

Harper Library Board Meeting Minutes
January 16, 2023

Location: Harper Library

Present: Carol Decker, President; Tomi Pugh, Vice President; Courtney Anderson, Secretary; Paulette Leyendecker, Treasurer; Suzanne Jacobs, Director; Scot Danner, Director; Rusty Keck, Director

Guests: Terri Criswell, Mari Praisewater, Linda Lee, Laura Foster, Sharon Kasper, Kerry Sandstrom, Serena Burrough

Call to Order: 4:30 PM

Carol Decker

Pledge of Allegiance

Public Comments

- Linda requested a picture of current Library Board members at the February meeting
- New Volunteers for the Resale Shop
 - Mari reported that Jane Canfield has officially returned as a Library volunteer
 - Tomi reported that Betty Powell is a possible new volunteer after an upcoming trial period
 - Linda reported that she handed out a volunteer application in the Resale Shop
- Linda invited everyone to the Chamber meeting on Tuesday at 6pm

Minutes: Previously corrected via email and pending correction to date and public comment, approved by acclamation.

Communications:

- Paulette advised the Library received a second communication from the IRS indicating they need more time to respond to our letter which was sent in response to their claim that the Library's Form 990 for 2021 was received late
- Courtney read a thank you letter from St. Paul for the donation of books and DVDs

Library Corporation Annual Report: Attached

Carol Decker

Treasurer's Reports: Attached

Paulette Leyendecker

Library Director's Monthly Report: Attached

Laura Foster

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- Terri reported the \$953.85 sales on December 17 was the largest one-day sales for the Resale Shop
- Department managers pleased with how things are run and autonomy of department heads in Resale Shop
- Barbara working on ideas to move donations through store faster
- Looking for volunteer recruitment ideas, especially at cashier
- Tomi praised the thanking of volunteers with double stamps for rewards
- New windows were ordered on 12/5 with a 6-8 week delivery window
- Resale Shop Team meeting date changed to first Tuesday of every month at 9am

Old Business

- Weather Cover Update: Terri Criswell
 - Foxworth willing to build 12'x16' cover attached to building with replacement gutter that doesn't interfere with rain catch system or doors
 - Will return to board with price estimate

New Business

- Library Director Position Carol Decker
 - Laura has submitted her resignation effective March 31, 2023
 - Carol appointed a hiring committee: Linda Lee, Tomi Pugh, Laura Foster
 - Position posted in Fredericksburg Standard, Kerrville Daily Times, Library Facebook page, Harper Happenings Facebook group
 - Laura is making a list of responsibilities for her replacement
 - All applications must be submitted by February 8, 2023
 - Kerry will send an announcement to local colleges

Adjournment: 5:12 PM

Signed after approval at the next Board meeting.

President, Carol Decker

Secretary, Courtney Anderson

Date