

January 16, 2024

Our mission: to be the community hub connecting our patrons to the world

Jordan Bramley Library Board of Trustees

Tuesday January 16, 2024

Monthly Meeting

Start time: 6:05 pm

Attendance: T. Sullivan, D. Barber, D. Cassick, S. MacDowall, M. Smart, A. Ryan

Absent: L. Byrnes, S. Ziemba, J. Clark

The Pledge of Allegiance was recited.

### **Reports for November/ December**

Due to illness, the only report available was the November meeting minutes from the Secretary (there was no December meeting). All read silently with no changes or much discussion. Tim reiterated he will talk to Linda B. about a gift card for P. McPeak.

A motion was made to accept the minutes from the November, 2023 meeting: motion: A. Ryan

2nd: S. MacDowall

Vote: 5-0 motion

Carried

### **Agenda Item 1 Kitchen Update**

Stew M. stated the gutting of the kitchen and the work on the vent is in progress. The vent will run from the kitchen to the side of the building and is important because all smoke detectors are attached to fire department activation. Darcy B. asked if the venting was part of the contract and Stew M. replied Yes. The appliances are ordered and I hope the project will be completed in less than two weeks. Ashley R. stated we should recognize the family who donated the partial funds on social media. Tim S. stated while talking about social media, we are taking it back from Casey and Jess will take over. Tim also asked the impact kitchen construction had on room rental and Denise C. replied no impact, we are good for two weeks. Stew added the food pantry will take the old refrigerator and stove and give to a needy family so it will stay within the community.

### **Agenda Items 2-4 Budget, Annual Increase, COLA**

Tim stated Julie and Linda haven't met yet and Elbridge, who usually follows us, will ask for an increase to cover increased wages. Tim stated he asked Julie to budget in enough to cover the COLA costs for each staff member. We will look at the budget once Julie and Linda have met.

### **Agenda Item 5 New Hire Update for Director**

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Tim, Mindy, and Denise interviewed two strong candidates last week and it was a 2-1 decision on whom to possibly hire. After much discussion, it was agreed that a second round of interviews for both candidates would occur with Stew, Ashley, and possibly Jess.

### **Agenda Item 5 Set Annual Meeting Date**

Tim stated the date is on hold until we hear from Linda and Julie. Somehow the conversation turned to upcoming events. Denise will ask the Mayor about having the DPW/snowplow program for February break. Ashley asked about the room dedication for the Drummonds with possibly Saturday morning, April 13th catered by Peace, Love, and Coffee. Darcy hoped we could get a plaque in that time frame and Tim added we would need photos for the plaque. We moved on to setting the date for Bunny and Books with March 27th at 6 pm being the magical time. The May plant sale was discussed and Tim suggested we give Stew \$100 for supplies to get his plants started for the sale.

A motion was made to pay Stew MacDowall \$100 to cover the cost of supplies for the start up plants he grows for the May sale. Motion: D. Barber

2nd: Ashley

Vote: 4-0-1 motion carried with one abstain

Tim asked Denise how the barn was looking and she replied Weedsport just brought over 10-15 boxes of books. Ashley suggested that during our fundraisers, we advertise specifically what the money is being raised for. All thought that was a great idea.

### **Around the Table**

Stew - at next meeting wants to discuss security cameras

Denise - the staff is happy

Darcy - who passes on board information to the staff? Denise replied Linda does.

Mindy - appreciates sitting on a board where each member exhibits personal integrity without a personal agenda and works towards the betterment of having the library serve the community in the best possible way

Ashley - the power of the library and books. Her two year old attended the Christmas events at the library and was excited to receive a book from under the tree. As her family was cutting down their Christmas tree, her daughter looked under the tree and exclaimed, "Where's the books?!?".

Tim - as a board we need to ruffle some feathers from questioning why no librarian at Elbridge Elementary to speaking with realtors to see what Micron impact might be and to welcome new community members.

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A motion was made to adjourn: motion: D. Barber  
2nd: M. Smart  
Vote: 5-0 motion carried

Meeting adjourned: 7:49 pm

Respectfully submitted,

Mindy Smart,  
Secretary