

November 14, 2022

Our Mission: to be the community hub connecting our patrons to the world.

Jordan Bramley Library Board of Trustees

Minutes for the Regular Monthly Meeting

Monday November 14, 2022

Start time: 6:02 pm

Attendance: L. Byrnes, T. Sullivan, D. Barber (arrived @ 7:17 pm), A. Ryan, S. MacDowall,  
K. Vellone, M. Smart, S. Ziembra

Guest: Maureen Doyle, President of the Jordan Historical Society Museum

The Pledge of Allegiance was recited.

Tim S. introduced Maureen Doyle. M. Doyle spoke about joining the Jordan Historical Society Museum soon after COVID and was voted in as president this past April. Since that time, there has been a concerted effort to revitalize the museum, from producing new slideshows from the thousands of photos they have, to having an article "in the works" highlighting the rare Jordan crocks; from having guest speakers each month, to giving public and private tours of the museum to include the 4th grade classrooms from Ramsdell. M. Doyle spoke of meeting with other historical museums to coordinate events and of trying to bring the Yorkers Club to our local high school. She spoke of how they generate income and it mainly stems from memberships and money from the town of Elbridge (covering rent and insurance). Steve Z. asked if their insurance overlapped with the library's insurance. Linda B. replied the library insures the building and the museum's insurance covers the contents of their museum. Both Linda B. and M. Doyle expressed gratitude for their partnership and excitement for what can be accomplished together going forward.

#### **Director's, Secretary's, and Treasurer's Reports:**

Linda B. stated she was unable to pull together a monthly report. Tim S. stated with circumstances beyond her control, we will look at all reports this month during our December meeting. Linda B. went on to report that we have over 15 holiday baskets to raffle this year. And she received a \$500 check from the Friends group who would like to split the monies as follows: \$300 to adult holiday books and \$200 to children holiday books. Linda B. stated she has already purchased books for this holiday season. Stew stated per law, the donation monies can be used at our discretion. Linda B. was hesitant to deposit the check due to the dissolving of the Friends group in the recent past. Some discussion ensued in regards to checking the state website for nonprofit groups. Steve went back to the baskets and asked if the library staff could track the number of tickets sold per basket to help enlighten us as to the more popular items patrons/community members identified with.

Linda B. stated Julie Clark did work with her today to start looking at the 2023 budget and that minimum wage was increasing. Stew stated our staff is phenomenal! Tim S. asked if any MML

Pg. 2 Nov. monthly min cont.

accounts were coming due and Linda B. would check. Stew stated it will be interesting to see how much income is generated from the Better World Books endeavor. Linda B. replied we get paid quarterly and won't know for a while. The library gets 15% of the sale and they have sent 8-9 boxes of books so far. Stew asked Linda to keep track of the hours worked on this project to see if it is cost effective, and inquired about student volunteers. Linda B. stated one must be 18 to be behind the circulation desk to operate the scanner used to enter book codes.

### **Agenda no. 1 - Gutters/Electrical Repair Outside**

Linda B. stated the gutter work would start soon. The contractor wanted to wait for all the leaves to drop first. In regards to the electrical, the Village looked at it and was unable to find the issue so Matt Brehaut will be looking into the situation. In the meantime, Tim S. suggested we purchase temporary walkway solar lights. Stew volunteered to pick some up on his jaunt to Lowes tomorrow.

### **Agenda no. 2 - Holiday celebrations, volunteer spreadsheet, school vote**

Ashley R. asked Linda B. about the story boards and Linda B. will put out calls this week. Ashley R. confirmed the village santa would walk with children along the storyboard trail. Tim wanted to recap each holiday event. November 26th will be the storyboard and craft making and we were waiting feverishly for Darcy B. to arrive with the details! And the December 7th event will involve the community band, the historical society museum, wagon rides, and cocoa/cookies.

### **Agenda no. 3 - Five Year Plan**

The subcommittee has not met yet. Stew would like Linda B. to be there so that trends can be incorporated. He also stated security cameras should definitely be in the plan, if not sooner. Maureen D. stated the museum locks on both doors have been changed. Tim S. reminded the board the architect did go through with some ideas. Linda B. stated she is still waiting for the state to send the construction grant monies.

### **Agenda no. 4 - December meeting/Annual meeting**

It was discussed and decided to keep the December meeting for the 19th and have the annual meeting January 30, 2023 at 6:00 pm. (In the meantime, Darcy B. has arrived!) Darcy B. stated we needed 3 objectives by January for the 5 year plan. Stew asked if anyone at the county level or other libraries had 5 year plans and if so, he would like to look at them. Ashley R. would like more school district coordination if possible with the example of student tutoring rooms. Linda B. stated we can add to what is already being done with library cards, preschool/elementary book crates and reading aloud to them. Mindy stated don't forget we housed the 3 year old preK program during the first year of the pandemic. We jumped to working with the museum to

Pg. 3 Nov meeting minutes cont.

become a part of the cycling event along the canal during the summer. Some good points were discussed and Maureen will look into getting in their publication. We made a huge pivot from warm weather to snowflake ornaments, and with bated breath and huge eyes we were enamored with the craft ideas Darcy presented for our Nov. 26th event. Twigs and baked pine cones will also be a part of the festivities! All kidding aside, kudos to Darcy B. and Ashley R. for their tireless efforts as the library works to make some special memories for the families and patrons in our community this holiday season.

### **Around the Table**

Kathryn V. - interested in having a Halloween costume/decor swap at the library next year

Stew M. - on the right track to get electrical repair. Excited about the dump truck/snow plow day on 12/28 or 12/29!

Steve Z. - thanked Linda B. for the basket prep, asked Linda if she posted his ASL sign (she did), and looking into a geocaching event

Mindy S, - thanked Maureen for reviving the historical museum

Ashley R - would like the storyboard/walk shored up by Wed. so we can plan on an alternative should we need it

Linda B - is interested in working on a history treasure hunt to incorporate it into the summer reading program with the help of the museum

Darcy - will help with the storyboard

Tim - let's review dates: Nov 26 and Dec 7 holiday events. Dec 19 is monthly meeting and Jan 30 is annual meeting

Motion to Adjourn: Mindy S.

2nd: Darcy B.

Vote: 7-0 motion carried

Adjourned: 8:18 pm

Respectfully submitted,

Mindy Smart,  
Secretary