

10 Steps to Election of a Community School for Creative Education Board Member

1. An individual decides to put themselves or another forward as candidate for CSCE board.
2. To do so, they send a letter of interest and resume to the Board Chair.
3. The letter is filed 30 days prior to the board meeting in which the candidacy is to be reviewed.
4. The letter identifies why this individual is suitable. References to the CSCE Board Member Skills and Capability Rubric (on website) and Board Job Description (on website) are encouraged.
5. The Board Chair forwards the letter and resume to the chair of the nominating committee.
6. The nominating committee chair circulates the letter and resume among its committee members.
7. The committee reviews the application, interviews the candidate, and reaches a decision on whether to nominate the applicant for board membership.
8. The committee sends a list of their nominees to the board no less than 7 days prior to the board meeting.
9. In the board meeting the nominating committee presents their candidates with rationale.
10. The board votes at the board meeting.