**NORTHERN RUGBY LEAGUE CONSTITUTION 2020**

**ARTICLE I: NAME & PURPOSE**

**Section A: Name –** The name of this league shall be Northern Rugby League (NRL)

**Section B: National Affiliation** –. The Northern Rugby League shall be affiliated to the Fiji National Rugby League Limited (FNRL). The rules and regulations of the FNRL shall take precedence when the rules and regulations of NRL do not conform to any such rules and regulations of the FNRL.

**Section C: Purpose** – The purpose of this club shall be:

1. **Promote Rugby League:** promote, foster and develop rugby league throughout the Northern Division and any other area(s) designated by the Fiji National Rugby League Ltd;
2. **Affiliated Body Representation:** represent and foster solidarity for affiliated rugby league bodies on issues of common interest;
3. **Provide Pathways:** provide pathways to participants in rugby league to attain levels of excellence in their chosen field (for example players, managers, coaches, trainers, administrators);
4. **Affiliated Club Matches:** foster and support inter affiliated rugby league competitions;
5. **Encourage Participation:** encourage participation at all levels (for example administrators, players, coaches, referees and supporters;
6. **To Carry on Business:** In such manner as the Executive Committee determines the purposes of which are incidentals to the promotion of the interests of rugby league in the Northern division of Fiji;
7. **Promote Interests of Rugby League:** do all such other things to promote the interests of rugby league.

**Section D: Powers**

1. **Rules:** make or alter rules in accordance with the constitution;
2. **Membership:** admit new members and withdraw, suspend or terminate membership, or impose set penalties for the breach of any rule or regulation of the NRL or the bringing of NRL or rugby league into disrepute by any member;
3. **Promotion of Rugby League:** carry on any business which in the opinion of the Executive Committee is for the benefit of the NRL, or is for the promotion, fostering, development and governance of rugby league in Labasa, Dreketi, Bua, Savusavu and or the wider Northern division of Fiji;
4. **Arrangements:** enter into any arrangements with any government organisation, Regional or Local Territorial Authority, Trust, not-for-profit organisation, corporate entity, partnership, joint venture or other entity and to obtain from them any authority, rights, privileges and concessions and to exercise any such rights, privileges and concession;
5. **Contract:** enter into any contract or arrangement;
6. **Trusts:** undertake and execute any trusts and make gifts whether for charitable or benevolent purposes;
7. **Representatives:** appoint, elect or nominate persons to represent NRL;
8. **Delegation:** delegate to any person the powers of NRL and to allow the Board or other person to delegate any of the powers delegated to the Board to other persons;
9. **Disputes:** decide any dispute or hear any appeals on matters relating to NRL and/or rugby league;
10. **Make Regulations:** make or amend regulations of NRL;
11. **Carry Out Objects:** carry out all or any objects of NRL and do all or any of the above things as principal, agent, contractor, or trustee, or otherwise, and by or through trustees or agents or otherwise, and either alone or in conjunction with others;
12. **All Other Things:** do all such things as are incidental or conductive to the attainment of the objects and the exercise of the powers of the NRL;

**Section E: Independent Construction**

1. It is declared that each of the objects and powers set out in Sections C and D are to be constructed independently and are not to be limited by reference to any other objects or powers recorded in Sections C and D, each of the objects and powers set out in Sections C and D are independent objects and powers of NRL.

**Section F: No Pecuniary Profit**

1. Nothing in this constitution shall permit any part of the funds of NRL to be used or to be available to be used for the private pecuniary profit of any officer, or member or any person associated with any Member. For the avoidance of doubt, term “private pecuniary profit” does not include remuneration or payments for services rendered reasonable and relative to that which would be paid in an arms-length transaction (being the open market value). This Section shall apply notwithstanding any other provision in this constitution to the contrary.

**ARTICLE II: MEMBERSHIP & DUES**

**Section A: Eligibility** - Membership shall be open to rugby league organisations registered and licensed by the Fiji National Rugby League Ltd and upon payment of the dues as outlined in Section B.

**Section B: Dues** – Dues shall be $300 per year and payable to the Northern Rugby League before the 31st of March annually.

**ARTICLE III: OFFICERS**

**Section A: Executive Officers** – The Executive officers shall be a President, Vice-President, General Secretary, Chief Financial Officer elected by members at an annual general meeting to act as executive officers. There shall be 4 Executive Members.

**Section B: Appointed Officers** – The Executive Officers may from time to time appoint person(s) with diverse technical and special academic background to join the Executive Committee. The Appointed Officers shall be any persons(s) appointed by the executive officers at an executive committee meeting to act as Appointed Officers. There shall be 3 appointed officers.

**Section C: Eligibility** – Officers must be nominated only by an FNRL rugby league organisation holding a valid license to operate in the Northern and Central division of Fiji, and having satisfied membership requirement for Northern Rugby League approved by the Executive Committee.

**Section D: Election of Executive Officers** – The executive officers shall be elected by ballot at the annual general meeting of the members by a majority of the vote cast for that office.

**Section E: Appointment of Appointed Officer** – The Appointed Officers shall be appointed by the executive officers at their executive meeting by way of a resolution of its members.

**Section F: Term** – The executive officers shall serve for three years and their term of office shall begin immediately after their election. The term of appointed officers shall be determined by the executive committee provided that such term prescribed by the executive committee shall not exceed the term during the executive which appointed such officer shall expire. The term for executive officers elected on the 1st of September 2020 shall expire on February 8th 2021.

**Section G: Vacancy** – If a vacancy occurs in the office of President, the Vice-President shall assume the office for the remainder of the term and vacancies in any other office shall be filled by a special election.

**ARTICLE IV: DUTIES OF OFFICERS**

**Section A: President** – it shall be the duty of the President to:

* Preside at meetings
* Vote only in case of a tie
* Represent the State at all official engagements
* Appoint committee chairpersons subject to the approval of the Executive Committee
* Serve as an ex-officio member of all committees except the nominating committee
* Perform such other duties as ordinarily pertain to this office

**Section B: Vice-President** – It shall be the duty of the Vice-President to:

* Preside in the absence of the President

**Section C: General Secretary** – It shall be the duty of the General Secretary to:

* Record the minutes of all meetings
* Keep a file of the club’s records
* Maintain a current roster of membership
* Issue notices of meetings and conduct the general correspondence of the club

**Section D: Chief Financial Officer** – It shall be the duty of the Chief Financial Officer to:

* Receive all funds and process Request for Payment, Deposit Slip, and Officer Signature Forms.
* Keep an itemized account of all receipts and expenditures and make reports as directed

**Section E: Appointed Officers** – It shall be the duty of the Appointed Officers to:

* Undertake duties & responsibilities delegated to them at the Executive Committee meetings.
* Attend and take part in executive committee meetings.
* Be entitled to vote at the Executive Committee meetings.
* Eligible for any vacancy that may arise except for the office of the President.

**ARTICLE V: MEETINGS**

**Section A:** Annual General Meeting – AGM shall be held annually before the 8th day of February each year.

**Section B:** Special General Meeting – Special meetings may be called by the President with the approval of the Executive Committee or by a request of at least two-thirds (2/3) of the membership.

**Section C:** Quorum – A quorum shall consist of two-thirds (2/3) of the membership.

**Section D:** Parliamentary Authority – Robert’s Rules of Orders, shall govern this state league in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

**ARTICLE VI: EXECUTIVE COMMITTEE**

**Section A: Responsibility** – Management of this league shall be vested in an Executive Committee responsible to the entire membership to uphold these bylaws.

**Section B: Membership** – This committee shall consist of the officers as listed in Article III, the Advisor being the representative of the Fiji National Rugby League and any other persons appointed by the executive committee.

**Section C: Meetings** – This committee shall meet at least once every month or as they so wish to meet between regular meetings of the state league to carry out its ordinary business activities.

**Section D**: **Annual Report -**  This committee shall produce an annual report at the annual general meeting to present the activities of the league for the calendar year (1st January to 31st December) including an audited financial report for the year ending 31st December of each year.

**ARTICLE VII: ADVISOR**

**Section A: Selection** – The Chief Executive Officer of the Fiji National Rugby League Ltd shall appoint a person as an ex-officio officer of the Executive Committee to vote and represent the Fiji National Rugby League Ltd to the State Executive Committee Meeting.

**Section B: Duties** – The responsibilities of the advisor shall be to:

* Maintain an awareness of the activities and programs conducted by the State League.
* Meet on a regular basis with the President of the State League to discuss upcoming meetings, long range plans, goals, and problems of the League.
* Attend regular meetings, executive committee meetings as often as schedule allows.
* Assist in the orientation of new officers.
* Explain and clarify FNRL policies and procedures that apply to the league.
* Maintain contact with the Office of NRL.
* Provide direction in the area of parliamentary procedure, meeting facilitation, group-building, goal setting, and program planning.
* Assist the State Chief Financial Officer in monitoring expenditures, fundraising activities, and corporate sponsorship to maintain an accurate and up-to-date account ledger.
* Inform State members of those factors that constitute unacceptable behaviour on the part of the club members, and the possible consequence of said behaviours.

**ARTICLE VIII: COMMITTEES**

**Section A: Annual Program Committee** – An annual program committee composed of the Vice-President as chairperson and four other members shall be appointed by the Executive Committee before the end of October every year, whose duty shall be to plan the overall program of the State League.

**Section B: Special Committees** – The President shall have the authority to appoint any special committees, with the approval of the Executive Committee, from time to time as need demands.

**ARTICLE IX: AMENDMENTS**

**Section A: Selection** – this constitution may be amended by a two-thirds (2/3) majority vote of the membership.

**Section B: Notice** – All members shall receive advance notice of the proposed amendment at least 21 days before the meeting.

**ARTICLE X: RESOLUTION TO PASS THE 2022 CONSTITUTION**

**Section A: Resolution –** This constitution was passed at the Northern Rugby League meeting on Monday the 31st of January, 2022 at the (**VENUE**).

**Signed**:

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| Name | On Behalf of (Insert Club Name); | Signature |
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