

Harper Library Board Meeting Minutes  
July 17, 2023

Location: Harper Library

Present: Tomi Pugh, President; Scot Danner, Vice President; Courtney Anderson, Secretary; Mari Praisewater, Treasurer; Suzanne Jacobs, Director; Chuck Leinweber, Director; Sivalee Mauldin, Director

Guests: Denise Mozingo, Terri Criswell, Sandra Leinweber, Sharon Kasper, Barbara Eastwood, Jane Canfield

Call to Order: 4:30 PM

Tomi Pugh

Pledge of Allegiance

Public Comments

- Tomi Pugh reminded attendees of the Harper Chamber of Commerce meeting
- Chuck mentioned the success of keeping the open door between the library and resale shop one year after opening and applauded the success of both

Minutes: Scot moved to accept minutes, Chuck seconded, approved by acclamation.

Communications:

- Mari received a letter from the IRS in regards to our 2021 990 form that our account was resolved without a fine

Treasurer's Reports: Attached

Mari Praisewater

Library Director's Monthly Report: Attached

Denise Mozingo

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- Sandra praised the success of the Resale Shop and the smooth operation of the team a year into its restructuring

Old Business

- Eagle Scout Project update Terri Criswell
  - Waiting on the heat wave to break before planting new plants
  - Hayden and crew have cleaned out old beds and will move next to landscape fabric and hardscape
  - Researching ideas for QR codes with plant info on plant signage (made by HHS Ag shop)
- Change Monthly Meeting Time Tomi Pugh
  - Discussed pros and cons of changing the meeting time to 5:00; decided to keep it at 4:30
- Cleaning Service Review Suzanne Jacobs
  - Suzanne and Denise met with the cleaning company owners to discuss what gets done each month
  - Tomi requested to know the name of the man who cleans for them for liability purposes

- Maintenance Coordinator Tomi Pugh
  - Tomi and Scot will work together to provide this service
  - Scot is making a list of everything that needs to be checked or maintained and who to call in the event that it needs repair

New Business

- Review Committee for Library Director Tomi Pugh
  - Mari and Jane will serve on the committee to for a 6-month review of Denise as Library Director
- Discuss Vanguard Account Tomi Pugh
  - Suzanne moved to make Tomi Pugh and Mari Praisewater authorized members on the Vanguard Account; Scot seconded; approved by acclamation
  - Discussed moving funds from stock market to CD and closing the account; decided to leave it for now and watch closely
- Discuss Library Printer Tomi Pugh
  - Lease for current Toshiba printer expires in October; looking for alternative that will allow fax, copy, print, scan, and accepts multiple paper sizes

Adjournment: 5:20 PM

Signed after approval at the next Board meeting.

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President, Tomi Pugh

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Secretary, Courtney Anderson

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Date