



Village of New Minas
New Minas Water Commission
September 26, 2023 @ 3:00 PM
Commission Room, LMCC
New Minas, Nova Scotia
APPROVED MINUTES

Members Present:

- James Redmond, Commission Member & Chair
- Dave Chaulk, Commission Member & Vice Chair
- Mary Munroe, Commission Member
- Maynard Stevens, Citizen Member
- Bruce MacArthur, Citizen Member

Members Absent:

- None

Staff Present:

- Tim Bouter, Clerk Treasurer/CAO

Others Present:

- None

1. Call to Order:

The Chair called the meeting to order at 3:01pm, welcoming those in attendance.

2. Approval of the Agenda:

Motion:

THAT the Agenda for the September 26, 2023 Water Commission Meeting be approved as circulated.

M/ Dave Chaulk

S/ Maynard Stevens

Motion Carried

3. Approval of Minutes:

- a. July 25, 2023 Water Commission Meeting

Motion:

THAT the Minutes for the July 25, 2023 Water Commission Meeting be approved as circulated.

M/Maynard Stevens

S/Dave Chaulk

Motion Carried

4. Business Arising from Minutes:

- a. July 25, 2023 Water Commission Meeting

There was no business arising from the July 25, 2023 minutes.

5. Comments from the Chair:

There were no comments from the Chair.

6. Staff Reports:

- a. Water Operations Report

The Clerk Treasurer/CAO provided a verbal summary of the Water Operations Report circulated prior to the September 26, 2023 Water Commission meeting.

Motion:

THAT the Water Operations Report be received as circulated prior to the September 26, 2023 Water Commission meeting and as verbally summarized by the Clerk Treasurer/CAO.

M/Bruce MacArthur

S/Mary Munroe

Motion Carried

- b. Water Rate Study

The Clerk Treasurer/CAO summarized the Water Rate Study prepared by Stantec Consulting Ltd., which was presented at the September 11 Village Commission Meeting with all Water Commissioners present.

Motion:

THAT the New Minas Water Commission apply to the Nova Scotia Utility and Review Board for changes in its rates for water and water service, fire protection to the Village of New Minas and the Municipality of the County of Kings and changes to its Rules and Regulations for customers served by the Commission, as set out in the Water Rate Study prepared by Stantec Consulting Limited.

M/ Maynard Stevens
S/Dave Chaulk
Motion Carried

Motion:

That staff review the rates on an annual basis to determine needs and timing for the next water rate study.

M/Dave Chaulk
S/Bruce MacArthur
Motion Carried

7. Capital Projects Update:

The Clerk Treasurer provided an update on the current capital projects. An RFP has been issued for variable frequency drives for 3 wells. The test well program has identified a prospective site behind the Annapolis Animal Hospital. Water meter purchases are ongoing, and staff are in the process of sourcing radios to upgrade the SCADA system.

8. Source Water Protection Committee:

The October 4 meeting will be rescheduled. Staff have been focussing their time and effort this summer on the System Assessment Report and updating the Engineering Standing Offer List to provide the Water Commission with additional options for qualified engineering/hydrogeological expertise. Staff will be focussing on completing the Source Water Protection Plan with consulting assistance in the coming months.

9. Correspondence:

There was no correspondence.

10. Other Business:

There was no other business.

11. Public Input:

There was no public input.

12. Adjournment:

There being no further business, the Chair called for a motion to adjourn at 3:35pm.

Motion:

THAT the meeting be adjourned.

M/Bruce MacArthur

S/Dave Chaulk
Motion Carried