

City Board Proceedings  
March 6, 2023  
7:30 P.M.

The Roscoe City Trustee Board met in regular session in the City Office with President Treichel presiding. Members present were Hettick, Lehr, D. Bauman, and M. Bauman. Others present: Darin Malsam & Bernel Lee.

D. Bauman moved and Lehr seconded to approve the agenda. All aye. Motion carried.

Lehr moved and Hettick seconded to approve the minutes of the February 6, 2023, meeting. All aye. Motion carried.

M. Bauman moved and D. Bauman seconded to approve the payment of the following bills. All aye. Motion carried.

**Pre-Authorized payment – February 16, 2023:**

Core & Main – software support - \$2052.57; First State Bank of Roscoe – fees - \$10.00; SD Retirement System – February retirement - \$742.58; VISA – software - \$208.45; WEB Water – Dec water - \$2916.27; EFTPS –WHT, SS, & Med. Tax - \$2279.11.

**February 16, 2023, Payroll:** Board – \$277.05; FO – \$867.37; Hwy & Streets – \$816.30; Water Dept.- \$102.04; Sewer Dept - \$102.03.

**March 1, 2023, payroll:** Board –\$571.45; FO – \$656.36; Hwy & Streets – \$658.77; Water Dept.- \$82.36; Sewer Dept - \$82.36; snow removal - \$167.53; utilities – cell phone reimbursement - \$50.00.

**March 1 & 6, 2023, bills:**

Agtegra – propane - \$364.29; AP Express – fuel – \$404.44; Banyon Data Systems – software support - \$3305.00; City of Roscoe – February utilities - \$540.40; Core & Main – meter supplies - \$349.73; Dept of Health – water testing - \$15.00; FEM Electric – utilities at well - \$415.08; Gibson Publishing – February minutes, help ad - \$86.83; Hawkins – cylinder fee - \$10.00; Health Pool of SD – Feb health insurance - \$778.06 Matheson Tri-Gas, Inc – 5 year lease - \$298.00; Montana Dakota Utilities – utilities - \$1996.69; Roscoe Vol. Fire Dept. – annual budget - \$5359.40; Roscoe Trustworthy Hardware – supplies - \$113.96; Schurrs – snow plow repair - \$175.00; SD Public Assurance Alliance – 2023 Insurance - \$18,202.07; Share Corporation – supplies - \$356.86; Venture Communications – phone service & internet - \$238.87; WEB Water – February water - \$3007.08.

D. Bauman moved and Lehr seconded to approve the February Financial Statement and bank reconciliations. All aye. Motion carried.

There were no public comments.

Darin Malsam spoke with the Board about matters with the Fire Department.

A draft of a conflict-of-interest policy was presented to the Board. The draft was very extensive and more than what Roscoe needs. A more simplified version will be presented along with yearly declaration page.

Lehr moved and M. Bauman seconded to approve of the change order #3 from Dahme Construction. All aye. Motion carried.

Jim Fonder was not present at the meeting.

A bid notice for gravel was discussed. FO Bauman is to get from the County what they bid for the highway dept.

Discussion was held on street sealing. President Treichel had spoken with Hwy Supt Mike Jager about pricing if the County were to do the chip sealing for Roscoe. More information would be available after Tuesday, as bids for oil would be opened at the Commissioner meeting, but a rough estimate was given for around \$30,000/mile. We will also need to look into fixing either whole sections of streets or portions that have been broken up before they can be sealed as well.

Discussion was held on snow removal, with the basis on vehicles left on the street. President Treichel has spoken with the Sheriff's Office about what they can do, and what we can do ourselves, based on our ordinances. More discussion was held over removal of snow around businesses and/or private property.

Discussion was held on upcoming spring/summer mosquito spraying information. West Nile grant application goes out in April, for supply reimbursement. We will push for doing alleyways as well as going down streets to better cover the town. Notification will go out but will look into a possible scheduled date/time.

President Treichel briefed the Board on discussion he had with the owners of the old bank building, based on February's meeting topic of the City office. They proposed leasing a portion of the building and allowing us to remodel to fit our needs. Board is not in favor of that idea.

FO Nicole Bauman reported to the Board:

- District 6 meeting is Tuesday, March 21, in Hecla.
- The City's website is up and running.
- There were some complaints brought forth to the City about snow removal efforts.
- Contract through the County for Alert Sense is no more. FO Bauman is looking into other options for text/call alerts for notices and emergencies.

Equalization meeting will be Monday, March 20, 2023, @7:30 pm.

The next regular meeting is Monday, April 3, 2023, @ 7:30 pm.

Hettick moved and M. Bauman seconded to adjourn. Motion carried.

Leland Treichel  
President

Attest:

Nicole Bauman  
Finance Officer

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