

# Solano Winds Governing Board Meeting Minutes

Tuesday, March 9, 2021: Zoom Online Board Meeting 6:30-7:30 pm

In compliance with COVID-19 Social Distancing Mandates

Members Present: Ron Garrison, Lynn Garrison, Jerry Hedrick, Bill Doherty, Jennifer Doherty, Joseph Rico, Sherill Honeychurch, Robert Honeychurch, Richard Grokenberger, May Dulce, Rassim Chettfour

1. Roll Call and Quorum established via Zoom participation 6:37pm
2. Approval of November 17, 2020 Minutes
  - Motion to approve minutes by Jennifer, second by Bill -- **PASSED**
3. Amend/Accept current Agenda: Ron
  - Motion to accept March 9<sup>th</sup> agenda by Bill, second by Jerry -- **PASSED**
4. President's Report to Board: Ron
  - Reauthorization of Liability Insurance before August 2021
    - Motion to reauthorize insurance by Bill, second by Robert -- **PASSED**
  - Identify, Prioritize and Calendar SW Recovery Plan. Topics include among others:
    - Invitation of existing band members and recruit new band and Board members
      - Making use of newspaper and Travis to help with recruitment
    - Organization of August rehearsal: registration, fees, music, uniforms, etc.
      - Ideally have full group in August and have a full season
      - If not feasible, move to smaller groups first and then slowly expand ensembles
      - Have to consider both facility and COVID-related reasons
    - Revise and update band member "Companion"
    - Calendar 2021/2022 rehearsals, performances, venues, Board meetings, etc.
      - Have not had contact w/ the Downtown Theatre, unsure about availability
      - Hold off on talking to Travis about facilities until summer, give them some time
    - Identify organizational tasks for promotion, sponsors and fundraising
    - Secure rehearsal, performance site(s) and instrument transportation
  - Known recovery planning to be shared with band Zoom social on March 16<sup>th</sup> at 7-8:00 pm
5. Treasurer's Report to Board: Lynn
  - Accountant has not been able to be reached – Jennifer to reach out with Lynn
  - Motion to approve Treasurer's report by Jerry, second by Rassim -- **PASSED**
6. Music Director's Report to Board: Bill
  - Library donation from the Rico Family
  - We still have the jazz band library, but will not have it in the long-term
7. 25<sup>th</sup> Gala Planning Committee Progress Report: Jennifer/Bill/Committee members
  - Nothing to Report

8. New Business:

- a. Discuss Covid-19 vaccination and band member participation. Bylaw addendum?
  - i. Are we looking to have band members be vaccinated to participate?
- b. Scholarship
  - a. Recommendation to activate a scholarship committee to award the Robert O. Briggs scholarship.
    1. Motion made by Bill, second by Dick -- **PASSED**

9. Unfinished Business:

- a. Inventory organizational assets: update music catalog, instruments, other equipment, etc.
- b. Develop plan for filling vacant Governing Board chairperson positions.
- c. Develop plan for recruiting inside/outside volunteers to assist with organizational tasks.
- d. Discuss band member, "Volunteer Release" form beginning of 2021/22 season.
- e. Library transition update: Proposed move to GWMS (hold until needed).

10. Chairperson reports:

- a. Vice President's Report to Board, Facilities and School Liaison: Robert
- b. PVE Resident Council Representative Report to Board: Jerry
  - PVE more likely to admit band players that have been vaccinated
  - 99% of residents have been vaccinated/91% of staff
- c. Librarian/Membership Report to Board: Dick
- d. Donor/Gifts/Raffles Report to Board: Sherrill
- e. Uniform Report to Board: May
- f. Information Technology Report to Board: Joe

- g. Mail and Awards Report to Board: Kathleen
  - Not present
- h. Concert sponsor Report to Board: Bill (Chair vacant)
- i. Marketing/Advertising/Publicity/Public Relations Report to Board (Chair vacant)
- j. Transportation/Truck Report to Board: (Chair vacant)
- k. Planned Giving Report: “Goal 250”\* Campaign: (Chair vacant)
- l. Grants Progress Report to Board (Chair vacant)

11. Next Solano Winds Governing Board meeting: 4/27 at time TBD

12. Adjournment.

- Motion to adjourn at 11:01pm by Joe , second by Dick -- **PASSED**

Under *Rosenberg's Rules of Order* as described in the *Bylaws*, the life of a motion requiring discussion is now:

Introduction/Questions/Comments/Motion/Second/Understand/Discussion-Debate/Vote/Result