

## Meeting Minutes

**April 9, 2018 7:00 PM**

The Board of Aldermen of the City of Plantersville, Grimes County, Texas, met in regular session on Monday, April 9, 2018, at 7:00 P.M at Plantersville Town Hall at 11335 Lodge Lane, Plantersville, Texas.

The following members were present:

**Karen Hale, Mayor**  
**Kim Allphin, Mayor Pro-Tem**  
**Marilyn Bettes, Alderman**  
**Clay Godfrey, Alderman**  
**Otis Greenwood, Alderman**  
**Kristina Keyser-Mayton, Alderman**

Thus constituting a quorum:

Visitors: Johnny McNally

### **1. Establish a quorum, call meeting to order. Invocation and Pledges.**

Mayor Karen Hale called the meeting to order at 7:00 p.m  
Invocation was given by Alderman Otis Greenwood  
The Board of Aldermen and visitor recited the Pledge of Allegiance to the American Flag and Texas Flag.

### **2. Approve minutes from regular meeting on March 12, 2018.**

correct #1 to read Board of Alderman recited - omitting and  
All Aldermen voted AYE, the minutes stand with correction.

**3. Remarks of visitors: Any citizen may address the Board of Aldermen on any matter related to the city. Please fill out the required form located on the kitchen counter and turn in to the Mayor by 6:55 PM. Please limit remarks to three minutes. The Board will receive the information, look into the matter, or place the issue on a future agenda.**

Johnny McNally with the Chamber of Commerce announced upcoming events, Wine Walk and Cinco de Mayo Festival.

**4. Discuss/consider/approve action setting up a website; Clay Godfrey to present the initial design for further review/approval of Board.**

Mayor Pro-Tem Kim Allphin made a motion to approve with additional needed

cosmetics, seconded by Alderman Marilyn Bettes and with each Alderman voting AYE, the motion carried.

**5. Discuss/consider/approve an Ordinance Establishing a Records Management Program, first naming the officer who will serve as Records Management Officer (RMO) per Section 4 of the Ordinance.**

Mayor Pro-Tem Kim Allphin made a motion for the City of Plantersville Mayor to be RMO, seconded by Alderman Otis Greenwood and with each Alderman voting AYE, the motion carried.

Alderman Otis Greenwood made the motion the pass Ordinance 04-18, seconded by Alderman Clay Godfrey and with each Alderman voting AYE, the motion carried.

**6. Discuss/consider/approve resignation of City of Plantersville Marshal Bo Imhoff.**

Mayor Pro-Tem Kim Allphin made a motion to approve the resignation of Marshal Bo Imhoff, seconded by Alderman Marilyn Bettes with each Alderman voting AYE, the motion carried.

**7. Discuss/consider/approve Ordinance to Abolish Position of Marshal of the City of Plantersville and confer those duties on the Grimes County Sheriff Department.**

Alderman Marilyn Bettes made a motion to approve Ordinance 05-18 to Abolish Position of Marshal of the City of Plantersville, seconded by Alderman Otis Greenwood with each Alderman voting AYE, the motion carried.

**8. Discuss/consider/approve giving the requested copy of the official incorporation and a map showing the city boundaries to Tom Tom, a nationwide database that is used in In-Car navigation systems.**

Mayor Pro-Tem Kim Allphin mad a motion to approve giving the requested copy of the official incorporation and a map showing the city boundaries to Tom Tom, a nationwide database that is used in In-Car navigation systems, seconded by Alderman Marilyn Bettes with each Alderman voting AYE, the motion carried.

**9. Discuss/consider/approve giving the mayor authority to make necessary city administrative purchases/expenditures of up to \$500 per item (such as office supplies, PO Box Fee, newspaper notices, notice board, back up for computer records, etc.) and to be reimbursed (with submitted receipts) for such purchases when there is money available.**

Alderman Kristina Mayton made a motion to approve giving the mayor authority to make necessary city administrative purchases/expenditures of up to \$500 per item (such as office supplies, PO Box Fee, newspaper notices, notice board, back up for computer records, etc.) and to be reimbursed (with submitted receipts) for such purchases when there is money available, seconded by Alderman Clay Godfrey with each Alderman voting AYE, the motion carried.

**10. Discuss/consider/approve the Bulletin Board Purchase.**

Alderman Kristina Mayton made a motion approve the Bulletin Board Purchase seconded by Alderman Clay Godfrey with each Alderman voting AYE, the motion carried.

**11. Discuss/consider/approve Resolution Changing General Election Date Pursuant to Election Code Section 41.0052.**

Alderman Clay Godfrey made a motion to approve Resolution 06-18 changing General Election Date Pursuant to Election Code Section 41.0052 to the first Saturday in May, seconded by Alderman Kristina Mayton with each Alderman voting AYE, motion carried.

**12. Discuss contact by John Cowan and Associates and Gresham Smith and Partners checking on ordinances, fees, and subdivision rules.**

Mayor Karen Hale was contacted by John Cowan and Associated and Gresham Smith and Partners checking to see if The City of Plantersville had any ordinances, fees, and subdivision rules because they are going to be starting a Dollar General Store within 2 months.

**13. Discuss the Rules of Procedure and set a date for a Called Workshop Meeting specifically to work on the Rules of Procedure.**

Alderman Marily Bettes made a motion to set a date for a Called Workshop Meeting specifically to work on the Rules of Procedure on April 30, 2018 at 6:00 p.m, seconded by Alderman Clay Godfrey with each Alderman voting AYE, motion carried.

**14. Representative from Comcast to speak and answer questions about internet service.**

Mayor Pro-Tem Kim Allphin made a motion to postpone to May 14, 2018, seconded by Alderman Kristina Mayton with each Alderman voting AYE, motion carried.

**15. Discuss/consider/approve official depository.**

Alderman Kristina Mayton made a motion to move this to next month's agenda, seconded by Alderman Clay Godfrey with each Alderman voting AYE, motion carried.

**16. Mayor/Alderman update/discussion of Board on information acquired concerning formation and organization of our city. (optional garbage service feasibility)**

The Board of Alderman to research all utility companies that are within the City of Plantersville city limits.

**17. Enter into Executive Session/closed meeting, if needed, to receive legal advice on**

**matters and issues in the town. (Texas Government Code 551.071 & 551.072)**

No closed meeting needed.

**18. Return to open meeting; take action on items discussed in closed session (Section 551.102)**

**19. Adjourn**

Mayor Karen Hale adjourned at 8:59 p.m.

Approved:

Attest:

\_\_\_\_\_

\_\_\_\_\_  
Karen Hale, Mayor  
Secretary

Kristina Keyser-Mayton,

\_\_\_\_\_

Date

Date