

DWELL513

MOVING MADE EASY



COLDWELL BANK
REALTY

DWELL513
• HOME IS FOUND HERE •

WWW.DWELL513.COM

MOVING CHECKLIST



PREP IN ADVANCE

- Allocate a budget for your move
- Organize, declutter & clean
- Schedule movers / rental truck
- Make inventory of household items
- Transfer medical records & refill prescriptions
- Get school records & register at new schools
- Arrange time off work / childcare for moving day
- Make a plan for moving vehicles, pets & plants
- Dispose of hazardous & flammable items
- Measure furniture for placement at new home
- Defrost freezer, clean refrigerator & oven

PACK AN OVERNIGHT BAG

- Pajamas & clean clothes
- Toiletries
- Any medications needed
- Towels
- Toilet paper
- Pet food & supplies
- Cell phone charger
- Important documents
- Cash & valuables

LABEL AN "OPEN FIRST BOX"

- Cleaning supplies
- Light bulbs
- Basic tools
- Paper plates, cups & utensils
- Coffee & snacks
- Hand soap
- Remote controls
- Kids toys

NOTIFY OF UPCOMING MOVE

Essentials:

- Post office
- Employer

Utility & Home Services:

- Gas
- Electric
- Water
- Telephone, internet & cable
- Garbage removal
- Lawn service

Finances:

- Banks & credit unions
- Loan companies

Insurance:

- Homeowner / renters insurance
- Health & dental insurance
- Life insurance
- Car insurance

Government Agencies:

- Tax agencies
- Social Security Administration

Service Providers:

- Doctors
- Dentists
- Veterinarians
- Attorneys
- Accountants
- Subscriptions & memberships

MOVING DAY

- Plan to be home when movers arrive
- Protect floors & carpets
- Contain pets in a safe place during move
- Make sure all boxes are labeled accurately
- Do a final cleaning & dispose of trash
- Take a final walk-through of your home
- Leave owner manuals & household receipts
- Leave labeled keys & garage door openers
- Lock doors, windows & turn off all switches

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**COLDWELL BANK
REALTY**

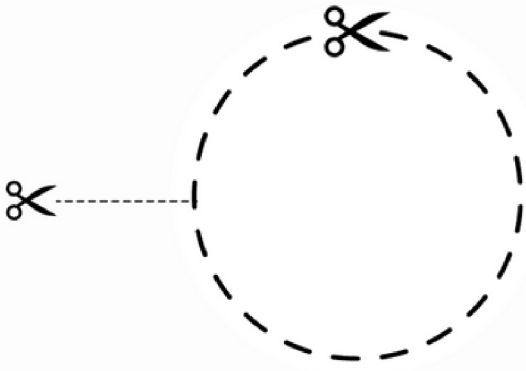


PACKING TIPS & HACKS

- Create a packing/moving plan, including a schedule and budget.
- When interviewing moving companies, make sure to get each company's rules and prohibited items.
- Determine if a garage sale, donation pick-up, or if hiring a junk removal company is needed.
- Reuse boxes whenever possible. Check with your moving company, REALTOR®, friends, family, and neighborhood Facebook pages for boxes. Declutter as you pack by having designated boxes or bags for items you can recycle, donate/gift, sell, and throw away.
- Make a packing caddy to carry from room to room as you pack, include tape, trash bags, markers, labels, cleaning supplies, baggies, scissors & tools.
- Clean your belongings as you pack, you will thank yourself when you unpack in your new home.
- Start with rarely used items like books, seasonal, holiday, and storage items.
- Do not under-pack boxes, make sure items are secure and nothing shifts. **Remember, If it shakes, it breaks.*
- To save space and packing supplies, line and pad boxes and wrap fragile items with your linens, towels, blankets & pillows. You need to pack these regardless, so put them to use!
- Do not overfill or pack your boxes too heavy.
- Use small boxes for heavy items such as books.
- Make box handles by cutting a "V" on 2 opposite sides and folding in the handles before packing.
- Fold tape ends for easy removal.
- Use a color coding label system: 1) assign a specific color to each room, attach a color sign or colored door hanger to the door of each room, 2) label boxes for each room with the assigned colored labels, 3) make a colored room chart for your movers.
- Since boxes will be stacked, place labels on the sides of boxes, not on the tops.

MORE TIPS & HACKS

- Consider keeping an inventory or spreadsheet identifying the contents of each numbered box you pack.
- Instead of using expensive wardrobe boxes, pack hanging clothes in large unused trash bags by: 1) using a rubber band or zip tie, join the hooks of 4-8 hangers, keeping the hanging clothes on each hanger, 2) from the bottom up, place clothes carefully inside the bag, rolling or folding bottoms to prevent wrinkling, 3) clothes bag at the top of hangers, leaving only the hangers unbagged, 4) lay flat while moving & hang bags in new closets before removing bags.
- Leave clothes in drawers if allowed by your moving company. To prevent drawers from opening, securely close with moving plastic wrap.
- Pack glasses and bottles in wine bottle boxes containing cardboard dividers. Ask your local grocery or liquor store for free empty wine boxes.
- Keep utensils in their drawer organizers, and wrap organizers with plastic wrap before placing them in moving boxes. Securely pack sharp knives in oven mitts for extra protection.
- Place liquids, spices, and potentially messy items inside boxes that are lined with plastic bags. Make sure containers are properly closed tight before sealing the bag and box. Use packing materials to prevent shifting and spillage.
- Don't waste space, pack smaller items inside suitcases, pots, crockpots, etc.
- Pack cleaning supplies inside empty trash cans.
- Place a set of clean sheets inside your mattress box or bag.
- When disassembling furniture and electronics, take pictures of cord placement and any assembling steps you may forget. Place parts, cords, and remotes in labeled baggies, and use painter's tape to attach baggies to the items to which they belong.
- Pack an overnight bag and an "Open First Box" for the essential items you will need immediately when unpacking in your new home: a change of clothes, pajamas, toiletries (shampoo, toothbrush, toothpaste, soap), toilet paper, hand soap, towels, tools to assemble beds & electronics, scissors, box opener, bedding, shower curtain, chargers, snacks, pet food, cleaning wipes, coffee, water, first-aid kit, paper towels, and disposable plates, utensils and cups.
- Pack a "not hot box" to separately and safely transport heat sensitive belongings such as computers, medication, supplements, make-up and plants.
- Prepare a cooler for snacks, drinks, and any items going into your new refrigerator.
- To mark the occasion, take a final family picture outside of your old home.



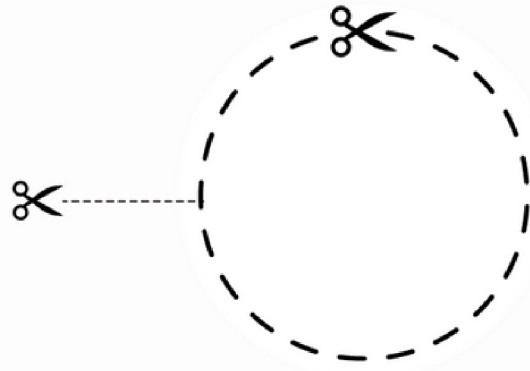
Room/Floor

A large, empty rectangular box with a solid black border, intended for writing the name of the room or floor.

Color

A large, empty rectangular box with a solid black border, intended for writing the color of the room or floor.

Special Instructions

A large, empty rectangular box with a solid black border, intended for writing any special instructions.

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Room/Floor:

Box #:

Special Instructions:

BOX CONTENTS:

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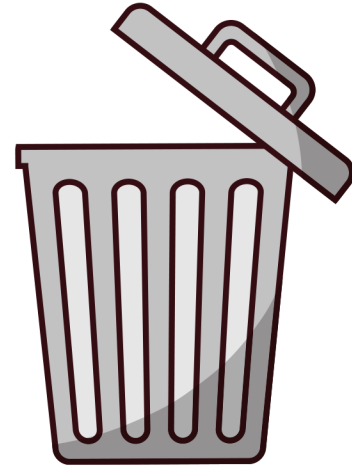


OPEN FIRST

ESSENTIALS



RECYCLE



TRASH



GIVE AWAY
DONATE



SELL