

March 21, 2022

Our Mission: to be the community hub connecting our patrons to the world.

Jordan Bramley Library Board of Trustees

Minutes for the Regular Monthly Meeting

Monday March 21, 2022

Start time: 6:07 pm

Attendance: L. Byrnes, T. Sullivan, D. Barber, A. Ryan, M. Smart, S. Ziembra

Absent: S. MacDowall

The Pledge of Allegiance was recited.

Tim welcomed Steve Z. to the meeting and thanked him for contemplating joining the board of trustees, and for advising the board on our investment accounts.

Director's Reports & Secretary's Minutes for February, 2022:

Linda noted there was no rhyme or reason to the attendance numbers this past month. Steve Z. asked if she was still tracking computer usage. Linda stated no, but she can and she stopped because more people have home computers and smart phones.

Linda updated the board on the status of the furnace: it was earlier repaired, just passed NYS inspection, and then shut off because it presented a fire hazard. Currently, it is being replaced and the new one should be up and running in a day or two. Steve Z. asked if it was gas or propane; Linda stated she believes it is gas. Linda added she was working on contacting someone to inspect the fire alarm system.

Linda stated the Historical Society has been busy and are planning a Grand Re-Opening for Memorial Day. Tim suggested we invite the Historical Society to our May meeting. Linda said yes, good idea and that the society wants to use the display case to display items from the museum and invite school classes to visit. Mindy asked if NYS history was still taught in either 3rd or 4th grade. Ashley stated 4th grade. Mindy stated 7th and 8th grade history is American history, but some teachers did touch on NYS history.

Linda stated Julie Clark set up the web account with NYS for the payment of sales tax from the Book Shoppe.

Linda and Denise are working on the Easter Basket Raffle items.

Trustees perused the Secretary's Minutes and no edits were deemed necessary.

Tim asked if there was anything new to report in the Financial Reports and Linda stated No.

Tim also asked if there was any more communication from the dissolved Friends group. Linda stated she has not heard anything.

Pg. 2 March, 2022 meeting minutes cont.

A motion was made to accept all reports and minutes. Motion: D. Barber
2nd: M. Smart
Vote: 4-0 in favor

Tim opened the discussion on **Agenda no. 1 and no. 2** and asked Steve Z. to explain some details about our mutual funds and memorial funds. Steve Z. first stated, he would be welcome to return to the board at this time. Referring to a Memorial Funds spreadsheet dated 3/31/18, Steve Z led the discussion of moving the remaining memorial funds from the bond funds to mutual funds. And how the interest from those memorial funds are used to buy books and assist Linda in the administration of library services. Tim asked if all the interest had to be used for books, and Steve stated it was at the discretion of the board. Tim stated he wanted to be fair to the donors and what would be fair? Mindy stated she wants to keep the Memorial Funds and investments healthy, but would also like to use the monies for items/repairs the library needs. For example, Linda is contemplating rewriting the construction grant to cover the cost of the furnace instead of using the grant money to repair the ceiling. Mindy stated she would like to see the board keep the construction grant as is rather than put off fixing the ceiling; and give Linda monies from the called bonds cash out to purchase what she needs for books, media, summer reading programs, and pay for the new furnace. More discussion ensued to determine how much Linda would need to make up the difference from the lack of funding from the dissolved Friends group.

A motion was made to allocate \$8,000 for various media purchases (newspapers, etc.), pay for the new furnace, and reinvest the difference from the cash in the MML account (approx. \$30,000). Motion: T. Sullivan
2nd: A. Ryan
Vote: 4-0 approved

Linda stated she would like those memorial fund names moved over to the mutual funds with the money attached to each memorial. Mindy will also meet with Linda tomorrow to complete and sign new corporate letters for the MLL and Lyons Bank with appropriate names based on the new board configuration.

A motion was made to appoint Steve Ziemba as a member of the Jordan Bramley Library Board of Trustees. Motion: T. Sullivan
2nd: D. Barber
Vote: 4-0 approved

A motion was made to give Steve Ziemba access to the MML accounts as a board member.
Motion: T. Sullivan
2nd: M. Smart
Vote: 4-0 approved; S.Ziemba abstained

Pg 3 March, 2022 meeting minutes cont.

A motion was made to appoint Ashley Ryan as Treasurer of the Jordan Bramley Library Board of Trustees. Motion: T. Sullivan

2nd: D. Barber

Vote: 4-0 approved; A. Ryan abstained

The board's discussion moved on to **Agendas no. 3 and no. 4**. After some discussion among various trustees, Wednesday April 13th from 6-7 pm was determined to be the time for our Bunny and Baskets fundraising event. Darcy has secured the bunny suit from her church, and Ashley asked if the costume was scary due to some concerns from local parents. Darcy felt the costume was not something to fear and we all expressed our opinion that Stew would make a boisterous yet benevolent bunny on that evening. Mindy will organize an egg rolling race, with hard boiled eggs and plastic spoons. Ashley is interested in setting up an egg coloring station. The trustees moved on to the Plant and Book Sale to be held Saturday May 21 8-12 pm, with "early bird" book sale starting at 8 am. Linda felt we would need 2-3 people for each area.

The group took a side road and ventured into a flurry of ideas from selling ice cream to snocones to Darcy's donuts. Tim reigned in the members with a serious discussion about purchasing a pool pass so that patrons could "sign out" a day. Ashley updated us on the Doug Fish Fry fundraiser, and we are too close to the restaurant in Skaneateles. This discussion ended with keeping all ideas on the table.

Around the Table

Darcy - for the good of the cause, nothing to add

Ashley - would love to coordinate with local school district to have students write/make children's books and the best ones are displayed in the library. Mindy felt there might be several teachers interested in the idea and next school year in the Fall would be the time to approach the school.

Linda - found more dog droppings behind the library and will work with the village to get a sign to encourage dog owners to be good neighbors and clean up after their pets. The banning of a patron is back in the conversation and will be put on the agenda for next month.

Steve - with the museum more active, should we donate the library sign trustees marched with in past Memorial Day Parades? Others felt it was a good idea and we need to discuss if we are marching this year.

Mindy - wanted to thank Steve for joining the board and for his sharing of his investment knowledge and how it is an asset to the board.

Tim - table the parade until next month. He thinks all ideas are good and wanted to make a list of things to do: call Abe, re: tree removal, and invite the Historical Society.

A motion was made to adjourn. Motion: M. Smart

2nd: A. Ryan

Vote: 5-0 approved

Pg. 4 March, 2022 meeting minutes cont.

Meeting adjourned: 7:56 pm

Next meeting: April 18, 2022

Respectfully submitted,

Mindy Smart,
Secretary