

Harper Library Board Meeting Minutes
May 15, 2023

Location: Harper Library

Present: Carol Decker, President; Courtney Anderson, Secretary; Paulette Leyendecker, Treasurer; Suzanne Jacobs, Director; Scot Danner, Director; Rusty Keck, Director

Excused Absence: Tomi Pugh, Vice President

Guests: Denise Mozingo, Terri Criswell, Mari Praisewater, Linda Lee, Bob Lee, Sharon Kasper, Roy Kasper, Chuck Leinweber, Sandra Leinweber, Barbara Eastwood, Jane Canfield, Sivalee Mauldin, Kathy Clark, Hayden Hall, Will Clark

Call to Order: 4:30 PM

Carol Decker

Pledge of Allegiance

Public Comments

- None

Minutes: Previously corrected via email and approved by acclamation.

Communications:

- Carol sent a letter to Judge Jones asking for Gillespie County's annual support.
- Paulette received another letter from IRS requesting "additional time for research."
- Form 990 completed by CPA and sent to IRS; Paulette made copy available for Board Members and at front desk.

Treasurer's Reports: Attached

Paulette Leyendecker

Library Director's Monthly Report: Attached

Denise Mozingo

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- The weather cover structure was completed.

Old Business

- Eagle Scout Project update Hayden Hall
 - o Hayden talked through his plans for renovating the landscaping in front of the library & resale shop.
 - o He is working with Todd Viola (landscaper) and the Gardens at the Ridge (plant purchase & possible donation).
 - o The requested pea gravel under picnic tables is not advised because of added heat and stress to existing oak tree roots; a weed barrier and mulch are suggested instead.
 - o Terri added that the drip watering system is up and running and will be used in the new landscaping.

New Business

- Farmer's Market Carol Decker
 - Discussion of the Farmer's Market is tabled until next meeting when Tomi can offer information.

- Cleaning Services Suzanne Jacobs
 - Discussion of what specific areas are cleaned under the current arrangement with Kramer Cleaning Services on the second Monday of each month for \$170 a month.
 - Denise and Suzanne will meet with Kramer Cleaning services to discuss cleaning options and prices.

- Purchase of Library office filing cabinets Paulette Leyendecker
 - Scot moved to approve up to \$3000 to purchase office furniture, including 3 filing cabinets and 3 chairs for the library front desk and puzzle table; Courtney seconded; approved.

- Purchase of computers Denise Mozingo
 - Scot moved to approve up to \$5000 for the purchase of computers for the library director and circulation desk; Paulette seconded; approved.

- Retention Schedule update Paulette Leyendecker
 - Paulette is working on a schedule to send to the board by the next meeting.

- Board Member Election
 - Committee recommends Tomi Pugh for President; elected by acclamation
 - Committee recommends Scot Danner for Vice President; elected by acclamation
 - Committee recommends Mari Praisewater for Treasurer; elected by acclamation
 - Committee recommends Chuck Leinweber for Director; elected by acclamation
 - Committee recommends Sivalee Mauldin for Director; elected by acclamation

Adjournment: 5:15 PM

Signed after approval at the next Board meeting.

President, Tomi Pugh

Secretary, Courtney Anderson

Date