

Extraordinary AGM - Forest Lodge P&C 11/12/23

Roles:

Chairman: Garth

Returning Officer: Julie

Secretary: Kerri

Meeting papers

- Agenda:
 1. Welcome by chairperson (Garth) Confirmation of Quorum present, ask members present to call out names for secretary to note down.
 2. Apologies
 3. Confirmation of minutes of the previous AGM
 4. Business arising from the minutes

Meeting procedure

The procedures at the AGM are basically the same as those at an ordinary committee meeting.

Motions (Proposed by Garth)

Motions must be moved:

- to accept the minutes of the last AGM
- Business arising: to move the AGM date to the end of Term 3 (*rationale being not too close to Christmas but also allows sufficient time for recruitment of new committee*)

Motions must be seconded, and a vote (generally a show of hands) taken.

Returning Officer (Julie) takes over for Nominations (read out) each can be proposed by Garth

Nominations

Proposals for nominations for Office bearers

1. Co President: Nathan Smith & Jaana Quaintance-James (joint responsibility)
2. Vice President: Sarah Jeffers & Huong Tang (joint responsibility)
3. Vice President:, Zelva Dammerel & Angela Uther (joint responsibility)

In addition the nominations made at the last AGM stand:

4. Treasurer: Andrew Hough
5. Grants Lead: Bec Schepers
6. Communications Lead: Sharon Ververis & Joana Ursino (joint responsibility)

The Secretary position remains vacant for 2024 however recruitment discussions continue.

Any other business? Close meeting.

Meeting started at 5:20pm

Attendees: Janna Quaintance, Nathan Smith, Julie Warda, Emily Swift, Zelva Damarell, Sarah Jeffers, Nick Uther, Bec Schepers, Jo Ursino, George Gross, Kerri Dawson, Angela Uther, Huong Tang.

1. Garth acknowledged the Gadigal people on whose land we meet.
2. Garth proposed to accept the last minutes, Jaana seconded, passed by all.
3. Garth proposed motion to move AGM to end of Term 3 rather than the start of Term 3, seconded by Nathan, passed by all.
4. Garth handed over to Julie as returning officer, for role nominations for executive team.
5. Julie called for nominations for co-presidents -
 - a. Nathan and Jaana nominated, nominated by Garth, Zelva seconded - passed
6. Julie called for secretary - no nominations at this time, Kerri Dawson continuing until replacement found
7. Julie called for VP nominations - there are two sets of co-VPs
 - a. Sarah Jeffers, Huong Tang - Nominated by Garth, Seconded by Nathan, passed
 - b. Zelva Dammarel and Angela Uther - Nominated by Garth, seconded by Nathan, passed
8. Julie re-iterated roles as voted at the previous meeting
 - a. Treasurer - Andy Hough
 - b. Grants lead - Bec Schepers
 - c. Comms leads - Sharon Ververis & Joana Ursino
9. Garth thanked again everyone who has been involved in the P&C in 2023. Also thanking Jaana and Nathan for the great collaboration already happening in the last few weeks, he is sure 2024 will be very successful with that mood continuing with a strong team!

Meeting closed at 5:40