

June 21, 2021

Our mission: to be the community hub connecting our patrons to the world.

Jordan Bramley Library Board of Trustees

Minutes for the Regular Monthly Meeting

Monday June 21, 2021

Start time: 6:32 pm

Attendance: L. Byrnes, T. Sullivan, M. Smart, D. Barber, D. Strauss, S. MacDowell,
L. Johnson

Special Guests: Katie DeLorenzo, Griffin LaFleur and the LaFleur family

The Pledge of Allegiance was recited

Agenda Item 1: new logo

A motion was made to approve the Logo and the mission statement. Motion: D. Strauss
2nd: S. MacDowell
Vote: All Yes

Board members introduced themselves to the guests and Mindy introduced the student who designed the new Logo, Griffin LaFleur, and his graphic arts teacher, Mrs. Katie DeLorenzo, giving a brief synopsis of how the project came to fruition. Tim presented Griffin with a framed letter of appreciation, reading it aloud; and presented Mrs. DeLorenzo with a framed copy of the letter. Photographs were taken and Linda will share with Casey to post on our Facebook page. Dick also stated the local newspapers should be notified. Linda will notify the press. Mindy will send letters to the school superintendent, Jim Froio, and high school principal, Mark Schermerhorn, along with a copy of the letter of gratitude.

Agenda Item 2: summer hours

Linda would like to close the library on Saturday's during the summer due to minimal foot traffic beginning July 03 and ending September 11. Darcy stated that would entail only nine Saturday's. Loretta asked Linda's opinion about why there is a drop off. Linda felt more people were working from home and interacting/accessing the library through the digital modality ... a sign of changes due to the pandemic. Linda also stated holds on print books are up and DVD's are still popular.

A motion was made to adopt the new hours for the summer: Motion: D. Strauss
2nd: L. Johnson
Vote: All Yes

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Agenda Item 3: hours of operation change

Linda is requesting hours of operation to change based on patron use: Monday-Thursday 10am-6pm, Friday 10am-3-pm, Saturday 10am-12pm. Dick asked if this impacted the minimum hours of operation required. Linda stated hours of operation are based on the community's population and ours is a minimum of 20 hours; we are well above that. More discussion ensued to determine when to begin the new hours. The item was tabled until our August meeting.

Agenda Item 4: A/C System

Tim stated the A/C System is no longer working and is not repairable. Linda had called Titan Heating and Air Conditioning to repair but the coils were leaking oil. Three estimates were given: Titan Heating, Hill's, and Falso. Two estimates were comparable with the local contractor a bit higher. Stew will call the local contractor to see if he will meet us in the middle on cost. It was noted that Titan work is reputable and known.

A motion was made to hire Titan Heating ASAP with the understanding of asking for a negotiated price but still hire regardless. Motion: D. Strauss

2nd: D. Barber

Vote: All Yes

Agenda Item 5: Fall Fest/Book Sale/Canvas Bag

Linda will order 1,000 bags for the book sale (\$1.10 per bag) and will ask the Community Council to purchase the bags. We can also incorporate the cost of the bags in the price of the used books we sell. Dick stated we need a box and bag sale to clean out our used books no longer in circulation. Darcy asked if we give away books. Linda stated we do. Discussion ensued about the little library at the pool and various literacy programs we could give books to.

A motion was made to ask the Community Council to buy 1,000 canvas bags for the Jordan Fall Festival/Jordan Bramley Library. Motion: D. Barber

2nd: M. Smart

Vote: All Yes

Agenda Item 6: Pole Barn Roof

John Nevin is ready to repair the roof (\$7,700 est. split with historical society). Linda stated the money would come from the Capital Fund. Tim asked if we could add it to the construction grant and Linda stated yes. Tim discussed the piece of property part of the barn sits on. The library now owns that piece. Loretta asked if we are still contemplating expansion. Tim stated all ideas are on the table and will consult with the architect on July 03 meeting. Tim stated we could tear down the pole barn for scrap and replace with a smaller shed. Discussion ensued in regards to

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expansion and the capital needed on hand to pursue such a project. Stew stated best to repair the barn roof while working on other improvements/renovations. Loretta wants to be sure we have enough space to be ADA compliant. Dick stated with boards and committees, things move much slower than personal property renovations. Discussion continued.

A motion was made to spend no more than \$7,700 to repair the pole barn roof.

Motion: D. Barber

2nd: D. Strauss

Vote: All Yes

Updates:

Windows: Tim stated another month and hoping installation will be mid-July

Landscaping: Tim passed around the drawing and estimate by Reilley's Landscaping. Stew stated it was a good plan to alleviate the water/ice issue on the sidewalk. Dick expressed concern about kids cutting across with the old sidewalk removed. Stew suggested solutions to that issue. Darcy stated we could sell sidewalk bricks as a possible fundraiser. Tim stated we need to remove the locust trees prior to the landscaping being done. Linda will call Abe Patrick for an estimate. It was decided to vote on the landscaping proposal after receiving an estimate for the tree removal at our next meeting in August.

Architect: Tim reiterated the site visit will be July 03 at 11 am. All are welcome to attend.

Leaf guard for gutters: Stew stated that is a project for after the tree removal and landscaping.

Review of reports: Director, Treasury, Minutes, Friends

Loretta stated she would like to discuss term limits for trustees at the next meeting. Linda stated she received good guidance from our Member Liason on writing the construction grant and we qualify for a 75% refund from the state.

A motion was made to accept all reports. Motion: T. Sullivan

2nd: S. MacDowell

Vote: All Yes

Around the Table:

Linda - the new hire is wonderful with great ideas!

Loretta - all is good

Darcy - would like to help clean out the barn and sort books. Meet Wed. 6/30 @ 10 am

Dick - new logo has come full circle, the logo the Friends are now using was originally commissioned by the library and came from a concept from a JE 5th grader. That logo was used

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for several years by the library. Also need a 7th trustee, possibly a business person from the village.

Stew - anxious to get granddaughter involved with the summer program and the cursive writing with Mrs. "B". Who is she? ... um ... why Mrs. Byrnes of course!!!! :)

Mindy - interested in setting up a little library at Eno Point. Several camp owners have expressed a desire to have one (57 camps in the area)

Tim - the Erie Canal bike riders will pass through the area July 11-18. And a big thank you to everyone involved with the logo, the construction estimates, and all the members do for the library. No meeting in July. See you August 16th.

Motion to adjourn. Motion: D. Strauss

2nd: S. MacDowell

Vote: All Yes

Adjourned: 8:22 pm

Respectfully submitted,

Mindy Smart,
Secretary