



Wills Excavating, Inc.

10209 E. 59th Street Indianapolis, IN 46236

Phone: (317) 823-4241

Fax: (317) 823-4245

cyndie@willsexcavating.com

Employment Application

Position Desired	Driver	Equipment Operator	Laborer	Mechanic	Other
------------------	--------	--------------------	---------	----------	-------

Personal Information

Last Name	First Name	Middle	Social Security #	Date of Birth
Address			Home Phone Number	
City	State	Zip	Cellular Phone Number	
Have you ever applied for employment with us before? If yes: Month & Year			<input type="checkbox"/> Yes <input type="checkbox"/> No Other Contact Number	
Are you available for full-time work? If no, please explain:			<input type="checkbox"/> Yes <input type="checkbox"/> No Pay Expected	
Are you legally eligible for employment in the United States?			<input type="checkbox"/> Yes <input type="checkbox"/> No When will you be available to begin work?	
Emergency Contact Information				
Name		Phone Number	Relationship	

Please indicate the type of work for which you are applying:		* If applying for summer only, please specify beginning and ending dates you would be available for work:
<input type="checkbox"/> Full-time year round	<input type="checkbox"/> Full-time seasonal	Beginning Date Available ____/____/____
<input type="checkbox"/> Part-time summer only *	<input type="checkbox"/> Part-time seasonal	Ending Date Available ____/____/____

Education

Type of School	Name & Location of School	Course of Study	# Years Completed	Did you Graduate?	Honors Received
High School					
Trade, Business, or Technical					
College or University					
Other (explain)					

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Wills Excavating, Inc. 10209 E. 59th Street

Indianapolis, Indiana 46236

Please state briefly why you want to work for Wills Excavating, Inc.:

Criminal History

Have you ever been convicted of a felony Yes No

Wills Excavating, Inc. is an equal opportunity employer, and selects the best matched individual for the job based on upon job related qualifications, regardless of race, color, creed, gender, national origin, age, disability, sexual orientation, or other protected groups under state, federal, or local Equal Opportunity laws.

I understand and agree that:

1. Business needs may at any time make the following conditions mandatory; overtime, travel.
2. Employment with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.
3. My signature authorizes Wills Excavating, Inc. to make such investigation and inquiries of my personal, employment, or financial history and other related matters as may be necessary in arriving at an employment decision. I hereby release employers, schools, or persons from all liability in responding to inquiries in connection with my employment.
4. In the event of employment, I understand that false or misleading information given in my application(s) or interview(s) may result in my termination. I understand also, that I am required to abide by all rules and regulations of Wills Excavating, Inc., as permitted by law.
5. Wills Excavating, Inc. maintains policy that applicants for employment may be required to submit to a urinalysis screening test after the decision is made to hire and a conditional offer of employment has been made. If you refuse to take the test or the test confirms a positive result, your conditional offer of employment will be rescinded or you will be terminated.

I have read and understand the above; I also certify that answers given herein are true and complete to the best of my knowledge.

Applicant's Signature: **X** _____ Date ____/____/____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

Wills Excavating, Inc. 10209 E. 59th Street

Indianapolis, Indiana 46236