



Village of New Minas
New Minas Water Commission
April 25, 2023 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Bruce MacArthur, Citizen Member
- Maynard Stevens, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO
- Greg Messom, Utility Operator

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:02pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the April 25, 2023 Water Commission Meeting be approved as circulated.

M/ Maynard Stevens

S/ Dave Chaulk

Motion Carried

3. Approval of Minutes:

- a. February 28, 2023 Water Commission Meeting

Motion:

THAT the Minutes for the February 28, 2023 Water Commission Meeting be approved as circulated.

M/ Bruce MacArthur

S/ Maynard Stevens

Motion Carried

4. Business Arising from Minutes:

- a. February 28, 2023 Water Commission Meeting

There was no business arising from the February 28, 2023 minutes.

5. Comments from the Chair:

There were no comments from the Chair.

6. Staff Reports:

- a. Water Operations Report

Greg Messom provided a verbal summary of the Water Operations Report circulated prior to the April 25, 2023 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the April 25, 2023 Water Commission meeting and as verbally summarized by the Utility Operator.

M/ Maynard Stevens

S/ Dave Chaulk

Motion Carried

- b. Q4 Variance Report

The Clerk Treasurer/CAO presented the Q4 Finance Variance Report circulated prior to the April 25, 2023 Water Commission meeting, which was reviewed on a line by line basis.

Motion:

THAT the Q4 Finance Variance Report be received as circulated prior to the April 25, 2023 Water Commission meeting and as presented by the Clerk Treasurer/CAO.

M/ Bruce MacArthur

S/ Maynard Stevens

Motion Carried

7. Capital Projects Update:

The Clerk Treasurer/CAO and Utility Operator provided the following update on Capital projects:

- The design work for the Aalders Avenue Water Laterals project is currently at 75%. The 90% submission is expected in May.
- Variable frequency drives will be tendered in May, with the goal of installing them in the fall.
- The Test Well project has been awarded to DJ's Well Drilling for \$83,850 + HST. Staff are working on finalizing the three locations with property owners, and the drilling is expected to commence in the late spring or early summer.
- Communication Radios will be ordered in the summer, as per approved budget.
- Water Meters are currently being installed as necessary. A new order will be placed in the summer, as per approved budget.

8. Source Water Protection Committee:

The draft Source Water Protection Plan prepared by Billy Shaw will be discussed at the Source Water Protection Committee on April 26.

9. Correspondence:

None

10. Other Business:

None

11. Public Input:

None

12. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 3:46pm.

Motion:

THAT the meeting be adjourned.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried