



MEMBERSHIP AUDIT

PREAMBLE

Fiji National Rugby League Ltd (FNRL) is a company limited by guarantee. FNRL Ltd is the governing body of the sport of rugby league in Fiji with the objects of promoting, growing and administrating the game in Fiji. The members of the company are liable to pay liabilities to a maximum of \$40 per member. The company is governed only by the articles of association of the company. All affiliated leagues and affiliated clubs and associations may participate in activities organised by the FNRL on the approval of the Board of Directors (BoD).

All societies seeking affiliation as a league (association of rugby league clubs or zones, schools, or match officials) or as a club (professional, semi-professional, or amateur) must satisfy the criteria set in this membership audit.

Remember your league or club must have jurisdiction within a defined territory where it operates from, and must be able to demonstrate that it has its own constitution and management board and that it has complete autonomy of sport within its defined community/suburb. This strategy is in place to minimise the duplication of membership from the same territory and allow a balance of community participation from within the established states.

Membership will need to comply with the following criteria.

FNRL is a full member of the Asia Pacific Rugby League Confederation (APRLC) and the International Rugby League (IRL). APRLC is a body of members in the Asia Pacific region and also stretches as far as the USA, South America and Africa regions. The IRL is the world governing body of the sport. It is in charge of the national administration, development and promotion of the sport. It also is in charge of Fiji's participation to global events at all levels, ages and gender.



1. AFFILIATED CLUB

KEY:	Mandatory	Recommended
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Section 1. GOVERNANCE	
1.1 Legal Entity	Not for profit legal entity based in the country of the applicant.
1.2 Constitution	Full Member's own membership must include minimum 3 teams (Premier Men, Premier Women, U18 Grade Men/Women) in the jurisdiction; evidence those teams are fully equipped, staffed and operating
1.3 Annual General Meeting	AGM minutes (published) showing (a) accurately recorded membership; (b) clearly recorded decisions. <u>Retention:</u> provision of AGM minutes to FNRL within 30 days from date of AGM.
1.4 Strategy	Strategy: must (a) show evidence of progress based on the Affiliate Member strategy; (b) have min. 3-year strategic plan drawn up and approved within 6 months from application; (c) include women/girls strand; (d) plan to recruit at least 1 independent director at term. <u>Retention:</u> renew strategy upon expiry.
1.5 Ethics	Ethics statement / policy: binding all stakeholders, staff, volunteers & promoting equity, integrity, transparency, the fight against doping and managing conflicts.
1.6 Judiciary	Judiciary (published) system (a) proportionate to the size of the organisation; (b) rules setting out process & sanctions; (c) commitment to impartiality.
1.7 Policies	Must have (a) diversity policy: clear commitment to diversity throughout the organisation, including benchmarks; (b) children & vulnerable people protection policy (as junior development is mandatory).
2. FINANCE	
2.1 Budget	Minimum 3-year business plan, including (a) clearly defined mission & how it will be achieved; (b) forecasts & projections; (c) financial KPIs & identified risks. <u>Retention:</u> renew business plan in line with 1.4.

2.2 Accounts	Minimum 2 years of accounts each showing previous year's figures; accounts must be published. <u>Retention</u> : provision of annual accounts to FNRL within 30 days from date of AGM.
2.3 Financial controls	Clear rules on financial authorisation limits & transaction mechanisms applied to management & board. Explanation how financial integrity (anti-corruption, bribery, fraud, money laundering, disproportionate financial control) will be governed.
2.4 Financial stability	(a) On application: solvent where (i) total assets are greater than liabilities and (ii) the ability to pay debts as they fall due; (b) positive working capital (current assets minus current liabilities); (c) minimum 50% of revenue not from IRL or confederation (IRL discretion to account for local economic factors); (d) quarterly management accounts. <u>Retention</u> : discretion of FNRL.
4. TECHNICAL	
4.1 Accreditation (Equivalent NQF accredited & accepted)	Minimum 2 L1 coach educators/mentors, and 6 L1 coaches (4 accredited), and 2 L2 coaches (2 accredited); Minimum 2 L1 MO educator/mentors & 4 L1 Match Officials. (Educators cannot double up in both strands).
5. NATIONAL	
5.1 National teams	To achieve: minimum 3 national teams (one of which must be open age men and women and U18 men) each of which must have played minimum 3 games including 1 home & 1 away game. <u>Retention</u> : Men's team have played at least 5 times in last 24 months. Women's team have played at least 1 time in the last 24 months.
5.2 National events	Commitment to at least one FNRL Tournament, each cycle (12 months).
6. COMMUNICATION	
6.1 Website	Website showing results & match reports of 3.4-3.5; policies and governance documents published on website.
6.2 Social media	Regular activity in min. two of Facebook, Instagram and Twitter.
6.3 Media officer	Designated media officer & evidence of key local media distribution list.



2. PERFORMANCE RELATED GRANTS (PRG): FUNDING MECHANISM (AFFILIATED CLUBS ONLY#)

	CRITERIA	FUNDING (FJD)
FULL MEMBER GRANT	1. Upon completion of Annual Membership Audit	1. 50%
GOVERNANCE	2. Failure to meet AMA deadline.	2. \$(500)
PARTICIPATION A. Compliance	1. Compliance with 3.3 (4 legal clubs with min. 1 Sr + 1 Jr active teams) 2. Compliance with 3.4 (6-team comp, min. 1 round/5 games each team, not incl. finals) * 3. Compliance with 3.5 (4-team comp, 2 rounds, not incl. finals) *	1. 10% 2. (a) 20% (min. 5 games each by min. 6 teams) (b) 10% (total 10-14 games played)
B. Incentivised	Discretionary grants for participation and technical development above the minimum standards may be awarded.	3. (a) 12% (min. 6 games each by min. 4 teams) (b) 8% (total 7-11 games played)
TECHNICAL	Compliance with section 4.	8%

* Verifiable through signed PDF match protocol and/or match report on the official website and/or broadcast footage.

The Performance Related Grants are awarded to the affiliated clubs by the BoD upon the conclusion of an annual membership review.

