

City Board Proceedings  
August 7, 2023  
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Hettick, Lehr, M. Bauman, and D. Bauman. Others present: Darin Malsam, Sandra Beyers, Mary Roth, and Nathan Miller.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Lehr moved and Treichel seconded to approve the minutes of the July 19, 2023, meeting. All aye. Motion carried.

Hettick moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

**August 1, 2023, payroll:** Board -\$940.85; FO - \$1057.58; Hwy & Streets - \$1557.14; Water Dept.- \$142.26; Sewer Dept - \$142.26; Rubble Site - \$69.24; Park - \$486.67; mosquitoes - \$31.83; utilities - cell phone - \$50.00.

**August 1 & 5, 2023, bills:**

Agtegra - weed chemical - \$211.55; AP Express - fuel - \$583.48; Bantz, Gosh, & Cremer - legal services - \$391.71; City of Roscoe - July water/sewer - \$643.40; Dept of Health - water samples - \$30.00; FEM Electric - July east well - \$414.44; Gibson Publishing - July minutes - \$152.57; Hawkins - cylinder fee - \$10.00; Health Pool of SD - August health insurance - \$778.06; Hettick Electric - electric at well - 139.97; Hydro- Klean - sewer cleaning - \$1487.50; Konexus - text alerts - \$2100.00; Lien Transportation - hot mix - \$2305.77; Montana Dakota Utilities - utilities - \$1378.79; Riteway - postcards - \$189.29; Rock Tuff - supplies - \$225.00; Roscoe Hardware - supplies - \$182.20; SD State Treasurer - sales tax - \$21.42; SDRS-SRP - supplemental retirement - \$250.00; US Bank - loan payments - \$27,719.54; Van Diest Supply Company - mosquito chemical - \$1815.00; Venture Communications - phone service & internet - \$259.21. WEB Water - July water - \$4414.05.

Lehr moved and Hettick seconded to approve the Dahme Construction pay request #20 for \$216,497.84 and Helms & Associates July bill for \$6119.50. All aye. Motion carried.

D. Bauman moved and Hettick seconded to approve the July Financial Statement and bank reconciliations. All aye. Motion carried.

There were no public comments.

A public hearing was held over the petition brought forth by Preszler Health & Consulting and North Slope Livestock & Gravel, for the vacation of Dean Street between their properties. This portion of platted street has been unused as a street by the public for many years. No one appeared to oppose the vacation. Lehr moved and M. Bauman seconded to approve the street vacation, through Resolution 2023-5. Roll call: all aye. Motion carried.

Resolution 2023-5

BE IT RESOLVED that on August 7, 2023, at 7:30 p.m. at the Roscoe City Office, Roscoe, South Dakota, the City Council of the City of Roscoe approved the Petition to Vacate Street which

was filed on July 6, 2023, by Preszler Health and Consulting, PLLC and North Slope Livestock & Gravel, LLC, and which said resolution herein vacates:

All portions of the street which run North and South adjacent to and between Lot Thirteen (13) in Block Fifteen (15) and Lot Twenty-Four (24) in Block Fourteen (14), in both Lennox's Addition to Roscoe, Edmunds County, South Dakota.

Roscoe City Council  
BY: Leland Treichel, Mayor

ATTEST:  
Nicole Bauman, Finance Officer

Hettick moved and D. Bauman seconded to approve Resolution 2023-6. All aye. Motion carried.

#### Resolution 2023-6

#### A Resolution Revising Resolution 2023-3

WHERE AS the Roscoe Board of Trustees passed Resolution 2023-3 on July 5, 2023, to approve the Petition to Vacate Alley, which was filed on May 10, 2023; and

WHERE AS the Board has deemed it necessary to revise the language of the legal description of the alley that is to be vacated; therefore,

BE It RESOLVED as follows:

#### Resolution 2023-3

BE It RESOLVED that on July 5, 2023, at the Roscoe City Office, Roscoe, South Dakota, the Roscoe Board of Trustees approved the Petition to Vacate Alley which was filed on May 10, 2023, by Josh Vargason, Rick Vargason, Clea Vargason, and Jacob Schneider, which said resolution herein vacates:

All portions of the alley which run north and south between Lots One(1) through Seven (7) and Lots Eight(8) through Fourteen(14), Block One, Lennox Addition to Roscoe, Edmunds County, South Dakota.

Dated: August 7, 2023.

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Leland Treichel, President

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Nicole Bauman, Finance Officer

Darin Malsam spoke with the Board on behalf of the Fire Department. He prepared for the Board a comparison page of the insurance he would like and the City's policy for the fire department. D. Bauman moved and M. Bauman seconded to approve the fire department to acquire their own insurance and to be removed from the City's insurance policy. All aye. Motion carried.

Sandra Beyers spoke with the Board about the summer youth program. The program includes both summer baseball and softball. This year, the program incurred some unexpected

expenses after joining a new league. While much of the program's finances are done through additional fundraising, and the City does donate to the program as a sponsor, Beyers would like to see if the City would be willing to donate more in the future and help pay for the agri-lime that was needed for the ball field upkeep. D. Bauman moved and Treichel seconded to approve paying for 3 loads of agri-lime for the ball field and softball batting cage. All aye. Motion carried.

M. Bauman moved and Lehr seconded to approve Resolution 2023-7, for the application to apply for the SD DOT Community Access Grant for road work on Morgan Ave. Four ayes, with one nay by Hettick. Motion carried.

## **RESOLUTION #2023-7**

### **RESOLUTION OF FINANCIAL COMMITMENT, RESPONSIBILITY FOR ROAD MAINTENANCE, AND SUPPORT FOR PROJECT**

WHEREAS, the City of Roscoe is applying for a Community Access Grant through the South Dakota Department of Transportation (SDDOT) for the City of Roscoe, and

WHEREAS, the SDDOT requires a 20 percent local match for the construction costs of a project up to a specified amount; and

WHEREAS, the SDDOT requires a 100 percent local match for the engineering and administration costs of a project; and

WHEREAS, the SDDOT required the local government agency to be responsible for the maintenance of improved road; and

WHEREAS, the City of Roscoe is in full support of this project and grant application;

THEREFORE, BE IT RESOLVED that the City of Roscoe will provide the local match needed to supplement the SDDOT grant. This match will be 20 percent of the construction costs as shown in the grant application; and

THEREFORE, BE IT RESOLVED that the City of Roscoe will pay 100 percent of the engineering and administrative cost associated with the proposed project; and

THEREFORE, BE IT ALSO RESOLVED that the City of Roscoe will be responsible for maintenance of the improved road; and

THEREFORE, BE IT ALSO RESOLVED that the City of Roscoe expresses their full support and cooperation to the road improvement project and the SDDOT CAG application.

Dated this 7<sup>th</sup> day of August 2023.

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Leland Treichel, President

ATTEST:

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Nicole Bauman, Finance Officer

Treichel moved and D. Bauman seconded to approve changing the number of hours required to be considered a full-time employee for health insurance purposes from 40 hours to 30. All aye. Motion carried.

Curb stops were discussed along with some valve issues. Mary Roth spoke with the Board about her leak emergency and wanted to know what can be done. Treichel moved and Lehr seconded to approve payment on fixing Roth's curb stop and initial plumbing bill. All aye. Motion carried.

More discussion was held on code enforcement and actions needing to be taken.

President Treichel informed the Board about a meeting scheduled with property owners around city limits for potential housing developments. Meeting is Thursday, August 10, at 7:30. FO Bauman also shared with the Board some research she had done on options available through SD Housing, for rental and selling properties that the City could do.

Proposals are not done yet for work on the tennis court and concession stand extension. The extension could possibly still be done this year, but the tennis court will have to wait until next year. It was questioned about if the tennis court needs to be fully replaced or if a top seal/filling could be done. Also, it was discussed about putting concrete under the ballfield bleachers instead of the pea rock. This will look into being bid out for spring 2024 completion.

The Board discussed the streets and chip sealing. There are too many areas in which need fixing and Jensen Rock & Sand are ready to chip seal now. Board discussed waiting until streets are ready. M. Bauman moved and D. Bauman seconded to postpone chip sealing at this time. All aye. Motion carried.

M. Bauman moved and Lehr approved to adjust the remaining items on the agenda to better fit the flow of discussion for the budget items. All aye. Motion carried.

Board discussed with Nathan Miller how his first 3 months were and any reports they have been given. All reviews have been positive. D. Bauman moved and Lehr seconded to approve a \$.50 raise to start with next payroll. All aye. Motion carried.

FO Nicole Bauman reported to the Board:

- She would like to change the morning office hours to 8 am to noon, to better fit with school schedule.
- As previously discussed, WEB is increasing their water rates for Roscoe. New rates will need to be figured to start 2024.

Board held a discussion on the 2024 budget. Numbers given on the rough draft were adjusted or added to better fit needs for the next year.

Hettick moved and Lehr seconded to approve the first reading of Ordinance #385: 2024 Appropriations. All aye. Motion carried.

The City Office and Shop will be closed Monday, September 4 for Labor Day.

The next regular meeting is Tuesday, September 5, 2023, @ 7:30 pm.

Lehr moved and M. Bauman seconded to adjourn. Motion carried.

Leland Treichel  
President

Attest:

Nicole Bauman  
Finance Officer

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