

Regular Meeting Minutes—City of Plantersville  
January 16, 2023

The Board of Aldermen of the City of Plantersville, Grimes County, Texas, met in regular session at 7:00 p.m. on Monday, January 16, 2023 in Town Hall, 11335 Lodge Lane, Plantersville, Texas.

Members Present:

Karen Hale, Mayor  
Kim Allphin, Mayor Pro-Tem  
Marilyn Bettes, Alderman Secretary  
Frank Dean, Alderman  
Otis Greenwood, Alderman  
Carolyn Kurten, Alderman

All members present.

Visitors: Tanya Walters, David Tullos, Sofi Lehmann, John Greenwood IV, Melinda Speedy, Adam Speedy, Jessica Bomar, Deen Miller

1. Call to Order: Quorum established. Mayor Hale called the meeting to order at 7:00 p.m. The invocation was given by Alderman Otis Greenwood with pledges led by Mayor Hale.
- 2.a Regular Meeting Minutes, December 19, 2022  
**Motion to Approve:** Alderman Kim Allphin  
**Second:** Alderman Carolyn Kurten  
**Voting:** Yes: Unanimous  
**Final Resolution:** Motion carries
2. b Public Hearing Minutes, January 2, 2023 (submitted by Mayor Hale and read by Mayor Pro Tem Kim Allphin—Secretary unable to print Public Hearing Minutes  
**Motion to Approve:** Alderman Kim Allphin  
**Second:** Alderman Marilyn Bettes  
**Voting:** Yes: Unanimous  
**Final Resolution:** Motion carries
3. Public Comments: David Tullos  
Topic: Announced and invited all to Public Hearing Wednesday, January 4 at 6 p.m. regarding the Emergency Service District (ESD). After the Public Hearing the County Commissioners will determine if the request will be placed on the November ballot.
4. Invoices and items currently due and payable.  
**Discussion:** Mayor Hale reviewed the invoices which were sent to all Alderman.  
**Action – Motion to Approve:** Alderman Frank Dean  
**Second:** Alderman Carolyn Kurten  
**Voting:** Yes: Unanimous  
**Final Resolution:** Motion carries
5. Discuss/consider/approve: General Land Office Community Development Block Grant Mitigation Model: CDBG MIT – MOD, Brazos Valley Council of Government (BVCOG).  
**Discussion:** Grant Works was only one to reply  
a. Resolution #28-23 selecting Administrator for CDBG MIT-MOD

**Action--Motion to Approve:** Alderman Kim Allphin

**Second:** Alderman Marilyn Bettes

**Voting:** Yes: Unanimous

**Final Resolution:** Motion carries

**Discussion:** Two companies applied. The one recommended by the Committee was Bleyl Engineering. They were previously selected for doing work in Plantersville.

b. Resolution: selection of Engineering Company for CDBG MIT-Mod

**Action: Motion to Approve:** Alderman Kim Allphin

**Second:** Alderman Marilyn Bettes

**Voting:** Yes: Unanimous

**Final Resolution:** Motion carries

6. Discuss/consider/approve: Texas Department of Agriculture, Community Development Block Grant, CDBG 2023-2024; requirements and priorities

**Discussion:** Alderman Frank Dean questioned why a map was sent by Mayor Hale for LMI purposes that did not have all city boundaries correct. She explained that it was sent for information.

a. Resolution authorizing the submission of a Texas Community Development Block Grant program application and adopting required CDBG Civil Rights policies

**Action: Motion to Approve:** Alderman Frank Dean

**Second:** Alderman Kim Allphin

**Voting:** Yes. Unanimous

**Final Resolution:** Motion carries

b. Resolution to designate authorized signatories for the Texas Community Development Block Grant program.

**Discussion:** Alderman Dean questioned the wording of the document; Mayor Hale replied that it came from the Department of Agriculture.

**Action -- Motion:** Alderman Bettes moved to accept Resolution for submission to the Department of Agriculture

**Second:** Alderman Dean

**Voting:** Yes: Unanimous

**Final Resolution:** Motion carries

7. Discuss: requirements, policies, method, priorities for CDBG 2023-2024 Grant and CDBG MIT-MOD concentrating on road and drainage work

a. Public comments and questions

**Discussion:** Alderman Bettes asked that this item be held for later discussion as the presenter, Steve Duncan, had not yet arrived due to prior commitments

**Action:** Alderman Bettes moved it be held until Mr. Duncan arrived

**Second:** Alderman Dean

**Voting:** All approved

**Final Resolution:** Motion carries

8. Update: ARPA Allocation

**Discussion:** Mayor stated no new information or updates

9. Discuss/consider/approve: Election of City Officers, May 6, 2023 (Kimberly Allphin, Otis Greenwood, Karen Hale expiring terms): actions required to call/order/conduct/contract for May 6, 2023 General Election of Officers

a. Order of Election—all candidates have to sign-up with the County Elections Administrator

b. Joint Election Agreement (estimated cost to City of Plantersville-\$5,973.75); city has no location for sign-up, etc.

**Action -- Motion:** Alderman Allphin

**Second:** Alderman Dean

**Voting:** Yes: Unanimous

**Final Resolution:** Motion carries

**Return to Agenda Item 7 -- Discuss:** requirements, policies, method, priorities for CDBG 2023-2024 Grant and CDBG MIT-MOD concentrating on road and drainage work

a. Public comments and questions

**Discussion:** CDBG 2023-2024; Sophie Lehmann with Grant Works and Steve Duncan with Bleyl Engineering—Comments regarding roads and drainage: Alderman Dean questioned: 2 separate grants—who makes the final decision on recipients—MIT-MOD, Department of Agriculture (individual, committee, board—elected or appointed?) BVCOG determined project should be water/sewer/streets/roads. Alderman Kurten asked about easements—recommendation: acquire before project begins—If included with grant--land acquisition diminishes amount available to spend on actual project. When is project completion date for CDBG Grant?—late fall, 2025. MIT-MOD completion date also late fall of 2025 No specific timeline at this time. TDA has specific deadlines for each section for grant. How is money administered—reimbursement by draw request and city pays directly to contractor. CBDG is matching funds—affects points—was included in September Budget. MIT-MOD is designated \$500,000, 10% matching,

**Audience Questions** included how locations are determined, which is first drainage or road, how to access residents, what is median income (chart designates according to number in household and income); 51% in designated area must meet Low to Median Income (LMI) qualifications in order for area to be approved, what level of repair work will be selected (30 year or 10 year?) Residents need to be aware of surveyors asking legitimate questions—how to communicate that? if drainage not addressed first--money wasted; Post Office Road has easement issues and doesn't qualify even though one of the most heavily traveled. LMI is for 2022

**Mayor Hale stated there would be called meetings once the surveys are completed.**

10. Board Update/discussion. Items of community interest (no action may be discussed, except to put on an agenda).  
Last City meeting Easter Eggstravaganza was to be decided at this meeting—consensus was to not do it.
11. Discuss/consider/approve: Proclamation recognizing Harris County Sheriff's Jr. Posse  
**No action needed: Mayor took care of sending it**
12. Discuss/consider/approve: Resolution designating Navasota Examiner as official newspaper for the City.  
**Discussion:** Yearly Resolution required.  
**Action:** Alderman Allphin  
**Second:** Alderman Kurten  
**Voting:** All approved  
**Final Resolution:** Motion carries
13. Discuss: PSVFD report  
PSVFD Fire Chief Jessica Bomar reported 10 active firefighters, 2 inactive firefighters; 194 calls answered in 2022; sign status—construction date is April; January 31 will assist with the Plantersville HS Marker Dedication; Bazaar in April; monthly meetings are second Monday.

14. Discuss/consider/approve: have city attorney investigate franchise ordinances.  
**Discussion:** Mayor Hale explained attorney would only investigate possibility of other utility companies.  
**Action:** Alderman Bettes  
**Second:** Alderman Greenwood  
**Voting:** All approved  
**Final Resolution:** Motion carries
  
15. Board Update discussion: Items of community interest (no action may be discussed, except to put on an agenda.  
January 31, 5:30 p.m. Plantersville High School Marker Dedication  
April 16, PSVFD Bazaar  
Otis thanked all who participated in the Fundraiser for him when he was in the hospital
  
16. Executive Session/Closed Meeting: None
  
17. No Action Taken Executive Session/Closed Meeting: None
  
18. Mayor Hale adjourned the meeting at 8:50 p.m.

Approved

Karen Hale, Mayor

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Attest

Marilyn Bettes, Secretary

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