

BOD Mtg. Minutes

Sandy Branch Fire Board Meeting Minutes

April 9, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Layton, D. Waters, J. Wilkes, C. Granger, R. Morris, and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Layton, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2nd R. Layton; passed unanimously.

Old Business

Need new openers for Station 1. POA should be picking up the tab. 2nd estimate gotten from Aiken Overhead Door Company, and they have gotten the bid.

Should we have Open House in May? Hand out Safety info and smoke alarm info. Get to know your firefighters and first responders. No food served. It was decided to put it out to the general membership.

Roof at Station 2 will not be getting replaced at this time. Tax commission not in favor of spending the money since roof is not leaking.

Wording changes in the contract between tax commission and SBVFD are complete.

Presentation was made to the capital acquisitions committee on 4/8 for \$400K from penny sales tax for used ladder truck.

New Business

Hose testing to be done May 6-9.

Extrication tools need annual testing. Dates TBD.

May do an extrication class later in the year in conjunction with MCES. Dates TBD MCES to get vehicles.

Fire calls: 9 calls. 42 Responded. Average of 4.67 responders per call. 4 calls in our district. Mutual aid given on 5 calls. 3 training sessions. 40 people total. Average 13.3 per training.

Medical: 47 calls – 7 outside SLV. 176 responders. Average of 3.75 per call. 1 training session, 17 attendees

Motion to adjourn- 6:27 pm by A. Luedecke, 2nd G. Heffner; Passed unanimously.

Sandy Branch Fire Board Meeting Minutes

February 13, 2024

Meeting called to order – 6:00 p.m. by D. Waters

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedecke, D. Waters, J. Wilkes, C. Granger, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: J. Deason, 2nd R. Connor; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Discussion – Make sure Keith Bohler has description on all transactions

Old Business

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested. Cannot operate nozzle from pedestal.

Ladies Night out will be February 15th at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm. Let Glenn know your menu choice ASAP.

Chief Morris would like to see Ladies Night out renamed to Spouse Appreciation

Firefighter Physicals (at ES building) – Blood Draw 1/19/24 5:30am-9:00 am (must fast), Physicals 1/24/24 starting at 2pm – All Physicals completed and everyone passed

New Business

New Back up Cameras for E 81 and E 83 have been ordered and should be in place by end of March.

Garage doors have been maintained, POA only approved garage door remotes; Openers won't work with new remotes. Need new garage door openers for Station 1; Waiting for estimate and POA should be paying for these openers.

March 23 Pancake Breakfast

Should we have an open house in April – Get to know your Firefighters and First Responders. No food

Fire calls: 8 calls. 50 Responded. Average of 6.25 responders per call. 3 training sessions. Average 16 per training.

Medical: 42 calls, 164 responders. Average of 4.0 per call. 1 training session, 16 attendees

Motion to adjourn- 6:27 pm by G. Heffner, 2nd J. Deason; Passed unanimously.

Sandy Branch Fire Board Meeting Minutes

January 9, 2024

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedecke, D. Waters, R. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Old Business

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested. Cannot operate nozzle from pedestal.

Ladies Night out will be February 15th at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm. Let Glenn know your menu choice ASAP.

Firefighter Physicals (at ES building) – Blood Draw 1/19/24 5:30am-9:00 am (must fast), Physicals 1/24/24 starting at 2pm

New Business

Elect new chairperson and vice chairperson

Motion made to elect Dickie Waters for chairperson by R. Connor, 2nd J. Deason; Passed unanimously.

Motion made to elect R. Layton for vice chairperson by R. Connor, 2nd D. Waters Passed unanimously.

The Contract with the Tax Commission and SBVFD comes up in June 2024. There is no need for compensation increase.

New firefighter applicant Vance Jordan. Motion made by A. Luedecke, 2nd G. Heffner; passed unanimously.

Chief Morris is ordering 2 sets of turnout gear for Dean Domas and Jeff Brown

Chief Morris attended 4 classes for Fire Safe SC 2023.

Fire calls: 12 calls. 86 responded. Average of 7 responders per call. 2 training sessions. Average 16 per training.

Medical: 29 calls, 125 responders. Average of 4.3 per call. 2 training session, 19 attendees

Motion to adjourn- 6:25 pm by D. Waters, 2nd R. Connor; Passed unanimously.

Sandy Branch Fire Board Meeting Minutes

December 12, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, R. Layton, A. Luedke, D. Waters, C. Granger, B. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: R. Connor, 2nd R. Layton; passed unanimously.

Old Business

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral.

Discussion on formalizing something. Vote at Annual Meeting as this is a 1% Expenditure.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Ladder testing will be 11/27/23, all ground ladders passed, Aerial did not pass waiting on a wiring harness repair, then will be re-tested.

Ladies Night out will be February 15 th at the River Grille. \$38.00/person. Roast Chicken, Top Round Roast, Salad, Green

Beans, Mashed Potatoes and Cheesecake. Cocktails starting at 5:30pm and Dinner starting at 6:00pm

New Website is up and is through Go Daddy- Cancelling Your First Due

New Business

New Firefighter Dennis Brown. Motion made by R. Connor, 2 nd G. Heffner; passed unanimously.

New Website is up and running.

Purchased LED lights for E 81 and E 83

D. Domas passed Firefighter 1 certification.

All Firefighters have received new accountability tags

Payrolls will now have ending dates of May 15 and November 15

Fire calls: 9 calls. 56 responded. Average of 6 responders per call. 3 training sessions. Average 13 per training.

Medical: 24 calls, 92 responders. Average of 3.8 per call. 1 training session, 19 attendees

Motion to adjourn- 6:25 by D. Waters, 2 nd R. Connor; Passed unanimously.

Sandy Branch Fire Board Meeting - Annual Meeting

MINUTES

December 12, 2023

Meeting called to order – 7:10 by Chief Morris

Chief and Secretary positions – R. Morris and V. Narveson interested in retaining positions.

Motion to re-elect R. Morris for Chief was made by F. Seminski, 2 nd R. Connor

Motion made to elect K. Narveson as Chief by K. Binkley, 2 nd M. Boerner

Election held for Chief by written vote – Chief Morris was elected by majority vote.

Motion to re-elect V. Narveson for Secretary/Treasurer made by R. Connor 2 nd K. Binkley; passed unanimous

vote.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on

the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Written vote has held for board members, G. Heffner, R. Layton and J. Wilkes received the most votes.

The 1% Funds needs a committee to review all expenses. The following volunteered:

F. Seminski, M. Welch, L. Rutland, G. Heffner and R. Griffith

1% Budget

Retirement for making a percentage of calls and training. \$5000 total yearly

Operating Budget

Retirement Contribution - \$5000

Insurance for Medical Transport - \$4960

Training and Education

Promotional Handouts- \$500

Meals, Lodging and Gas - \$2700

Conferences - \$1650

Drill Diners - \$1800

Ladies Night out - \$3000, \$50 per person

Retirement- Thank you, \$600

Clothing - \$3000

Dues to SCFFA - \$2520

Flower Fund (Illness/bereavement) \$150

Personnel ID Cards - \$350.00

Motion to adjourn: 7:59 p.m; passed unanimously.

Sandy Branch Fire Board Meeting Minutes

November 14, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor, N. DeArment, A. Luedke, B. Morris, and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: R. Connor, 2 nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2 nd R. Connor; passed unanimously.

Old Business

Upcoming events: Pancake breakfast 11/25

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral.

Discussion on formalizing something. Vote at Annual Meeting as this is a 1% Expenditure.

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on

the board. G. Heffner, R. Layton, J. Wilkes and K. Narveson are interested in being on the board.

Christmas Parade – December 2 nd . 2 trucks. Lineup @ 3:30. Starts @ 4:30.

E81 is repaired just need mud flaps.

Ladder testing will be 11/27/23 and physicals will be in January of 2024.

New Business

Ladies Night out will be February 15 th at the River Grille.

New Website is up and is through Go Daddy- Cancelling Your First Due

New Firefighter Lisa Rutland. Motion made by G. Heffner, 2 nd R. Connor; passed unanimously.

Chief Morris is now an EMR Trainer. Cindi, Jean and Michael are also certified trainers and will be assisting with the

training.

Fire calls: 8 calls. 41 responded. Average of 5 responders per call. 4 calls in SLV. 2 training sessions. Average 8 per

training.

Medical: 25 calls, 75 responders. Average of 3 per call. 1 training session, 17 attendees

Motion to adjourn at 6:30 – N. DeArment, 2 nd G. Heffner Passed unanimously

Sandy Branch Fire Board Meeting Minutes

October 9, 2023

Meeting called to order – 5:55 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, R. Connor (by phone), N. DeArment, R. Layton, D. Waters, R. Morris, C. Granger, and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: D. Waters, 2nd N. DeArment; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2nd N. DeArment; passed unanimously.

Old Business

911 Address Markers – Some installations have hit WCTEL cables. Will request homeowner contact WCTEL for cable location prior to installing marker.

Upcoming events: Open House tomorrow from 5 PM to 7 PM – set up help be there between 3 and 3:30. Prescription Drug Take Back Day 10/28 from 10 AM to 2 PM. at 1st Citizens Bank parking lot (blood pressure checks at Station 1) Pancake Breakfast 11/25 from 8 AM to 10 AM.

J. Deason reports there is nothing in the bylaws for what to do about flowers or donations for family member's funeral. Discussion on formalizing something. D. Waters to type something up and send to the board.

New Business

Three board positions up at end of year. (Ralph, Glenn, Nena) Ralph to send out email for notice of interest in serving on the board.

Main Street Christmas Parade – December 2nd. 2 trucks. Lineup @ 3:30. Starts @ 4:30.

E81 still in the body shop. Hope to have the engine back for open house.

Fire calls: 7 calls. Average of 6 responders per call. 6 calls in SLV. 3 training sessions. Average 11 per training.

Medical: 25 calls, 96 responders. 4 calls outside SLV. Average of just under 4 per call. 1 training session, 15 attendees

Question on when ladder testing and physicals will be. No firm dates yet.

Motion to adjourn – 6:35 p.m. by D. Waters, 2nd R. Layton, passed unanimously

Sandy Branch Fire Board Meeting Minutes

September 12, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Connor, R. Layton, B. Morris, Craig Granger and K. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: Connor, 2nd Layton; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: Layton, 2nd Connor; passed unanimously.

Old Business

Roof at Station 2 installed. New deck gun on E83 installed.

911 Address Markers – 2680+ hits on email blast. 94 markers ordered. 17 installed by volunteers.

Upcoming events: Open House on the 10th from 5PM to 7 PM.- Drug Take Back Day 10/28 from 10 AM to 2 PM.-Pancake breakfast 11/25 from 8 AM to 10 AM.

Ladder testing in October?

New Business

New recruit – John McGrath. Discussion. Motion to hire: Connor, 2nd: Heffner. Approved.

2 bad SCBA's and 1 bad cylinder: Safe Industries to repair this month.

Dean Domas' mom (Mary Domas)– Are we doing anything for the funeral? Do whatever is in the bylaws.

Fire calls: 9 calls. 56 total responders. Average of 6 responders per call. 6 calls in SLV. 3 training sessions.

Medical: 38 calls, 163 responders. Average of 4.3 per call. 1 training session, 15 attendees

Motion to adjourn – by G. Heffner; 2nd by R. Connor, passed unanimously.

Sandy Branch Fire Board Meeting Minutes

August 8, 2023

Meeting called to order – 6:00 p.m. by J. Deason

Attendance: J. Deason, G. Heffner, A. Luedecke, R. Connor, (phone), D. Waters and V. Narveson

Pledge of Allegiance

Previous Minutes – Sent out previously. Motion to approve: D. Waters, 2nd G. Heffner; passed unanimously.

Financial Reports – Sent out previously. Motion to approve: G. Heffner, 2nd A. Luedecke; passed unanimously.

(Ask Keith if zero balance can show on BS, why do we show percentages, status on 990)

Old Business

Roof still under investigation at Station 2. The tax commission is working on this, no updates currently.

911 Address Markers – August 1st a notice was sent out through the POA.

Message to community:

Unique Opens: 1,816 (73.4%)

Total Opens: 3,408

Total Clicks: 945

Most-Clicked URL: Location requirements (725 total clicks)

Markers ordered:

20 to builders and 34 to residents so a total of 54 address posts.

Markers Installed:

Received and fulfilled 6 requests for assistance.

City Council- There is an ordinance being written which could directly affect SBFD. This ordinance will go to a hearing, and this will be our opportunity to voice our opinions. No new information. Discussion to remove this item off the agenda as it does not pertain to the board.

New Business

E-82 went in for a recall today and is fixed.

New Deck gun is here for E-83

Fire calls: 5 calls. 20 total responders. Average of 4 responders per call. 3 training sessions, 29 total attendees. Average of 10

Medical: 39 calls, 166 responders. Average of 4.3 per call. 1 training session, 17 attendees

Motion to adjourn –6:18 p.m. by D. Waters; 2nd by A. Luedeke, passed unanimously.