

Our mission: to be the community hub connecting our patrons to the world.

Jordan Bramley Library Board of Trustees
Agenda for Regular Meeting
Monday, January 27, 2020 7:30 p.m.

Call to Order: 7:47 p.m.

Attendance

Bader, Carlson, A, Carlson, L, Johnson, Richardson, Sullivan,
Byrnes. Drummond: absent

Adoption of Agenda

REPORTS:

Treasurer's Report: We are thinking of changing to Premier Payroll Processing because the previous payroll company is priced too high.

Secretary's Report: approved

Director's Report: Our Internet is slow. We are investigating purchasing additional bandwidth. We will ask Steve and Peter about the number of nodes for wireless in the library as well as increasing the Internet speed. We have no Chromebook training scheduled yet. We are waiting for OCPL to send someone. Linda will move forward with investigating and purchasing the glass shelves for the display case.

Motion made to accept the Reports by Loretta seconded by David. Unanimous vote.

Discussion/Corrections: no corrections

Friends Report: Our December tree lighting celebration is usually in early December. We are considering moving the celebration to a later date so our Christmas raffle baskets can be viewed by more people. The raffle sale has become a big success! It would be helpful if the trustees could wear name tags. Some community members aren't aware that we are attending library events.

OLD BUSINESS:

Ceiling Projector – Tim The ceiling projector is in! We are working on a laptop that goes with it. We will also buy a cage to protect the projector.

Social Media – Anna We discussed changing the term "social media" to "public image". We had 2700 people visit the website in December. All promotional information about the library is also shared with the JE Buzz and the Town of Elbridge for inclusion on their website. Anna suggested that we take pictures of the rummage sale items for the website to garner more interest.

Legal work – Jan The Title Search for the piece of property we are buying for the town is more expensive than we originally thought. We decided to pay the fee, which will be \$3500-4500. Our angel has funds s(he) wants to donate to the library. This may be a good match for those funds. Jan will contact our angel for approval. Jan moved and Anna seconded to pay fee for Title search contingent upon angel. The vote was unanimous.

NEW BUSINESS:

Board Assignments for 2020

Personnel: Jan Richardson

Policies and Review: Linda Byrnes

Strategic Plan/5 Year Plan: Loretta Johnson

Budget and Finance: Leslie Carlson

Social Media and Advertising: Anna Carlson

Buildings and Grounds: David Bader

Friends Liaison: Linda (Interim)

Technology: Tim Sullivan

Vacant Board Seat- We are still advertising

Library Tours Report – Loretta, Anna and Jan TABELLED

OTHER BUSINESS

Next Meeting: Monday, February 24, 2020 at 6:30 p.m.

Adjournment: 9:18 p.m.