

City Board Proceedings  
June 5, 2023  
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Hettick, Lehr, D. Bauman, and M. Bauman. Others present: Jim Fonder.

Lehr moved and M. Bauman seconded to approve the agenda, with the addition of hearing for exclusion from city limits in with the agenda item to reset hearing for alley vacation. All aye. Motion carried.

Hettick moved and Lehr seconded to amend the minutes of the May 22, 2023, meeting, changing the time listed to 10:00 am. All aye. Motion carried.

M. Bauman moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

**Pre-Authorized payment – May 2, 2023:**

FP Mailing Solutions – postage - \$600.00

**June 1, 2023, payroll:** Board –\$940.85; FO – \$989.69; Hwy & Streets – \$1600.54; Water Dept.- \$133.74; Sewer Dept - \$133.74; Rubble Site - \$122.82; Park – \$486.91; utilities – cell phone - \$50.00.

**June 1 & 5, 2023, bills:**

AP Express – fuel/supplies - \$449.17; American Solutions for Business – toner - \$724.03; Bantz, Gosh, & Cremer – legal services - \$959.11; Dale’s Building Supply – picnic shelter roof supplies - \$616.01; DANR – environmental fee - \$140.00; Dept of Health – water testing - \$89.00; FEM Electric – May east well - \$389.56; Fischer Repair – oil change - \$147.32; Gibson Publishing – May minutes, clean up ad, annual report - \$332.87; Hawkins – cylinder fee - \$10.00; Health Pool of SD –June health insurance - \$778.06; John Deere Financial – supplies - \$305.74; Montana Dakota Utilities – utilities - \$1775.01; Roscoe Trustworthy Hardware – supplies - \$207.75; Ryans Candy – office supplies - \$66.45; Seed Solutions – grass seed - \$390.00; Share Corporation – supplies - \$409.66; Van Diest Supply Company – mosquito briquets - \$1636.80; Venture Communications – phone service & internet - \$262.80; Wiedrich Construction – sidewalk - \$3913.27.

Hettick moved and D. Bauman seconded to approve the May Financial Statement and bank reconciliations. All aye. Motion carried.

There were no public comments.

The Edmunds County Sheriff’s Office is looking for donations for the start to their K9 unit. D. Bauman moved to donate \$500. No second was made. More discussion was held and Lehr moved to donate \$1000 and D. Bauman seconded the motion. All aye. Motion carried.

Lehr moved and M. Bauman seconded to amend the hearing date that had originally been set for June 5, to be held on July 5. This public hearing will be over the petition to vacate an alley. A public hearing will also be held over the exclusion of property from City limits brought forth by Brian and Dawn Malsam on this same date. All aye. Motion carried.

Discussion was held on various issues that have resulted from the water/wastewater project. These issues include street repair and drainage. Issues will be compiled and discussed with our project engineer.

President Triechel asked about an update on work for the little library. Hettick told the board that he talked with Justin, who hoped to work on the library this summer.

Jim Fonder spoke with the Board on various issues:

- Water tower painting – have been looking for stencil design to repaint. Board discussed and would look into changing the tower to only have “Roscoe Home of Edmunds Central” on it.
- Rubble site – pit hole is dug but items have not been pushed into it yet
- On June to-do list is to clean out storm drains of debris
- Mosquito spraying – have been trying to keep at it, with fogging and tablets; President Triechel would like it researched if we need to change what we are using, if there is some sort of chemical resistance that could be happening.

A draft of the new lease was provided for the Board to review to allow Roscoe Holdings (AP Express) to lease land from the City for their sign and dino for the Sinclair station. Hettick moved and Triechel seconded to approve the lease. All aye. Motion carried.

D. Bauman moved and Lehr seconded to approve the following building permits. All aye. Motion carried.

Preszler Health & Consulting	Lots 13-15 & W1/2 lot 16; Block 15; Lennox Addition	Move in garage; reside and shingle.
Dale McEhane	Lots 15-17; Block 7; Original Plat	Install a fence around portion of backyard

President Triechel had FO Bauman research prices for shirts for board members and employees to help promote Roscoe. FO Bauman will look into a City logo for these shirts and possibly decals for City equipment.

FO Nicole Bauman reported to the Board:

- A rough draft of the 2024 budget will be ready for the July meeting.
- Audit for 2022 has been completed and will be waiting for full report. One initial finding was the surplus of unrestricted funds Roscoe has. We will look into ways to decrease revenue or how to put those funds back into the community.
- The interest rates at the bank are high right now, if we put money in the right areas. FO Bauman will propose a plan for funds to get the best return to use in various ways.
- Also, will look into how to adjust water rates for usage instead of basing usage on 1000 gallons.

D. Bauman moved and Lehr seconded to go into executive session at 9:03 pm citing personnel matters. All aye. Motion carried.

D. Bauman moved and Lehr seconded to end executive session at 9:38 pm. All aye. Motion carried.

The next regular meeting is Wednesday, July 5, 2023, @ 7:30 pm.

Lehr moved and Hettick seconded to adjourn. Motion carried.

Leland Treichel  
President

Attest:  
Nicole Bauman  
Finance Officer

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