

**REGULAR MEETING
SHELDON TOWN BOARD
December 20, 2023**

The Regular Meeting of the Sheldon Town Board held December 20, 2023 at the Sheldon Town Hall, 1380 Centerline Rd., Strykersville, NY 14145 was called to order by Town Supervisor Brian Becker at 7:00 p.m.

Present: Supervisor Brian Becker
Councilmen: Joe Meyer, Vince Kirsch, Jim Fontaine
Absent: Councilman Mike Armbrust (Councilman Armbrust video called in for the meeting but did not participate in voting)
Recording Secretary: Town Clerk Carol Zittel
Also present: Highway Superintendent Luke Metz and ZBA member Mike Pfohl

Minutes

A motion was made by Jim Fontaine and seconded by Joe Meyer that the minutes from the November 15, 2023 regular meeting be approved.

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.

Communications

The Town Clerk Carol Zittel had no communications.

Reports

The Town Supervisor financial reports, Town Clerk report and Town Justice reports were distributed. (Justice Janes submitted his October report in addition to his November report)

WYOMING COUNTY ZONING MONTHLY REPORT

Date: December 2023 – Report for November 2023

Town: Sheldon

Open Projects: No open projects this month

Permits Issued:

- Ann and Gary Daniel; (1205 Centerline Rd.) 20' x 20' Pole Barn
- Art Felski (2521 Rt. 77) 16' x 24' Pole Barn

Special Use Permits Renewed & Inspected: No SUP permits renewed or inspected

Property Maintenance Violations:

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- **Dennis Mills - 1907 Route 20A (SBL: 56.-2-26)** Trial was held on November 21, 2023 with no decision made however, a decision to come via mail in the upcoming weeks.

Highway Superintendent Report

Superintendent Luke Metz reported the following:

Auctions International Bid Results

The International truck received a bid of \$14,000, chain saws \$10, plow \$240, backrack/truck rack \$5,750 on Auctions International.

A motion was made by Vince Kirsch and seconded by Joe Meyer to authorize the Highway Superintendent to accept the bids received on Auctions International as listed above.

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.

Superintendent Pickup Truck

The superintendent's pickup truck wouldn't start during the last storm. Supervisor Becker wants to review the highway budget with the Town Bookkeeper before making a decision on a new pickup truck. The highway superintendent priced a Chevy Silverado truck for \$58,300.

17 Wheeler Hyundai

Councilman Fontaine questioned the invoice for the Hyundai. Superintendent Metz replied that it blew a sensor and needed a new hydraulic line.

Supervisor Report

Supervisor Becker reported the following:

Wyoming County Hospital

Supervisor Becker reported that the hospital recorded a profit for the month of November. The critical care designation is still pending and should be finalized in February or March of 2024.

County Jail

Another section had to be added on to the County jail to allow for violent offenders to be separated from the rest of the population.

Water Operator Training

Supervisor Becker and Thane Wright attended a water operator training in Perry, NY. The training has to be taken every year. Town Attorney David DiMatteo was the fourth speaker at the training.

County Administrator Hired

Wyoming County used to employ a County administrator over 25 years ago. After the person holding the position was let go, Arcade Supervisor Doug Berwanger, assumed the duties as Chairman of the Board of Supervisors. Last week, the Board of Supervisors reinstated the

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position and hired former Sheldon resident, Scott Schrader, as Wyoming County Administrator. Supervisor Becker reported that Mr. Schrader has vast experience in government and is familiar with the accounting software that the County utilizes.

Public Water Service Line Surveys

A lead service line survey has to be completed in 2024. Supervisor Becker is working on the details of facilitating the completion of the survey.

Acceptance of Reports

A motion was made by Jim Fontaine and seconded by Joe Meyer to accept all reports as presented.

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.

Old Business:

ARPA Funding

Balance is \$14,626.31.

Varysburg Water Update

This is the second year that the tank cleaning has been cancelled by Liquid Engineering. Supervisor Becker spoke with Wyoming County Public Health Coordinator, Andy Meyer, and he confirmed that this is a specialty service and there aren't many companies that do this type of work. The Board will contact Liquid Engineering in the spring to see if they can schedule the tank cleaning.

New Business:

Retainer Letter with DiMatteo & Roach

A motion was made by Jim Fontaine and seconded by Joe Meyer to authorize the Town Supervisor to sign the November 13, 2023 retainer letter with DiMatteo & Roach, Attorneys at Law.

Williamson Law Town Clerk Software

A motion was made by Jim Fontaine and seconded by Joe Meyer to authorize the Town Supervisor to sign the contract with Williamson Law Books for the Town Clerk Plus software program at an annual cost of \$532.00.

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.

NYS Retirement Standard Work Day Resolution – Justice Laura Kirsch

On a motion made by Vince Kirsch and seconded by Jim Fontaine;

Be it resolved, that the Town of Sheldon hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

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Laura Kirsch, Town Justice, Term 1/1/23-12/31/26, standard work day 6, record of activities 3.91, pay frequency biweekly

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.

Fund Transfers

A motion was made by Jim Fontaine and seconded by Vince Kirsch to authorize the following fund transfers:

GENERAL FUND			debit	credit	total
			\$		
TRANSFER FROM	A1640.4	CENTRAL GARAGE	24,419.86		
				\$	
TRANSFER TO	A1010.4	TOWN BOARD CONTRACTUAL		1,197.95	
				\$	
	A1420.4	LAW		4,549.45	
				\$	
	A1670.4	CENTRAL STOREROOM		108.89	
				\$	
	A3610.4	B.A.R. CONTRACTUAL		14.93	
		STREET LIGHTING		\$	
	A5182.4	CONTRACTUAL		428.80	
				\$	
	A7110.4	PARKS CONTRACTUAL		1,850.35	
		YOUTH PROGRAM		\$	
	A7310.1	PER/SERVICE		488.93	
		YOUTH PROGRAM		\$	
	A7310.4	CONTRACTUAL		656.67	
				\$	
	A7510.4	HISTORIAN CONTRACTUAL		361.41	
				\$	
	A8010.4	ZONING CONTRACTUAL		6,453.06	
				\$	
	A8020.4	PLANNING CONTRACTUAL		651.27	
				\$	
	A9010.8	STATE RETIREMENT		2,776.59	
				\$	
	A9030.8	SOCIAL SECURITY		1,108.03	
				\$	
	A9030.81	MEDICARE		269.62	
				\$	
	A9060.8	MEDICAL INSURANCE		3,503.91	\$ 24,419.86
		MUNICIPAL COURT			
		CONTRACTUAL	\$		
TRANSFER FROM	A1110.4		4,764.30		
				\$	
TRANSFER TO	A9060.8	MEDICAL INSURANCE		4,764.30	\$ 4,764.30
TRANSFER FROM	A1083	WIND POWER PAYMENTS DUE TO HWY	\$ 294,352.00		
TRANSFER TO	DA1083	WIND POWER PAYMENTS DUE TO HWY		\$ 294,352.00	\$ 294,352.00
HIGHWAY FUND					
TRANSFER FROM	DA5112.1	PERMANENT IMPROVEMENTS P/S	\$ 1,848.05		
TRANSFER TO		PERMANENT IMPROVEMENTS-CAPITAL OUTLAY		\$ 1,848.05	\$ 1,848.05
TRANSFER FROM	DA3501	CONSOLIDATED HWY AID (INCREASE IN CHIPS FUNDING)	\$ 41,068.99		

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TRANSFER TO	DA5112.4	PERMANENT IMPROVEMENTS CONTRACTUAL	\$	3,684.25		
	DA5112.2	PERMANENT IMPROVEMENTS - CAPITAL OUTLAY	\$	37,384.74	\$	41,068.99
TRANSFER FROM	DA5110.4	GENERAL REPAIRS CONTRACTUAL	\$	3,143.18		
TRANSFER TO	DA5130.4	MACHINERY CONTRACTUAL	\$	3,143.18	\$	3,143.18
TRANSFER FROM	DA5140.1	MISC BRUSH & WEEDS PER/SERVICE	\$	435.77		
TRANSFER TO	DA5142.1	SNOW REMOVAL PER/SERVICE	\$	435.77	\$	435.77
VARYSBURG WATER DISTRICT						
TRANSFER FROM	SW1-909	FUND BALANCE	\$	7,229.94		
TRANSFER TO	SW1-1420.4	LAW	\$	1,037.50		
	SW1-8310.4	WATER ADMIN.- CONTRACTUAL	\$	2,581.86		
	SW1-8320.4	SOURCE OF SUPPLY/POWER/PUMPING CONTRACTUAL	\$	2,864.58		
	SW1-8330.4	PURIFICATION CONTRACTUAL	\$	746.00	\$	7,229.94
TRANSFER FROM	SW1-9030.8	SOCIAL SECURITY TRANSMISSION & DISTRIBUTION	\$	78.50		
TRANSFER TO	SW1-8340.4	CONTRACTUAL	\$	76.65		
	SW1-9730.7	INTEREST	\$	1.85	\$	78.50
TRUST & AGENCY						
TRANSFER FROM	TA20	GROUP INSURANCE (L. METZ DENTAL INS)	\$	298.41		
TRANSFER TO	A9060.8	HOSPITAL & MEDICAL INSURANCE	\$	298.41	\$	298.41
			\$	377,639.00	\$	377,639.00

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.

Bills:

Town Supervisor Becker confirmed that the Board had a chance to review the abstracts. A motion was made by Vince Kirsch and seconded by Joe Meyer that the General Bills #280 to #314 for a Total of \$27,417.48, the Highway Bills #166 to #180 for a Total of \$11,753.85, the Lighting District Bills #16 to #16 for a Total of \$666.77, the Trust & Agency Bills #16 to #16 for a Total of \$234.00, and the Varysburg Water District Bills #74 to #78 for a Total of \$1,906.08 be paid.

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.

Comments from the Floor

County Ambulance

Resident Mike Pfohl asked Supervisor Becker for information about Wyoming County's decision to take over ambulance services in the County, specifically if the County will be billing

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for services. Supervisor Becker replied that he was one of four Supervisors to vote no on the resolution to have a County run ambulance service. Supervisor Becker further explained that the County will be billing for services and compensated by insurance companies. He further commented that he does not personally foresee this being a profitable venture and that the County projects to break even.

Adjournment

At 8:45 p.m. a motion was made by Brian Becker and seconded by Vince Kirsch to adjourn the December 20, 2023 meeting of the Sheldon Town Board.

Ayes: (4) Becker, Meyer, Fontaine, Kirsch Nays: (0) Absent: (1) Armbrust Motion Carried.