. Business Arising from Minutes:

- a. December 19, 2023 Water Commission Meeting

There was no business arising from the December 19, 2023 minutes.

5. Comments from the Chair:

There were no comments from the Chair.

6. Staff Reports:

- a. Water Operations Report

The Utility Operator provided a verbal summary of the Water Operations Report circulated prior to the January 23, 2024 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the January 23, 2024 Water Commission meeting and as verbally summarized by the Utility Operator.

**M/Bruce MacArthur
S/Maynard Stevens
Motion Carried**

- b. Q3 Variance Report

The Clerk Treasurer/CAO presented the Q3 Finance Variance Report circulated prior to the January 23, 2024 Water Commission meeting, which was reviewed line by line.

Motion:

THAT the Q3 Finance Variance Report be received as circulated prior to the January 23, 2024 Water Commission meeting and as presented by the Clerk Treasurer/CAO.

**M/Maynard Stevens
S/Bruce MacArthur
Motion Carried**

7. Capital Projects Update:

The Clerk Treasurer/CAO provided an update on capital projects. A quotation has been received from Wetmore Appraisals for PID 55286249 (behind the Annapolis Animal Hospital on Turner Drive). Staff are awaiting confirmation from the property owner before proceeding with this work. Water meter, vfd and SCADA equipment purchases are now complete.

8. Correspondence:

There was no correspondence.

9. Other Business:

Maynard Stevens questioned whether the New Minas Water Utility adds fluoride to the water. Gerard answered that we never have, but that some utilities do. In general, utilities have phased this out. Maynard also asked when the next Source Water Protection meeting will be held. The Clerk Treasurer/CAO responded that CBCL is currently updating the Source Water Protection Plan, and the goal is to meet in the spring to review the document.

10. Public Input:

There was no public input.

11. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 1:50pm.

Motion:

THAT the meeting be adjourned.

M/Dave Chaulk

S/Bruce MacArthur

Motion Carried