

Harper Library Board Meeting Minutes  
June 19, 2023

Location: Harper Library

Present: Tomi Pugh, President; Scot Danner, Vice President; Courtney Anderson, Secretary; Mari Praisewater, Treasurer; Suzanne Jacobs, Director; Chuck Leinweber, Director; Sivalee Mauldin, Director

Guests: Denise Mazingo, Terri Criswell, Sandra Leinweber, Linda Lee, Sharon Kasper, Barbara Eastwood, Kathy Clark, Hayden Hall, Kohl Jacobs, Kerry Sandstrom

Call to Order: 4:30 PM

Tomi Pugh

Pledge of Allegiance

Oaths of Office: Newly elected board members Tomi Pugh, Scot Danner, Mari Praisewater, Chuck Leinweber, and Sivalee Mauldin took the oath of office.

Scot moved to appoint Suzanne Jacobs to fill the director seat, seconded by Chuck, approved unanimously. Suzanne took the oath of office.

Public Comments

- Sharon Kasper invited volunteers to help with the upcoming summer reading program
- Linda Lee reminded attendees of the Harper Chamber of Commerce ice cream social
- Tomi announced that public comment is welcome throughout the meeting

Minutes: Previously corrected via email; Mari moved to accept minutes, Scot seconded, approved by acclamation.

Communications:

- none

Treasurer's Reports: Attached

Mari Praisewater

Library Director's Monthly Report: Attached

Denise Mazingo

- Linda thanked Denise and family for hanging pictures
- Tomi thanked Denise for the volunteer luncheon

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- No Resale Shop team meeting in July in observance of Independence Day

Old Business

- Eagle Scout Project update  
o Hayden talked through his plans for renovating the landscaping in front of the library & resale shop.  
o Set to start immediately, target completion date end of July.  
o Master gardeners will continue to care for landscaping after Hayden's project is complete.  
o Suzanne moved to approve the Eagle Scout landscaping project up to \$2,000, seconded by Scot, approved by acclamation.

Hayden Hall

- Retention Schedule: Attached Tomi Pugh
  - Refer to the schedule before tossing any financial or library records
- Farmer's Market Tomi Pugh
  - Mike McMahon has planted his Farmer's Market stand on Main St across from the Post Office; therefore, our space is no longer needed.
- Resale Shop External Sales Policy: Attached Terri Criswell
  - Scot moved to approve the external sales policy, Chuck seconded, approved by acclamation.

New Business

- Maintenance Coordinator Tomi Pugh
  - Looking for name suggestions for a maintenance coordinator to oversee maintenance projects and be a point of contact for outside vendors.
- CD Rates Tomi Pugh
  - Scot moved to transfer \$100,000 to a 3 month CD, seconded by Chuck, approved by acclamation.

Special thanks to Carol and Paulette for their many years of service to the Harper Library and Resale Shop!

Adjournment: 5:20 PM

Signed after approval at the next Board meeting.

\_\_\_\_\_  
President, Tomi Pugh

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Secretary, Courtney Anderson

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Date