

Harper Library Board Meeting Minutes  
February 20, 2023

Location: Harper Library

Present: Carol Decker, President; Tomi Pugh, Vice President; Paulette Leyendecker, Treasurer; Suzanne Jacobs, Director; Scot Danner, Director; Rusty Keck, Director

Excused Absence: Courtney Anderson, Secretary

Guests: Terri Criswell, Mari Praisewater, Linda Lee, Laura Foster, Chuck Leinweber, Sandra Leinweber, Kerry Sandstrom, Selena Burroughs, Barbara Eastwood, Sharon Kasper, Roy Kasper, Doyle Bode

Call to Order: 4:30 PM

Carol Decker

Pledge of Allegiance

Public Comments

- Roy Kasper presented information regarding the CTEC Round Up Program. It allows CTEC members to make a difference in their community by "rounding up" the electric bill of participating members to the next highest dollar. Grants are awarded to community organizations, families, or individuals in need. Doyle Bode, CTEC secretary, thanked Roy for his work on the committee that reviews grants. The Library will be hosting the February Chamber meeting.
- Sharon discussed the possibility of having the Camel Corps Education Program at the Library this summer.

Minutes: Approved by acclamation with one minor correction.

Communications:

- Carol provided the Board with information received from Paul Urban, Harper Chamber of Commerce, regarding the total eclipse on April 8, 2024. Scot Danner will attend meeting of Gillespie County task force and update Board.

Treasurer's Reports: Attached

Paulette Leyendecker

- Documentation for preparation of Form 990 taken to CPA.
- Working on records retention schedule.

Library Director's Monthly Report: Attached

Laura Foster

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- Copy of Harper Library Resale Shop General Operations Policy given to Board members.

Old Business

- Mailout - Suzanne updated the Board on the cost to send postcards to Harper, part of Kerrville and part of Fredericksburg: approximately \$800. Paulette made a motion, seconded by Scot, to approve the expenditure of up to \$900 to print and send the postcards.

- Five Year Plan – Tomi reported the committee has 4 new items for the plan. The plan will be updated and sent to Board members for ranking.
- Board approved Tomi getting a estimate to add a light switch in the Resale Shop warehouse from man cave as it is currently a safety issue going down stairs there if light is not already on.
- Board also approved Terri getting an estimate for current project of carport cover outside the warehouse door.

New Business

- Appointment of nominations committee – Carol appointed Sandra Leinweber and Rusty Keck to the 2023 nominations committee. Will attempt to find 3<sup>rd</sup> member.
- Resale Shop eBay proposal – Suzanne briefed the board on a proposal the Resale Shop will be presenting to the Board regarding an eBay account to sell higher priced items.
- Board Meeting Quorum – after discussion the Board decided to keep the current quorum.

Closed Session – the Board went into closed session at 5:25 pm.

Open Session – Open session was resumed at 5:51 pm.

- Rusty made a motion, seconded by Paulette, to offer the Library Director position to Denise Mozingo. Motion passed.

Adjournment: Paulette made a motion to adjourn, seconded by Scot to adjourn at 5:55 pm. Passed

Signed after approval at the next Board meeting.

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President, Carol Decker

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Secretary Courtney Anderson

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Date