

**Nodaway County Ambulance District
103 W Carefree Maryville, MO 64468
January 11, 2023**

Nodaway County Ambulance is inviting you to a scheduled Zoom meeting.

Presentation of Minutes:

Report from Burlington Junction Rescue Squad:

Report from Pickering/Hopkins Rescue Squad:

Report from Ravenwood Rescue Squad:

Report from Tri-C Rescue Squad:

Report from Maryville Rescue Squad:

Presentation of Treasurer's Report:

Presentation of Bills to be paid:

Presentation of Revenue and Expense Report:

Director of Operations Report:

Business Coordinator/Accountant Report:

Training Manager's Report:

Employee Concerns:

Medicaid/Medicare Adjustments:

Old Business:

New Business:

Closed meetings and closed records authorized when, exceptions: Employee evaluations. 610.021. Except to the extent disclosure is otherwise required by law; a public governmental body is authorized to close meetings, records, and votes, to the extent they relate to the following:

(3) Hiring, firing, disciplining, or promoting of employees by a public governmental body when personal information about the employee is discussed or recorded. However, any votes on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body shall be made available with a record of how each member voted to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice of such decision during the seventy-two hour period before such decision is made available to the public. As used in this subdivision, the term "personal information" means information relating to the performance or merit of individual employees.

(13) Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such, and the names of private sources donating or contributing money to the salary of a chancellor or president at all public colleges and universities in the state of Missouri and the amount of money contributed by the source;

(14) Records which are protected from disclosure by law; any other business that may come before the board. .

Adjournment:

Board of Directors Meeting

DECEMBER 14, 2022

7:05 PM

Board Members Present: Sparks, Shipp, Giesken, Allen – Snodderley arrived at 7:30, Allen presided until this time.

Board members Absent: Rickabaugh

Introduction of Guests: Judy Martin - Auditor presented the finished audit and the findings.

Presentation of Minutes: The minutes were presented to the board members. Sparks made the motion to accept the minutes as presented, Shipps seconded the motion. Allen called for a vote., Geisken, yea, Sparks, yea, Shipps, yea, Allen, yea. Motion carried.

Report from Burlington Junction Rescue Squad: No Report.

Report from Hopkins Rescue Squad: No Report.

Report from Ravenwood Rescue Squad: All good.

Report from Tri-C Rescue Squad: No Report.

Report from Maryville Rescue Squad: No Report.

Presentation of Treasurer's Report: Sparks states nothing has changed. They are looking at after the first of the year combining some of the funds into another CD. Interest rates are coming back up.

Presentation of bills to be paid: The bills to be paid were presented. Shipps made the motion to pay bills and Sparks seconded the motion. There was discussion on the large amount to Stryker. We are paying for the Lifepak 15's that were ordered, are to ship by end of the month. Allen called for a vote., Geisken, yea, Sparks, yea, Shipps, yea, Allen, yea. Motion carried.

Revenue and Expenses: The report was presented to the board members.

Director of Operations Report:

Item one is to inform that there will be a closed meeting. Item to discuss is a hardship consideration.

Item two was to inform the board members that the sales tax payment for the month was \$ 163,188.83.

Item three was to inform the board members that the last months unfunded liabilities payment, out employer contribution rate for Lagers Retirement has been lowered to 8.20% for the remainder of 2022. Starting in Jan 1, 2023, it will be 8.40%.

Item four was to discuss the LED lighting is not completed: They are in, was a delay in getting additional bulbs in to complete the training room. Just need time to get it done.

Item five was to discuss that ESO PM, and scheduling modules are ready for setup and training. Set up started 11/4/2022.

Item six was to inform the board members PRN EMT Kari Taylor will start full time in January 2023.

Item seven was to inform the board that Medicare fee schedule is out. Mileage had inflation added. Base rate lost the 22.5% Super rural payment. There is a loss of that much if Congress doesn't pass the bill to continue the bonus payment 12/31/2022.

Item eight was to inform the board that 12/8/22 132 was backed into in St. Joseph, very minor damage, no repairs needed.

Item nine was to present the 2023 budget and be accepted by board. Allan made a motion to accept the 2023 budget, Shipps second. Snodderley called for a vote, Shipps, yea, Allen, yea, Giesken, yea, Sparks, yea, Snodderley, yea. Motion passed.

Item 10 was to inform the board that No Surprise Act was passed in December 2020 by congress, ground ambulances were excluded. They are setting up a committee looking into ground ambulances in 2023

Item 11 was to inform the board that our hosted E-mail exchange service, "Rack Space" went down De. 2, 2022. Apparently from a ransomware attack. We have moved to Microsoft 365 as our e-mail exchange service and was back up on Dec. 6th, 2022. Our e-mail security was back up and running as of 12/13/22. Looking into other option in order to get secure faxes started back up.

Business Coordinator and Accounting Report: Item one was to inform the board members that accounts receivable is balanced for the month.

Item two was to inform the board that the 21/22 GEMT has been submitted.

Item three is to inform the board that we have been working closely with the auditor to complete audit and receiving recommendation regarding balancing accounts.

Item four is to inform the board that accountant completed and submitted US Census Survey of Local Government Finances.

Training Managers Report:

Item one was to inform the board that the EMS1 is set up.

Item two was to inform the board the CEU: Dec 17th is our EMR Refresher class Mark Corson and John Maxwell are teaching class will start at 8:00.

Item three was to inform the board members that the EMT-B Class will start on Jan 9th and go thru May 17th.

Item four was to inform the board members that Kim Campbell and Becky Mercer are working on the Letter of Review for the paramedic program, and the website.

Item five was to inform the board members that on Jan 4th we will have the BLS Instructor Renewal from 1800 - 2200.

Employee Concerns: Jill Nielson sent a request via email to ask of the board if they could cover the cost of her lodging to attend a free training for Critical Incident Stress Management. It was mentioned that Morgan Wheeler would also like to attend this training. The board agreed to pay their lodging and mileage to this training.

Medicaid/Medicare Adjustments: Allen made the motion to approve the adjustments of \$ 15376.36 and Sparks seconded the motion. Snodderley called for a vote. Shipps, yea, Allen, yea, Giesken, yea Sparks, yea, and Snodderley yea. Motion carried.

Allen made a motion for invoices to be sent to collections for \$15334.35 and Giesken seconded motion. Snodderley called for a vote. Shipps, yea, Allen, yea, Giesken, yea Sparks, yea, and Snodderley yea. Motion carried.

Old Business: Postponed the Christmas party till after the first of the year.

New Business: None

Recess: Shipps made the motion to recess and go into closed session and Sparks seconded the motion. Snodderley called for a vote. Shipps, yea, Allen, yea, Giesken, yea Sparks, yea, and Snodderley yea. Motion carried.

Closed session begins at 7:53 pm.

Open Session: Allen made the motion to go into open session and Rickabaugh seconded the motion Snodderley called for a vote. Allen, yea, Giesken, yea, Rickabaugh, yea, Shipps, yea, a Sparks, yea, and Snodderley yea. Motion carried.

Open session begins at 8:12 pm.

Hardship case was discussed in closed session. Administration will be contacting the patient.

Adjournment: Allen made the motion to adjourn, and Shipps seconded the motion. Snodderley called for a vote. Shipps, yea, Allen, yea, Giesken, yea Sparks, yea, and Snodderley yea. Motion carried.

Adjournment at 8:14 pm

Recorded by Julie Schmitz

Nodaway County Ambulance District

Signed: _____ Pat Giesken, Secretary of the Board of Directors

2022 BUDGET AS OF NOVEMBER 30 , 2022					
	2022	2022 Actual	ACCT	2021 Actual	Percentage
Revenues			#		
Ambulance Receivable	\$1,300,000.00	\$1,277,869.30	4000	\$1,261,156.45	98.30%
Surtax	\$27,000.00	\$40,559.34	4150	\$36,528.19	150.22%
CPR Card Revenue 2617.48	\$2,000.00	\$1,133.50	4380	\$1,205.00	56.68%
Misc. Income	\$2,500.00	\$118,361.00	4730	\$60,197.57	4734.44%
Bad Debt Income	\$10,000.00	\$8,038.38	4010	\$17,825.86	80.38%
Interest Income	\$25,000.00	\$16,946.51	4720	\$27,894.88	67.79%
Sales tax income	\$1,350,000.00	\$1,293,940.64	4105	\$1,414,535.10	95.85%
Sale of Assets-ARPA Reimbursement	\$0.00	\$0.00	4710		#DIV/0!
Knights van Revenues		\$1,100.00	4008	\$2,760.00	#DIV/0!
Pat Van Revenues	\$25,000.00	\$18,133.90	4009	\$19,360.70	72.54%
FRA FUNDS/GEMT	\$120,000.00	\$116,438.57	4300	\$208,524.00	97.03%
Total	\$2,861,500.00	\$2,892,521.14		\$3,049,987.75	101.08%
Expenditures	2022	2022 Actual	ACCT	2021 Actual	Percentage
Salaries	\$1,100,000.00	\$916,841.29	5000	\$946,239.93	83.35%
Overtime	\$230,000.00	\$201,499.39	5001	\$218,327.96	87.61%
Special Performance Benefit	\$13,500.00	\$10,566.00	5003	\$12,342.50	78.27%
Rescue/Training Budget	\$60,150.00	\$20,529.32	5300	\$30,850.23	34.13%
Payroll FICA	\$105,000.00	\$93,491.71	5010	\$98,652.26	89.04%
Unemployment Taxes	\$1,500.00	\$0.00	5015	\$234.07	0.00%
Employee Benefits	\$188,000.00	\$173,879.58	5020	\$152,382.88	92.49%
Longevity Pay	\$4,500.00	\$3,700.00	5021	\$3,500.00	82.22%
Health. Ins. Pay out & Retirement	\$58,000.00	\$44,224.80	5005	\$74,427.60	76.25%
Mo Lagers Expense 13.8%	\$1,318,000.000	\$1,239,743.89	5006	\$140,489.55	94.06%
Stipends	\$15,000.00	\$12,950.00	5008	\$0.00	86.33%
Workman's Comp	\$75,000.00	\$31,578.70	5040	\$59,743.97	42.10%
Fleet/Mail/Liab Ins. Bond	\$75,600.00	\$150,575.00	5041	\$68,897.00	199.17%
Accident/Health Insurance	\$4,000.00	\$7,039.34	5044	\$3,484.33	175.98%
Rent/Lease	\$2,500.00	\$2,008.00	5050	\$1,653.50	80.32%
Legal/ Accounting	\$26,000.00	\$6,603.28	5060	\$29,486.62	25.40%
Administration Expense	\$20,000.00	\$15,054.38	5070	\$7,124.75	75.27%
Election Expense	\$3,500.00	\$60.00	5080	\$119.00	1.71%
Advertising Expense	\$500.00	\$348.00	5090		69.60%
Fuel & Oil	\$61,000.00	\$56,249.79	5100	\$37,920.64	92.21%
Fleet Repair	\$35,000.00	\$24,589.35	5110	\$34,843.39	70.26%
Building Repair/Maintenance	\$12,500.00	\$7,139.30	5135	\$13,533.00	57.11%
Medical & Operating Exp ***	\$81,000.00	\$69,979.12	5120	\$69,761.62	86.39%
Office Supplies	\$15,500.00	\$13,375.74	5130	\$11,959.66	86.30%
Technical Support	\$29,000.00	\$38,658.41	5131	\$20,193.11	133.30%
H.S.A. Expense	\$7,500.00	\$1,311.00	5025	\$5,888.16	17.48%
Utilities	\$22,000.00	\$15,312.48	5140	\$16,075.93	69.60%
Telephone/Cell	\$8,600.00	\$7,320.51	5150	\$8,282.05	85.12%
Dues & Subscriptions	\$800.00	\$598.00	5180	\$1,098.00	74.75%
Laundry	\$2,500.00	\$0.00	5190	\$168.00	0.00%
Radios/Repairs Maint	\$6,300.00	\$4,552.35	5220	\$3,729.00	72.26%
Collection Expense	\$4,500.00	\$1,781.19	5290	\$4,301.01	39.58%
Miscellaneous Expense	\$12,000.00	\$9,347.52	5280	\$2,109.42	77.90%

2022 Ambulance Budget Continued					
	2022	2022 Actual	ACCT	2021 Actual	Percentage
New Ambulance/van/Equipment	\$250,000.00	\$144,158.05	5115	\$0.00	57.66%
Bad Debt Allowance	\$275,000.00	\$254,307.47	5250	\$263,383.95	92.48%
Dispatching Expense	\$75,000.00	\$56,250.00	5105	\$71,765.00	75.00%
*New Rescue Equipment	\$172,000.00	\$167,915.35	5117	\$38,546.43	97.63%
Pat Van Expenditures	\$45,250.00	\$34,774.01	N/A	\$41,515.25	76.85%
GEMT Expense	\$67,500.00	\$36,628.52	5112	\$67,458.08	54.26%
Promotional items	\$1,000.00	\$501.90	5285	\$54.98	50.19%
Total	\$4,484,700.00	\$3,875,442.74		\$2,560,542.83	86.41%
2022 Training Expense Detail					
Expenditures	2022	2022 Actual	ACCT	2021 Actual	Percentage
Instructor's Training Wages *	\$9,000.00	\$2,796.98	5300	\$56.53	31.08%
Instructor's Training Lodging *			5360		
Instructor's Training Mileage *			5361		
Instructor's tuition/books	\$600.00	\$0.00	5330	\$0.00	0.00%
CE Instructor wages **	\$5,000.00	\$3,544.55	5301	\$3,000.00	70.89%
Mandatory classes,	\$4,200.00	\$1,553.05	5305	\$1,657.56	36.98%
CE Empl.Wages 5303 &5370		\$1,834.45	5303	\$7,939.34	
Employee CE Elective	\$17,750.00	\$1,475.00	5370	\$6,865.99	18.64%
Guest Instructor Wages	\$3,000.00	\$0.00	5340	\$575	0.00%
1st Responder Orig. Cert Wages	\$4,400.00	\$4,327.64	5302	\$2,166.78	98.36%
1st responder Refresher Wages	\$800.00	\$1,757.19	5304	\$889.53	219.65%
Training Equipment/Maintenance	\$4,300.00	\$532.80	5310	\$4,616.74	12.39%
Training Books/Office expense	\$1,000.00	\$0.00	5331		0.00%
Training Miscellaneous/24-7	\$1,600.00	\$704.66	5380	\$999.23	44.04%
New EMD Training	\$3,000.00	\$0.00	5106		0.00%
Medical Director & Guest Instructor	\$1,500.00	\$200.00	5385	\$100.00	13.33%
EMD CEU Training	\$1,500.00	\$0.00	5107		0.00%
Training Supplies	\$2,500.00	\$1,803.00	5320	\$1,983.53	72.12%
Total	\$60,150.00	\$20,529.32		\$30,850.23	34.13%
2022 Wheel Chair Budget					
	2022	2022 Actual	ACCT	2021 Proj	
w/c Actual Charges	\$25,000.00	\$18,133.90	4009	\$19,360.70	72.54%
Knights Pat Van	\$3,500.00	\$1,100.00	4008	\$2,760.00	31.43%
Contribution					
Total	\$28,500.00	\$18,133.90		\$22,120.70	63.63%
2022 Wheel Chair Expenditures					
Salaries	\$36,000.00	\$32,084.01	5009	\$30,956.52	89.12%
Overtime	\$1,200.00	\$252.04	5019	\$145.41	21.00%
<i>Payroll FICA W Amb</i>	\$2,600.00	\$0.00			0.00%
Repairs/Maint	\$3,500.00	\$1,192.60	5129	\$4,936.87	34.07%
<i>Fuel & Oil</i>	\$4,000.00	\$1,215.36	5109	\$5,278.61	30.38%
New Equipment	\$500.00	\$0.00	5119	4.84	0.00%
Advertisement	\$50.00	\$30.00	5099	\$193.00	60.00%
Total	\$47,850.00	\$34,774.01		\$41,515.25	72.67%
<i>less FICA</i>	<i>\$45,250.00</i>	<i>\$34,774.01</i>		<i>\$41,515.25</i>	

2023 Proposed Budget					
	2023	2023 Actual	ACCT	2022	Percentage
Revenues			#	Actual	2023
Ambulance Receivable	\$1,350,000.00		4000		0.00%
Surtax	\$25,000.00		4150		0.00%
CPR Card Revenue 2617.48	\$2,000.00		4380		0.00%
Misc. Income(HRSA Funds)	\$2,500.00		4730		0.00%
Bad Debt Income	\$10,000.00		4010		0.00%
Interest Income	\$20,000.00		4720		0.00%
Sales tax income	\$1,410,000.00		4105		0.00%
Sale of Assets-APR Reimbursement	\$0.00		4710		#DIV/0!
EMT & Paramedic classes	\$64,000.00		4011		0.00%
Pat Van Revenues	\$25,000.00		4009		0.00%
FRA FUNDS/GEMT	\$60,000.00		4300		0.00%
Total	\$2,968,500.00	\$0.00		\$0.00	0.00%
Expenditures	2023	2023 Actual	ACCT	2022 Actual	Percentage
Salaries	\$1,100,000.00		5000		0.00%
Overtime	\$230,000.00		5001		0.00%
Special Performance Benefit	\$500.00		5003		0.00%
Rescue/Training Budget	\$124,650.00	\$0.00	5300		0.00%
Payroll FICA	\$100,000.00		5010		0.00%
Unemployment Taxes	\$1,500.00		5015		0.00%
Employee Benefits	\$240,000.00		5020		0.00%
Longevity Pay	\$0.00		5021		#DIV/0!
Health. Ins. Pay out & Retirement	\$40,000.00		5005		0.00%
Mo Lagers Expense 8.4%	\$130,000.000		5006		0.00%
Stipends	\$18,000.00		5030		0.00%
Workman's Comp	\$68,000.00		5040		0.00%
Fleet/Mail/Liab Ins. Bond	\$86,000.00		5041		0.00%
Accident/Health Insurance	\$4,000.00		5044		0.00%
Rent/Lease	\$2,500.00		5050		0.00%
Legal/ Accounting	\$24,000.00		5060		0.00%
Administration Expense	\$18,000.00		5070		0.00%
Election Expense	\$3,500.00		5080		0.00%
Advertising Expense	\$500.00		5090		0.00%
Fuel & Oil	\$65,000.00		5100		0.00%
Fleet Repair	\$35,000.00		5110		0.00%
Building Repair/Maintenance	\$12,500.00		5135		0.00%
Medical & Operating Exp ***	\$79,000.00		5120		0.00%
Office Supplies	\$15,000.00		5130		0.00%
Technical Support	\$29,000.00		5131		0.00%
H.S.A. Expense	\$7,500.00		5025		0.00%
Utilities	\$22,000.00		5140		0.00%
Telephone/Cell	\$8,500.00		5150		0.00%
Dues & Subscriptions	\$800.00		5180		0.00%
Laundry	\$2,500.00		5190		0.00%
Radios/Repairs Maint	\$9,000.00		5220		0.00%
Collection Expense	\$3,500.00		5290		0.00%
Miscellaneous Expense	\$10,000.00		5280		0.00%

2023 Ambulance Budget Continued					
	2023	2023 Actual	ACCT	2022 Actual	Percentage
New Ambulance/van/Equipment	\$70,000.00		5115		0.00%
Bad Debt Allowance	\$260,000.00		5250		0.00%
Dispatching Expense	\$77,250.00		5105		0.00%
*New Rescue Equipment	\$0.00		5117		#DIV/0!
Pat Van Expenditures	\$41,750.00	\$0.00	N/A		0.00%
GEMT Expense	\$42,000.00		0		0.00%
Promotional items	\$1,000.00		5285		0.00%
Total	\$2,982,450.00	\$0.00		\$0.00	0.00%
2023 Training Expense Detail					
Expenditures	2023	2023 Actual	ACCT	2022 Actual	Percentage
Instructor's Training Wages *	\$9,000.00		5300		\$0.00
Instructor's Training Lodging *			5360		
Instructor's Training Mileage *			5361		
Instructor's tuition/books	\$600.00		5330		0.00%
CE Instructor wages **	\$5,000.00		5301		0.00%
Mandatory classes,	\$4,200.00		5305		0.00%
CE Empl.Wages 5303 &5370			5303		
Employee CE Elective	\$17,750.00		5370		0.00%
Guest Instructor Wages	\$2,000.00		5340		0.00%
1st Responder Orig. Cert Wages	\$5,000.00		5302		0.00%
1st responder Refresher Wages	\$2,000.00		5304		0.00%
Training Equipment/Maintenance	\$6,000.00		5310		0.00%
Training Books/Office expense	\$1,000.00		5331		0.00%
Training Miscellaneous/24-7	\$1,600.00		5380		0.00%
Paramedic Instructor Wage Training	\$65,000.00		5106		0.00%
Medical Director & Guest Instructor	\$1,500.00		5385		0.00%
EMD CEU Training	\$1,500.00		5107		0.00%
Training Supplies	\$2,500.00		5320		0.00%
Total	\$124,650.00	\$0.00		\$0.00	0.00%
2023 Wheel Chair Budget					
	2023	2023 Actual	ACCT	2022 Actual	
w/c Actual Charges	\$25,000.00		4009		0.00%
Knights Pat Van			4008		#DIV/0!
Contribution					
Total	\$25,000.00	\$0.00		\$0.00	0.00%
2023 Wheel Chair Expenditures					
Salaries	\$32,500.00		5009		0.00%
Overtime	\$1,200.00		5019		0.00%
<i>Payroll FICA W Amb</i>	\$2,600.00				0.00%
Repairs/Maint	\$3,500.00		5129		0.00%
<i>Fuel & Oil</i>	\$4,000.00		5109		0.00%
New Equipment	\$500.00		5119		0.00%
Advertisement	\$50.00		5099		0.00%
Total	\$44,350.00	\$0.00		\$0.00	0.00%
<i>less FICA</i>	\$41,750.00	\$0.00		\$0.00	