

Harper Library Board Meeting Minutes  
March 20, 2023

Location: Harper Library

Present: Carol Decker, President; Courtney Anderson, Secretary; Paulette Leyendecker, Treasurer; Suzanne Jacobs, Director; Scot Danner, Director

Excused Absence: Tomi Pugh, Vice President; Rusty Keck, Director

Guests: Terri Criswell, Mari Praisewater, Linda Lee, Laura Foster, Sharon Kasper, Serena Burrough, Denise Mazingo, Danny Criswell, Chuck Leinweber, Sandra Leinweber, Barbara Eastwood

Call to Order: 4:35 PM

Carol Decker

Pledge of Allegiance

Public Comments

- Carol spoke about Phyllis Muska, a former volunteer, who passed away on March 16
- Carol announced a cookies & punch celebration on Thursday and Friday, March 30 & 31, to say “Thank You” to Laura and “Welcome” to Denise
- Linda invited everyone to the Chamber meeting on Tuesday at 6pm with a speaker from CTEC and spoke of the Chamber newsletter highlighting the Library and Resale shop in next month’s mailout
- Mari expressed concern over the internet connection problems that the library has experienced lately and suggested the Board consider switching internet providers

Minutes: Previously corrected via email and approved by acclamation.

Communications:

- Paulette explained we received a 3rd letter from the IRS requesting another 60 days to respond to the letter from our CPA

Treasurer’s Reports: Attached

Paulette Leyendecker

Insurance Renewal Update: Attached

Paulette Leyendecker

- In addition to the General Liability and Property insurance premium increase of \$1,213.93, products coverage is excluded. If something sold in the resale shop were to cause harm and bring the store into a lawsuit for negligence, that particular situation would not be covered under the liability coverage afforded in the policy as of 3/31/23.

Library Director’s Monthly Report: Attached

Laura Foster

- New Library Director Denise Mazingo’s first day is Monday, Mar 20, 2023

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- Working with the high school in regards to the possibility of recruiting student volunteers to receive community service hours
- External Sales Policy in the works

Old Business

- Weather Cover Update: Terri Criswell
  - Estimated start date April 15
  - Price estimate is \$6,375 in two draws: materials & completion (payable to Chris Ray Building and Restoration)
  - Motion by Scot to move forward with weather cover project up to \$7,000, seconded by Paulette, approved by Board
  
- Mailout Suzanne Jacobs
  - Cards came in and will be mailed out this week

New Business

- none

Adjournment: 5:00 PM

Signed after approval at the next Board meeting.

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President, Carol Decker

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Secretary, Courtney Anderson

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Date