

Harper Library Board Meeting Minutes
November 21, 2022

Location: Harper Library

Present: Carol Decker, President; Tomi Pugh, Vice President; Courtney Anderson, Secretary; Scot Danner, Director; Rusty Keck, Director

Guests: Terri Criswell, Mari Praisewater, Linda Lee, Laura Foster, Chuck Leinweber, Sandra Leinweber, Kerry Sandstrom

Excused Absence: Paulette Leyendecker, Suzanne Jacobs

Call to Order: 4:30 PM

Carol Decker

Pledge of Allegiance

Public Comments

- Mari Praisewater requested removal of plexiglass panel at the Library circulation desk; no objections from board
- Tomi Pugh suggested no meeting in December; no objections from board
- Linda Lee praised the write-up in the HHS Longhorn Express; Laura presenting at next HCOC meeting, and next chamber newsletter to highlight library and resale shop

Minutes: Previously corrected via email, approved by acclamation.

Treasurer's Reports: Attached

Tomi Pugh

Library Director's Monthly Report: Attached

Laura Foster

Resale Shop Team Monthly Reports: Attached

Terri Criswell

- October 2022 sales were the 4th highest month since 2010; on path to break that for November 2022
- Updated Resale Shop General Operations Policy was presented to board. Motion by Scot Danner to approve the policy; seconded by Tomi Pugh; approved by board

Old Business

- Five Year Plan: Scot Danner
 - Board members discussed questions regarding items on Five Year Plan, need for further research on some items, ranking of items on list, best timing, logistics, etc.
 - TASS - list of ready-to-go tasks needing immediate attention
 - Tomi Pugh added "0" to priority rankings for items that are no longer valid
 - Request board members to rank items and report rankings to Tomi for review by committee
- University textbook download Kerry Sandstrom
 - Request to download textbooks onto local patron computer in library; approved by board

- Resale Shop Window Replacement

Terri

Criswell

- Request to replace 5 windows with vinyl replacements using Foxworth-Galbraith in Kerrville and haul off old windows
- Motion by Tomi Pugh for up to \$4000 to replace 5 windows; seconded by Scot Danner; approved.

New Business

- 2023 Budget Sandra Leinweber
 - Motion by Scot Danner to accept proposed budget; seconded by Rusty Keck; approved.
- Evaluation Committee Carol Decker
 - Carol Decker appointed Tomi Pugh, Suzanne Jacobs, and Sharon Kasper to the committee to evaluate Library Director Laura Foster.
- Board discussed the need for a meeting in December and deemed it unnecessary.

Meeting Adjourned: 5:18 PM

Signed after approval at the next Board meeting.

President, Carol Decker

Secretary Courtney Anderson

Date