

MINUTES OF MEETING
TOLOMATO
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Tolomato Community Development District was held Tuesday, August 22, 2023 at 3:00 p.m. in the Nocatee Amenity Center, 245 Nocatee Center Way, Ponte Vedra, Florida.

Present and constituting a quorum were:

Richard T. Ray	Chairman
William Fitzgerald	Vice Chairman
Dr. Ron Howland	Supervisor

Also present were:

Jim Perry	District Manager
Katie Buchanan	District Counsel
Scott Wild	District Engineer <i>by telephone</i>
Steve Hanson	Tolomato
Kelsee Russler	Tolomato
Courtney Christian	Tolomato
Burke Bell	Tolomato
Jeremy Christian	Tolomato
Sean Biggs	Tolomato
David Ray	GMS
Maurice Rudolph	Parc Group
Rick Foster	Parc Group

The following is a summary of the actions taken at the August 23, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Perry called the meeting to order at 3:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the notice of meeting was included in the agenda packages.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the July 25, 2023 meeting

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the minutes of the July 25, 2023 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-08

This item was removed from the agenda.

SIXTH ORDER OF BUSINESS

Consideration of Proposal from Terracon for Enhancement Monitoring

On MOTION by Mr. Fitzgerald seconded by Mr. Ray with all in the proposal from Terracon for wetland enhancement mitigation monitoring requirements required by the water management district and the Army Corps of Engineers permitting was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

1. Requisition Summary

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor the requisition summary, copy of which is attached, was approved.

2. Consideration of Change Orders 001 for Seabrook Park

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor change order 001 for Seabrook Park in the amount of \$12,696.99 was approved.

C. Manager – Discussion of Meeting Dates FY 2024

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor the fiscal year 2024 meeting schedule reflecting meetings to be held on the fourth Tuesday of the month at 3:00 p.m. was approved.

D. Community Manager Report

1. Community Manager Report

A copy of the community manager’s report was included in the agenda package.

2. Consideration of Cintas Wireless Monitoring

On MOTION by Mr. Ray seconded by Mr. Fitzgerald with all in favor the proposal from Cintas for a one-time cost of \$1,485 and annual cost of \$660 was approved.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet as of July 31, 2023 and Statement of Revenues and Expenditures for the Period Ended July 31, 2023

A copy of the balance sheet and statement of revenues and expenditures were included in your agenda package.

B. Construction Schedule – July 31, 2023

A copy of the construction schedule was included in your agenda package.

C. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in your agenda package.

D. Check Register

On MOTION by Mr. Fitzgerald seconded by Mr. Howland with all in favor the check register approved.

NINTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS

Supervisor’s Requests and Audience Comments

There being no comments, the next item followed.

ELEVENTH ORDER OF BUSINESS

Next Scheduled Regular Meeting – September 26, 2023 at 3:00 p.m. at the Nocatee Amenity Center

Mr. Perry stated the next meeting will be held September 26, 2023 at 3:00 p.m. at the same location.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Ray seconded by Mr. Howland with all in favor the meeting adjourned at 3:13 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman